

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, September 17, 2018**

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**  
  
**Members Present:** Diane Barney, Gloria Felder, Ron Heinrich, Kurt Overholt, Dotty Schenk, Kathryn Clark Silveira  
  
**Members Absent:** Stephanie Cobb, Neil Hall, Maria Hernandez, Cassandra Patton  
  
**Others Present:** Bonnie Katz, Director of Library Services, Amellia Vander Heide, Supervising Librarian, Tamie Tvrdik, clerical
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 16, 2018:**  
Mr. Heinrich moved to approve the minutes of the July 16, 2018 meeting; seconded by Ms. Clark Silveira. Motion carried. So ordered by 6-0 vote.
5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for September 17, 2018; Ms. Schenk seconded. Motion carried. So ordered by 6-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's report, she announced that the Solano Kids Read annual program is from September 1<sup>st</sup> – October 31<sup>st</sup>. Also Ms. Katz reminded the Council that the Authors Luncheon is November 4<sup>th</sup>. This is the yearly fundraiser for the Solano County Library Foundation. Mr. Katz announced that two Library projects are underway. The Automated Material Handling (AMH) project is in the design process and the Library is working with the County's Capital Projects division to get an architect for the renovations. The HVAC replacement in the Fairfield Civic Center Library has begun. Ms. Katz announced that the dedication for the Mary B bench and sensory garden on August 18 was well attended. She also reported that digital signage will be going up in every library and will be advertising library programs. The Communications team is working on the design.
9. **OLD BUSINESS:**  
  
Budget Update – The Council will hear a budget update.  
  
Ms. Katz reports that although the Board of Supervisors passed the Library budget for FY 2018-2019, the Library still has a structural deficit. However due to the Library's savings account there is not an issue at present. Personnel costs have risen \$1 million dollars between the years of

FY2017-2018 and FY2018-2019. This is not due to increasing staff but due to increasing medical and PERS costs. The Library's 5-year budget projection takes into account the rising cost of medical and retirement expenses. Included in the 5-year budget projection plan is a new Facility Master Plan. This plan will not include buildings but will be more of a plan to look at our current facilities and come up with innovative ideas to be more flexible as things change and ways to utilize our space. The Library also has budgeted for upgrading signage and rebranding collateral.

**10. NEW BUSINESS:**

Presentation on Makerspace – The Council will see a presentation by Amelia Vander Heide, Supervising Librarian, on the Makerspace project at the John F. Kennedy Library.

Amelia Vander Heide, Supervising Librarian at the John F. Kennedy Library, gave a presentation on Makerspace at the JFK Library. She explained that a makerspace is basically rebranding the do-it-yourself (DIY) drive as in arts and crafts, textiles, sewing, computers, coding, robotics, etc. This activity has a lot to do with STEAM – science, technology, engineering, arts and math. A makerspace is a workshop that embraces all of these materials. Since JFK has a large adult customer population, their makerspace will be geared more toward adults and young adults in the beginning. JFK received a \$10,000 grant from the CA State Library. They are one of 10 California libraries to pilot this 2-year program. The goal is to have the makerspace at the JFK library up and running in the summer of 2019.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Schenk shared that Vacaville Town Square Library is having a boot camp for writers in October.
- b. Ms. Schenk also announced that she will be doing a mask-making class in October and a needle felting class in November. These are both at the Vacaville Town Square Library.
- c. Ms. Clark Silveira shared an article in the paper about her Mindful Movement classes held throughout the Solano county libraries.

**12. DATE OF NEXT MEETING:** The next Solano County Advisory Council meeting will be Monday, November 19, 2018 at 6:30 pm.

**13. ADJOURNMENT:** The meeting adjourned at 7:21 p.m.

  
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**BONNIE A, KATZ**  
**Director of Library Services**