

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, November 16, 2015

1. **CALL TO ORDER:** The meeting was called to order by Vice Chair Kurt Overholt at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Henry Beecher, Bruce DuClair, Neil Hall, Ron Heinrich, Kurt Overholt, Dotty Schenk,

Members Absent: Teena Miller, Margie Russell, Lynne Vaughan

Others Present: Bonnie Katz, Director of Library Services, Mark Fink, Deputy Director, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 21, 2015:** Mr. DuClair moved to approve the minutes of the September 21, 2015 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 7-0.

5. **APPROVAL OF AGENDA:** Mr. Heinrich moved to approve the November 16, 2015 agenda; Ms. Barney seconded. Motion carried. So ordered by 7-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** Ms. Katz announced that the Library is still in recruitment mode, mainly due to retirements. Four new Librarians have been hired and have started their training. The Library is recruiting for Library Associates and a Supervising Library Assistant.

Ms. Katz reported that the management team is putting together an RFP for the Library's strategic planning. It has been many years since the Library has done an in-depth strategic plan and Ms. Katz decided that some guidance in this process would be helpful. In addition, the Library will be inviting many community focus groups for input into the plan.

9. **OLD BUSINESS:**

Measure L Oversight Committee – the Council will receive an update on the Measure L Oversight Committee.

Ms. Katz announced that the report went to the Board of Supervisors on November 3rd. The Oversight Committee agreed that the expenditures that had taken place the previous year for Measure L met the criteria that are stated in the ordinance. The Board of Supervisors were satisfied with what the committee did and passed it on consent.

10. NEW BUSINESS:

Career Online High School grant application – Mark Fink, Deputy Director of Library Services, will present an update on this grant application.

Mr. Fink announced that Solano County Library was one of 30 libraries in the state that was awarded the grant to participate in this program. Solano County Library has six scholarships: three funded by the State and three funded by the Friends of the Vallejo libraries. The program is offered completely online and the selected students need to be able to dedicate 10 hours a week to the program. The first course will need to be completed within the first 30 days in order to see if it is a good fit for the student. If it is not, they can withdraw and the Library can assign another student. The Library may be providing laptops and Wi-Fi hotspots to those 6 students. Students will earn a high school diploma and a certificate in their chosen career area including a portfolio with resume and cover letters. Students chose a major from one of eight high-growth high-demand career fields that do not require a college degree. Some of those include child care and education, homeland security, office management, transportation services, etc. Students will be supported by certified instructors, an academic coach and participate in quarterly meetings. Malissa Knapp, Branch Manager, will oversee this program.

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Barney announced she attended the Author's Luncheon.
- b. Ms. Schenk will be participating in the Merriment on Main in Vacaville and invited council members to come.
- c. Ms. Katz requested that during the January meeting, the Council discuss their goals and roles for 2016.

13. DATE OF NEXT MEETING: January 25, 2016

14. ADJOURNMENT: The meeting adjourned at 7:05 p.m.



BONNIE A. KATZ
Director of Library Services