

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, January 25, 2016

1. **CALL TO ORDER:** The meeting was called to order by Chair Miller at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Bruce DuClair, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk, Lynne Vaughan

Members Absent: Henry Beecher, Margie Russell

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF November 16, 2015:** Ms. Schenk moved to approve the minutes of the November 16, 2015 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 8-0.

5. **APPROVAL OF AGENDA.** Mr. DuClair moved to approve the January 25, 2016 agenda; Ms. Barney seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** Ms. Katz announced that the Library is still in recruitment mode. Current recruitments are: Supervising Librarian, Literacy Program Manager, Librarian and Departmental Aide.

Ms. Katz reported that the Request for Proposal for the Strategic Plan has been submitted to Purchasing and is hoping to hire a firm sometime in March. Ms. Katz predicts the process will last between 6-9 months.

Career Online High School update – the Library had 36 people that expressed interest, 12 registered for the program and four people actually completed all of the steps and are ready to be interviewed. There are six slots available and if they are unable to be filled with Vallejo residents, the Library will open up the program to the rest of the County.

Ms. Katz distributed the new winter Check It Out and the 2015 Solano County Annual Report.

9. OLD BUSINESS:

FY 2015-2016 Budget – The Council will receive an update on the FY 2015-2016 budget

The mid-year budget has been completed and submitted to the County Administrator. Revenues are up approximately \$400,000. Also, because of all of the vacancies, the Library has been able to absorb the cost of the new contract with the union and still have approximately \$1 million in salary savings. Ms. Katz does expect to see personnel costs rise due to filling vacancies and increases in PERS and health costs.

10. NEW BUSINESS:

- a. Vallejo Library Advisory Board – the Commission will discuss the Vallejo Library Advisory Board.

The subcommittee of the City Council recommended to the Vallejo City Council to eliminate several boards and commissions including the Vallejo Library Advisory Board. There was no objection from the City Council or the VLAB. The VLAB has been in existence since the merger agreement in 1974. At the time, the City of Vallejo contributed funds to the Library which they no longer do. Now the City of Vallejo will be able to appoint a representative to the Solano County Library Advisory Council and that representative will be able to report back to the city about library issues. The process involves a municipal code change which requires two readings of the code changes. In response to Ms. Vaughan’s inquiry, Ms. Katz stated that this does not close the door in revitalizing the city’s contributing funds to the Library.

- b. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

Suggested topics for the coming year:

- more hours
- security
- community education
- PAWS programs
- literacy
- volunteers
- more local and bay area authors
- effects of Napa pulling out of SNAP
- little libraries – i.e. libraries in the laundry, to find the people whose needs are not being met
- eBook focus, social media

Ms. Katz added that many of these questions and topics will be discussed with focus groups during the strategic planning and expressed that the Council will be involved in this process.

- c. Election of Officers – the Council will elect a Chair and Vice-Chair for 2016.

Ms. Miller moved to appoint Mr. Overholt to be Chair; Ms. Schenk seconded. Motion carried.
So ordered by a 8-0 vote


Ms. Schenk moved to appoint Ms. Barney as Vice-Chair; Mr. Hall seconded. Motion carried.
So ordered by a 8-0 vote.

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Miller announced that she is the 2016 CA Voice of Hope for the American Cancer Society.
- b. Ms. Barney announced that NorthBay is sponsoring the Women’s History Luncheon on March 18 which the Library benefits greatly from.
- c. Ms. Vaughan announced that Mare Island Technology Academy, the charter school in Vallejo, was named by US News and World Report as a high school of excellence.

13. DATE OF NEXT MEETING: March 21, 2016

14. ADJOURNMENT: The meeting adjourned at 7:20 p.m.



BONNIE A. KATZ
Director of Library Services