

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, November 20, 2017

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Stephanie Cobb, Gloria Felder, Ron Heinrich, Kurt Overholt, Dotty Schenk

Members Absent: Kathryn Clark Silveira, Neil Hall

Others Present: Cassandra Patton, Bonnie Katz, Director of Library Services, Tamie Tvrdik, Clerical Supervisor
3. **INTRODUCTIONS:** Stephanie Cobb has been appointed by Supervisor Monica Brown to represent District 2. Cassandra Patton has been recommended by the Vacaville Library Commission to the Vacaville Library Board to be appointed as a Commissioner on the Vacaville Library Commission. She may be representing the Commission in future Library Advisory Council meetings.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 18, 2017:** Mr. Heinrich moved to approve the minutes of the September 18, 2017 meeting; seconded by Ms. Barney. Motion carried. So ordered by 6-0 vote.
5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the agenda for November 20, 2017; Ms. Felder seconded. Motion carried. So ordered by 6-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** Ms. Katz informed the Advisory Council that Mark Fink, Deputy Director, has left to be the County Librarian at Yolo County. She stated that there have been several reassignments requested by staff and that the Library continues to be recruiting for a number of positions. The Union has ratified and the Board of Supervisors approved their contract which went into effect several weeks ago. Ms. Katz informed the Council that the 4% COLA and additional cost of medical was not built into the FY 17-18 budget. The County will do a mid-year budget and at that time the Library will make an amendment to their budget to cover the additional employee costs if necessary. The Union contract is a two-year contract.

In response to Mr. Overholt's inquiry regarding the Automated Materials Handling project, Ms. Katz informed the Council that the contract to Bibliotheca may go to the Board of Supervisors in December and then work can get started in the coming year. Most of the work is done in the back of the house so branches should remain open.

Ms. Katz shared that during the fire in October, the fire line was two miles from the Cordelia Library; therefore, that library was closed for one week and staff chose to take annual leave or work at other branches during that time. JFK was also closed for one evening due to the smoke.

Ms. Katz stated that the Solano Kids Read program, funded by the Solano County Library Foundation, has wrapped up with 2800 kids signed up earning 1100 reading challenges.

9. OLD BUSINESS:

- a. Measure L Oversight Committee – The Council will receive an update on the Measure L Oversight Committee.

Ms. Katz reported that on October 24, 2017, the Board of Supervisors accepted the annual report from the Measure L Library Independent Citizen's Oversight Committee on the use of library sales tax funds for the period of July 1, 2016 through June 30, 2017.

- b. Update on repurposing the Computer Center at the Vacaville Town Square Library – The Council will receive an update on the repurposing of the Computer Center at the Vacaville Town Square Library

Ms. Katz reported the staff from Lowes, library staff and teen volunteers have been working together on the renovation. Through a grant from the CA State Library, an interior designer has been assigned to work with library staff to select furnishings and look at ways to intertwine the teen center with the existing teen space. The project should be completed next fall.

10. NEW BUSINESS: None.

11. ANNOUNCEMENTS/MEMBER REPORTS:

Ms. Barney reported that she attended and enjoyed the Authors' Luncheon. She commented that the authors were very engaging. Proceeds from the Authors Luncheon support the Library's Reach Out and Read pediatric literacy program.

12. **DATE OF NEXT MEETING:** Due to the Martin Luther King Holiday, the next Solano County Advisory Council meeting will be on the fourth Monday of January - Monday, January 22, 2018.

13. **ADJOURNMENT:** The meeting adjourned at 7:15p.m.



BONNIE A. KATZ
Director of Library Services