

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, July 16, 2018**

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**  
  
**Members Present:** Diane Barney, Stephanie Cobb, Neil Hall, Ron Heinrich, Maria Hernandez, Kurt Overholt, Dotty Schenk, Kathryn Clark Silveira  
  
**Members Absent:** Gloria Felder, and Cassandra Patton  
  
**Others Present:** Bonnie Katz, Director of Library Services, Cherelyn Hunt, Literacy Program Manager, Tamie Tvrdik, clerical
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 21, 2018:**  
Mr. Heinrich moved to approve the minutes of the May 21, 2018 meeting; seconded by Mr. Hall. Motion carried. So ordered by 8-0 vote.
5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for July 16, 2018; Ms. Schenk seconded. Motion carried. So ordered by 8-0 vote.
6. **PUBLIC COMMENT:** Mr. Al Brosas with Jump City informed the Council that he has launched a free streaming service. The idea behind this is to give the city and its local institutions and businesses a platform to easily deliver local information to the community. He has partnered with the Chamber of Commerce in Vacaville and the Boys & Girls club. Visit [jumpcity.com](http://jumpcity.com).
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's report, she reviewed the Library's open recruitments, promotions and reassignments with the Council. Ms. Katz reported that the Summer Reading Challenge is going well with over 6,000 signups. The RFID project is finished and every library is "live".

Ms. Katz reported that Tutor.com is not being used as well as it has in the past. Therefore, the Library is doing a major push through marketing and outreach to see if we cannot get more participants. The service has also been expanded to 10 am – 10 pm, 7 days a week.

The kickoff meeting for AMH is next week and Fairfield Civic Center Library will be first because Automation is physically here to work out the kinks before going out to other branches.

The kickoff meeting for HVAC is Thursday and the project will be about 4 months to replace the system.

Good news for the Rio Vista Library – they are now connected to CENIC and their internet should be a lot faster.

**9. OLD BUSINESS:**

Budget Update – The Council will hear a budget update.

Ms. Katz reports that the Board of Supervisors has passed the Library budget for FY 2018-2019.

**10. NEW BUSINESS:**

Solano County Library Literacy Services – The Council will receive a presentation by Cheryln Hunt, Literacy Program Manager, on the Library's Literacy Services.

Ms. Hunt gave a presentation and update on the Literacy program. She described functionally illiterate as a person's reading and writing skills that are inadequate and that affect their ability to achieve their accomplishments, i.e. getting a better job, reading to their children, meeting basic everyday needs. In Solano County there are approximately 60,000 functionally illiterate adults.

Ms. Hunt reported that last year the Literacy program had 260 tutors. Some have stayed for many years; they are asked to stay for 6 months after they go through training.

Ms. Hunt described each component of the Literacy program: Basic Literacy, ESL, Families for Literacy and Reach Out and Read.

Literacy does constant tutor training and development throughout the year. She reported that Literacy now has a new data tracking system to streamline their operations. She explained that their program does specialized outreach in the different communities because what works in one community may not work in another.

The next tutor training is in September.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Clark Silveira shared that lots of her providers had their child care children enrolled in the Summer Reading Challenge
- b. Ms. Clark Silveira was awarded a grant from First Five Solano which involves using library space to conduct classes for families to encourage healthy attachments, stress management and emotional self-regulation through mindfulness meditation and yoga
- c. Ms. Hernandez gave kudos to the JFK Library for their Harry Potter program

**12. DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, September 17, 2018 at 6:30 pm.

Ms. Katz announced that the annual meeting of the Independent Citizens Oversight Committee for Measure L will be Monday, September 17, 2018 starting at 6 pm. Council members that are

on this committee include Dottie Schenk, Kurt Overholt, Gloria Felder, and Kathryn Clark Silveira. Other Council members are welcome to attend.

13. **ADJOURNMENT:** The meeting adjourned at 7:30 p.m.

  
\_\_\_\_\_  
**BONNIE A, KATZ**  
**Director of Library Services**