

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, January 23, 2017

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Bruce DuClair, Ron Heinrich, Kurt Overholt, Dotty Schenk

Members Absent: Gloria Felder, Neil Hall, Teena Miller, Kathryn Clark Silveira

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF November 21, 2016:** Mr. DuClair moved to approve the minutes of the November 21, 2016 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 5-0.
5. **APPROVAL OF AGENDA.** The agenda was revised to make Item 10 b an Action Item. Upon revision, Ms. Schenk moved to approve the January 23, 2017 agenda; Mr. Heinrich seconded. Motion carried. So ordered by 5-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report, she distributed the winter Check It Out and the Solano County Annual Report. She pointed out that property taxes are about 45% of the Library's budget and Measure L is close to 30%. She added that Literacy had their tutor orientation and despite the pouring rain about 20 people came to the tutor training orientation on Wednesday evening and another 35 attended on Saturday. There are about 80 students on the waiting list. The Solano County's Annual Report features the Library's Stay and Play Center, Career Online High School and the growing media collection. Ms. Katz announced that RIO will now be part of the CENIC project and will be expanding their speed from 3mg to 100mg and access to Wi-Fi.
9. **OLD BUSINESS:**
 - a. Strategic Plan Update – the Council will receive an update on the Strategic Plan

All of the information has been gathered during this process and, with the help of Civic Technologies, Library staff have identified 45 different market segments served by Solano County

Library. The top two market segments are “families with children and singles and couples. The team has come up with four market strategies:

- Core Services – books, materials, children’s programming
- Seeds for Success – 21st century libraries
- Community Life – meetups anywhere, diverse programming
- Youth Services – all children prepared to enter kindergarten, children able to read at reading level, youth engaged in literature and arts

March is the target for the final plan to roll out and it will be presented to the Board of Supervisors.

- b. FY 2016-2017 Budget – The Council will receive an update on the FY 2016-2017 budget.

The Library has just completed their mid-year projections and it will be included in the County mid-year that will go before the Board of Supervisors on February 7th. The Library is right on target. Revenues are up by approximately \$350,000 and due to salary savings, expenditures are down. There is still a structural deficit but it has decreased so far this year from \$2 million to \$1 million.

10. NEW BUSINESS:

- a. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

Council members suggested the following topics/ goals for the coming year:

- Strategic plan follow up
 - Career Online High School (COHS)
 - Literacy Program
 - Security
 - Automated Materials Handling
 - Staff Innovation Grants
- b. Election of Officers – the Council will elect a Chair and Vice-Chair for 2017.

Mr. Heinrich moved to appoint Mr. Overholt to be Chair and Ms. Barney to be Vice-Chair; Mr. DuClair seconded. Motion carried. So ordered by a 5-0 vote

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Schenk announced that she attended the watercolor program and that almost 50 people came to attend and Ms. Schenk has volunteered to teach the next class in May.

- b. Ms. Barney announced that Elizabeth Bell, YA Librarian, had contacted her regarding a partnership between NorthBay and teens at the Library. There are several programs she suggest and would be pleased to form another partnership with the Library.

13. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be on Monday, March 20, 2017.

14. ADJOURNMENT: The meeting adjourned at 7:15 p.m.



BONNIE A. KATZ
Director of Library Services