

Minutes of the Solano County Law Library Board of Trustees (June 24, 2019)

CALL TO ORDER:

The meeting of the Law Library Board of Trustees was called into order by Brian Taylor, Court Executive Officer (Chairperson) at 4:16 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM:

PRESENT: Court Executive Officer Brian Taylor (Chairperson); Judge Christine Carringer (Vice-Chairperson); Judge John Ellis; Hendrick Crowell, Esq.; Library Director Bonnie Katz; Law Librarian Jonathan Watson

ABSENT: Judge Daniel J. Healy; Supervisor John Vasquez

CORRECTIONS TO MINUTES:

None.

APPROVAL OF MINUTES:

Moved: Judge Carringer moved that the minutes from the meeting of April 22, 2019 be accepted.

Seconded: Mr. Taylor seconded the motion.

The motion was carried unanimously, and the minutes of the meeting were approved.

APPROVAL OF AGENDA:

Moved: Mr. Crowell moved that the agenda be accepted.

Seconded: Judge Ellis seconded the motion.

The motion was carried unanimously, and the agenda was approved.

CORRESPONDENCE:

None.

ITEMS FROM THE FLOOR:

None.

OLD BUSINESS:

a. Law Library Budget Update (with attachments):

1.) “FY 2018/19 Actuals through May 31, 2019”:

Ms. Katz reiterated that the library is doing fine because of the one-time allocation of \$194,517.00 (characterized by Item #9569—*State Other*).

- **TOTAL EXPENSES: FY 18/19 YTD ACTUALS** = \$481,583.00
- **TOTAL REVENUES: FY 18/19 YTD ACTUALS** = \$531,920.00
- **Item #9613—Court Fees:** She mentioned that the court fees are on the rise, as the **FY 18/19 YTD ACTUALS** = \$325,270.00. Ms. Katz stated that there might be additional revenue—as the figure does not show June 2019’s anticipated filing fees. As a result, there might be more funds that will be available for Acct. #9806—*Fund Balance Available* and Acct. #8101—*Contingency*.

2.) “Solano County Law Library: Budget FY 2019-2020”:

Ms. Katz stated that the second report is a “status quo budget.”

- **Item #2250—Other Prof. Expenses:** The column **FY 19/20 PROPOSED** = \$176,576.00. As in April’s meeting, Ms. Katz noted that there still might be an increase this year in COLA, health costs, and retirement due to future SEIU bargaining. On the legislative front, the California Legislature did not provide any supplemental funding for county law libraries for 2019-2020. Thus, it would still not be sustainable to have 2 FTE reinstated at Solano County Law Library. Mr. Watson does the best that he can with the current employment arrangement, and Solano County Library is still able to provide coverage for lunches or vacation time as needed.

b. Update on the Appointment of a New Trustee (**with attachments**): Mr. Taylor will be following up with Supervisor Vasquez as to the matter of appointing a new trustee.

NEW BUSINESS:

None.

LIBRARIAN’S REPORT:

None.

ANNOUNCEMENTS:

None.

DATE OF NEXT MEETING:

The next meeting will be held on July 22, 2019.

ADJOURNMENT:

The meeting was adjourned by Mr. Taylor at 4:26 p.m.

RESPECTFULLY SUBMITTED,

Jonathan Watson

**JONATHAN WATSON, SECRETARY,
BOARD OF TRUSTEES
SOLANO COUNTY LAW LIBRARY**