

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, March 21, 2017

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Kathryn Clark Silveira, Bruce DuClair, Gloria Felder, Neil Hall, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk

Members Absent: None.

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** None.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 23, 2017:** Mr. Heinrich moved to approve the minutes of the January 23, 2017 meeting; seconded by Mr. Du Clair. Motion carried. So ordered by 9-0.

5. **APPROVAL OF AGENDA.** Mr. Du Clair moved to approve the agenda for March 21, 2017; Ms. Barney seconded. Motion carried. So ordered by 9-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None.

8. **DIRECTOR'S REPORT:** In addition to Ms. Katz' report, she distributed the spring Check It Out. The newsletter recognizes the Library volunteers that gave 35,679 hours in the previous year, which equals to 17.5 FTE. April is volunteer month and the County Board of Supervisors will recognize all the County volunteers on April 25th. All Council members will get an invitation. Ms. Katz wanted to inform the Council about two new programs at Cordelia: Conversational Mandarin geared toward children 8-12 years old and a Chinese Family Bilingual Storytime on the third Saturday of each month. These programs have been very well received.

9. **OLD BUSINESS:**

Strategic Plan Update – the Council will receive an update on the Strategic Plan

Ms. Katz informed the Commission that the new strategic plan will be on the agenda of the April 25th Board of Supervisors meeting. The Library will be asking the Board of Supervisors to accept the plan. The consultant will also be at that Board meeting.

Part of the kickoff of the strategic plan for the staff was the innovation grants of which 5 have been awarded.

Mark Fink will be here at the May meeting to give a presentation on the Library's new strategic plan.

In response to Mr. Hall's inquiry of the Career On-line High School, Ms. Katz reported that the Library has had one graduate and 4-5 others that have almost graduated from the program. The program started in Vallejo and has expanded to Vacaville. The Library has about 30 students right now. The State and the Friends of the Libraries groups have funded this program.

10. NEW BUSINESS:

Proposed Budget FY 2017-2018 – the Council will discuss the proposed budget for next year and may take action.

Ms. Katz reported that the budget reflects increases in terms of health benefits and retirements. The proposed budget does not show a COLA, which may happen after union negotiations in the fall. There is a \$2.2 million structural deficit and; therefore, the Library will not be adding any new positions in the FY 17-18 budget. The Library materials line item has been increased for the purchase of more electronic resources. In addition, the Library will be using one-time monies for some special projects including an RFP for a new website, an RFP for branding/advertising and an RFP for a facilities master plan. These projects all tie in with the strategic plan in order to meet our community's needs for the next 3-5 years. Mr. Hall requested a report that showed last year's proposed property tax, sales tax, revenues and expenditures as compared to this year's. Ms. Katz explained that the Auditor has instructed the Library to anticipate an increase of 4 percent in property tax and 2 percent in sales tax; this number is usually conservative.

After further discussion, on motion of Ms. Miller, seconded by Ms. Schenk, the Council unanimously voted to recommend the Board of Supervisors approve the FY 2017-2018 proposed budget. So ordered by 9-0 vote.

12. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Katz announced that Mary Bourguignon passed away on March 16, 2017. She was an active community member, loved the Library and ran both of the Library sales tax campaigns. Note: A celebration of Mary's life will be held at 11 am on April 26th.
- b. Mr. Heinrich announced that he has been involved with the literacy program for about 15 years and attended the annual literacy celebration. He added that he was very impressed with members from the Arc-Solano (ARC) that are now part of the program and spoke during the event.
- c. Ms. Miller announced that she is now practicing her laughter therapy as a Dialysis Laughter Yoga Therapy Practitioner through the HMO Nationwide.

- d. Ms. Clark Silveira shared that she has been delivering the Play to Learn bins to her family childcare providers and thanked Heather Cummins, Supervising Librarian at SPR for her part in acquiring this grant.

13. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be on Monday, May 15, 2017.

14. ADJOURNMENT: The meeting adjourned at 7:15 p.m.



BONNIE A. KATZ
Director of Library Services