

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, March 19, 2018

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Stephanie Cobb, Neil Hall, Ron Heinrich, Kurt Overholt, Dotty Schenk, Kathryn Clark Silveira, Gloria Felder, and Cassandra Patton

Members Absent: None

Others Present: Cathy Sheldon, Office Assistant
3. **INTRODUCTIONS:** Ms. Katz introduced, Cassandra Patton, Vacaville Unified School District Library District member and Cathy Sheldon, Office Assistant.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 22, 2018:** Mr. Heinrich moved to approve the minutes of the January 22, 2018 meeting; seconded by Mr. Overholt. Motion carried. So ordered by 9-0 vote.
5. **APPROVAL OF AGENDA.** Ms. Schenk moved to approve the agenda for March 19, 2018; Mr. Hall seconded. Motion carried. So ordered by 9-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's written Director's report, she announced the City of Vallejo will appoint a member to the SCLAC at their March 27th meeting.

Ms. Katz announced that the library is still in recruitment mode. The library recently interviewed for the Branch Manager position for the Fairfield cluster. Ms. Katz announced several recent retirements of library staff.

Ms. Katz highlighted the Women's History Celebration, announcing the upcoming concert at the Vacaville Performing Arts Theater on March 24, 2018. This is a free event however tickets are required. Tickets can be picked up at your local library.

Ms. Katz stated the John F. Kennedy Library in Vallejo was selected as one of the ten public libraries in California to develop a Makerspace. Ms. Amelia Vander Heide, Supervising Librarian, JFK Library will lead this project. The grant will help the library to successfully build, run and sustain a successful makerspace.

9. **OLD BUSINESS:** Topics/goals of the Solano County Library Advisory Council-the Council will discuss their topics/goals for the coming year.

The Council discussed they would like to hear more about the Library's programs in order to better enable them to be a voice for the Library in the community. The Council agreed on the following topics for the year:

- Solano County Library Foundation-receive a presentation in July about the Author's Luncheon and update in September
- Makerspace-receive an update in September
- Friends of the Library
- Solano County Library Literacy Program-receive a presentation in May
- Suisun City Library Joint Use with Suisun City Elementary-receive an update in May on how this partnership is working
- Diversity Training 2.0-Cracking the Codes-receive a follow up
- Behavior Policy
- Staff Innovation Grants-invite staff to talk about their submissions

Other topics: the Solano County Library's Strategic Plan is now active and the Vacaville Town Square Library's Teen Center is in the design stage.

10. **NEW BUSINESS:** Proposed Budget FY 2018-2019-the Council will discuss the proposed budget for next year and make take action.

Mr. Hall moved to approve the Proposed Budget FY 2018-2019 as is, seconded by Mr. Overholt. Motion carried. So ordered by 9-0 vote.

11. **ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Clark Silveira attended the Diversity 2.0 Cracking the Codes training and reported it was very well attended and very informative. Ms. Clark Silveira also stated she is in the 2nd month of meeting with her Literacy student and it's going very well. She attended the new tutor orientation, and feels the Literacy department does a great job matching tutors and students. She has committed to 6 months. She wants to spread the word about becoming a Literacy tutor.
- b. Mr. Overholt shared the Rio Vista Library continues to provide a mobile library service to White School. This was started by the previous supervising librarian and continues with the present supervising librarian along with Ms. Overholt. This has been a huge success.
- c. Ms. Schenk shared she is part of the Town Square Writers and recently met with Author Peter Beagle who wrote *The Last Unicorn*. Ms. Schenk's book about the Napa fires should be out in a few weeks.
- d. Ms. Felder shared the Suisun City library is very crowded, there doesn't seem to be enough room with the growing community. Ms. Katz stated the Facility Master Plan called for a 25,000 sq. ft. building however the City/School District/County built a 10,000 sq. ft. building which was all the resources available at the time. The building was designed for possible expansion. Ms. Katz referred Ms. Felder to the library's website to view the facility master plan. A new facility master plan will be developed in the near future.

- e. Ms. Barney shared that at the Board of Supervisor's meeting on March 13th, the Board recognized the 250,000th book that was distributed through the Reach Out and Read program.

In the future, when a library employee retires, Ms. Barney would like to present an acknowledgement on behalf of the Council.

12. **DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, May 21, 2018.

13. **ADJOURNMENT:** The meeting adjourned at 7:27 p.m.



BONNIE A, KATZ
Director of Library Services