

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, March 18, 2019

1. **CALL TO ORDER:** The meeting was called to order by Chair Barney at 6:30 p.m.
2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Diane Barney, Kathryn Clark Silveira, Stephanie Cobb, Gloria Felder, Neil Hall, Ron Heinrich, Maria Hernandez, Kurt Overholt, Cassandra Patton

Members Absent: Dotty Schenk

Others Present: Bonnie Katz, Director of Library Services, Tamie Tvrdik, clerical
3. **INTRODUCTIONS:** None.
4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF January 28, 2019:**
Mr. Heinrich moved to approve the minutes of the January 28, 2019 meeting; seconded by Mr. Overholt. Motion carried. So ordered by 9-0 vote.
5. **APPROVAL OF AGENDA.** Ms. Patton moved to approve the agenda for March 18, 2019; Mr. Heinrich seconded. Motion carried. So ordered by 9-0 vote.
6. **PUBLIC COMMENT:** None.
7. **CORRESPONDENCE:** None.
8. **DIRECTOR'S REPORT:** In addition to Ms. Katz's written report, she updated the Council that a conditional job offer has been made for the part-time Children's Librarian at Rio Vista. The Library still has three Librarian vacancies and continues to be in recruitment mode. Ms. Katz reported that the Women's History Luncheon was a sold out event and a success. She distributed the calendar of events for the Women's History month and reminded the Council that the events are made possible by the proceeds from last year's Women's History Luncheon. She also distributed the Solano County Annual Report for 2018 – the Library is featured in it with the sensory garden and memorial bench for Mary B. Ms. Katz updated the Council that the HVAC project in this building is almost finished; however there are still some control issues to work out. The Library has sent over a Request for Proposal (RFP) for their new 20-year facility master plan to the Purchasing department. Purchasing will send out to perspective firms. Ms. Katz thanked those that attended the 25th annual literacy celebration. Over 150 people attended. At the next meeting, she will show the Council a short video of the literacy celebration.
9. **OLD BUSINESS:** None.

10. NEW BUSINESS:

Proposed Budget FY 2019-2020 – the Council will discuss the proposed budget for next year and may take action.

The Council received both FY 2018-2019 and FY 2019-2020 budgets so they could see the comparison between the two. Personnel costs have gone up. The 4% COLA increase was included in the 2018-2019 budget. Union negotiations will be held in the fall of 2019 and there may be another COLA in 2020. Retirement and health costs have increased. The Library is requesting to add one full time IT person due to the increase in Automation’s workload; ie. digital signage, RFID, AMH and other upcoming projects. She explained that because the Library is part of the SPLASH consortium, the Automation division is partially revenue offset through the SPLASH partners. However, this particular position would be dedicated just for Solano County Library. The budget is a “status quo” budget. Some of the projects that could not be completed this year have been re-budgeted for next year. The materials budget is the same - \$1.7 million. Although the Library still has a structural deficit; however there is still a healthy reserve fund.

After some discussion, Mr. Hall moved to approve the Proposed Budget FY 2019-2020; seconded by Ms. Felder. Motion carried. So ordered by 9-0 vote.

11. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Kathryn Clark Silveira was excited to announce that she will be conducting her Mindful Movement Yoga class at the Library in Rio Vista in April.
- b. Ms. Barney reported that she enjoyed the Women’s History Lunch.

12. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be Monday, May 20, 2019 at 6:30 pm.

13. ADJOURNMENT: The meeting adjourned at 7:15 p.m.



BONNIE A, KATZ
Director of Library Services