

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, July 17, 2017

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Kathryn Clark Silveira, Bruce DuClair, Gloria Felder, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk

Members Absent: None.

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 15, 2017:** Mr. DuClair moved to approve the minutes of the May 15, 2017 meeting; seconded by Mr. Heinrich. Motion carried. So ordered by 9-0.

5. **APPROVAL OF AGENDA:** Mr. Heinrich moved to approve the agenda for July 17, 2017; Mr. DuClair seconded. Motion carried. So ordered by 9-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report, she distributed the Summer Reading Challenge brochure which invites everyone from babies to grandparents to take the challenge. It also lists the programs taking place this summer in all of the branches. We have over 6,000 participants signed up. The SRC challenge came with a program that was designed by the State and they have had to rewrite the program because they did not anticipate there would be so many signups! The SRC lasts through August 31, 2017.

Ms. Katz gave an update on the Automated Materials Handling (AMH) project. The Library has had demonstrations from vendors and the staff along with the consultant will be deciding what vendor to go with. The part that includes the RFID portion also involved Benicia so they will be part of that decision also. Dixon was not interested in being involved with AMH or RFID.

Ms. Katz reported that Link+, which is part of Interlibrary Loan (ILL), should be going live sometime in August. The Library is in the process of getting a contract for the delivery service for

this. Link+ enables our customers to borrow materials (except downloadables) from about 90 libraries not included in our SPLASH consortium.

Ms. Katz announced that there will be an agenda item taken to the Board of Supervisors asking them to approve the appointments recommended by the Advisory Council of the Measure L Library Sales Tax Measure Independent Oversight Committee for a four-year term to expire on June 30, 2021.

9. OLD BUSINESS:

- a. Budget Update-The Council will receive a budget update.

Ms. Katz reported that the County budget, which was close to \$1 billion, was passed by the Board of Supervisors at the end of June.

Some of the highlights of the Library budget and projects for this fiscal year are:

- Facility Master Plan
- Refresh the website (the public side and the staff side)
- Branding (signage, logo, color scheme)

Ms. Katz informed the Council that the County has put into place an intern program. These are extra help part time positions for graduate and under graduate students. The Library has added four interns to the Communications and Marketing team and one for Automation, and is presently working to add another one in Automation.

10. NEW BUSINESS: None.

11. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Mr. DuClair announced that the Vacaville Library Commission made a recommendation to their Library Board to expand the Vacaville Cultural Center and thanked Ms. Katz for her excellent budgeting enabling them to start the process of a possible expansion.
- b. Mr. Overholt gave kudos to the Discover and Go program.
- c. Ms. Clark Silveira shared that she works with family child care providers in Solano County they have been getting the word out about the Solano Reading Challenge

12. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be on Monday, September 18, 2017.

13. ADJOURNMENT: The meeting adjourned at 7:10 p.m.



BONNIE A. KATZ
Director of Library Services