

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, January 28, 2019

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Stephanie Cobb, Kathryn Clark Silveira, Neil Hall, Maria Hernandez, Kurt Overholt, Cassandra Patton, Dotty Schenk

Members Absent: Gloria Felder, Ron Heinrich

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, clerical
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF September 17, 2018:** Mr. Overholt moved to approve the minutes of the September 17, 2018 meeting; seconded by Ms. Schenk. Motion carried. So ordered by 7-0 vote, with one abstention.
5. **APPROVAL OF AGENDA.** Ms. Cobb moved to approve the agenda for January 28, 2019, with the amendment to make Item 10b an Action Item; Ms. Patton seconded. Motion carried. So ordered by 8-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's report, she announced that the Library is still actively recruiting. The Library now has four librarian positions currently vacant, in addition to the Library Aide vacancy and Supervising Librarian vacancy plus the remaining extra help positions that need to be filled. Lots of these vacancies are due to retirements. Ms. Katz explained that during the library recession in the 90's, there was a gap of age where the library did not hire and therefore many staff are now within retirement age. Ms. Barney would like to send thank you letters to the retirees from the Council.

Ms. Katz distributed the library brochure, "Promises Made, Promises Kept" which celebrates the passing of Measure L and explains what the library has been able to do with some of the monies.

Ms. Katz announced that the County organizes a Wellness Challenge for all staff and the Library won the challenge. 71% of the library staff participated.

The HVAC project is almost completed; just working on some system balancing.

The Automated Material Handling (AMH) project is moving forward. FCC is the pilot library for the AMH project because the Automation division is in the same building in case of any hiccups.

The architect is writing specifications for the 5 other sites in terms of the modifications that need to happen to the other buildings including ADA standards. In response to Mr. Hall's inquiry, the AMH project will help with ergonomic issues with staff and will be a more efficient way of getting items to the customer.

The Library is still working on content for digital signage which should be completed in the next several months.

In response to Ms. Schenk's inquiry, Ms. Katz explained that the Library is still working on the expansion of the Cultural Center library.

In response to Ms. Barney's inquiry, Ms. Katz explained that one of the Staff Innovation grants is funding a citizenship Corner. This will be developed by the Literacy program and will spread to other libraries.

9. OLD BUSINESS: None.

10. NEW BUSINESS:

- a. Topics/goals of the Solano County Library Advisory Council – the Council will discuss their topics/goals for the coming year.

The Council discussed what Library's programs they would like to have more information about in order to better enable them to be a voice for the Library in the community. The Council agreed on the following topics for the year:

- Staff Innovation Grants
- Friends of the Library Groups (Vacaville, Fairfield, Rio Vista, Vallejo)
- Solano County Library Foundation
- Update on Literacy
- Community Groups that use the library's meeting rooms
- Safety issues

- b. Election of Officers – the Council will elect a Chair and Vice-Chair for 2019.

Ms. Patton moved to re-elect Ms. Barney as Chair of the Solano County Library Advisory Council; Mr. Hall seconded. Motion carried. So ordered by 8-0 vote.

Ms. Patton moved to re-elect Ms. Clark Silveira as Vice-Chair; Mr. Hall seconded. Motion carried. So ordered by 8-0 vote.

11. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Katz announced that March is Women's History Month with lots of activities going on and a luncheon on March 15th. For more information go to the library's website www.solanolibrary.com

- b. The pilot for the student success card starts in March.
- c. Ms. Hernandez gave many kudos to Kathryn Silveira Clark's Mindful Movement classes for preschoolers
- d. Ms. Clark Silveira thanked the libraries for supporting her Mindful Movement classes throughout the county libraries.

12. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be Monday, March 18, 2019 at 6:30 pm.

13. ADJOURNMENT: The meeting adjourned at 7:30 p.m.


BONNIE A, KATZ
Director of Library Services