

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Monday, September 19, 2016**

1. **CALL TO ORDER:** The meeting was called to order by Chair Overholt at 7:00 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:** Diane Barney, Kathryn Clark Silveira, Bruce DuClair, Gloria Felder, Ron Heinrich, Teena Miller, Kurt Overholt, Dotty Schenk,

**Members Absent:** Neil Hall

**Others Present:** Bonnie Katz, Director of Library Services, Mark Fink, Deputy Director of Library Services, Marilyn Caruso, Friends, Tamie Tvrdik, Clerical Supervisor

3. **INTRODUCTIONS:** Kathryn Clark Silveira, District 1 Representative and Marilyn Caruso, Friends of the Library introduced themselves.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 18, 2016:** After correcting Vice Chair Overholt to Chair Overholt in the Call to Order, Ms. Miller moved to approve the minutes of the July 18, 2016 meeting; seconded by Mr. DuClair. Motion carried. So ordered by 8-0.

5. **APPROVAL OF AGENDA.** Ms. Miller moved to approve the September 19, 2016 agenda; Ms. Barney seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** Ms. Katz shared a letter received from Lucy Andris regarding her concern of misuse of the library study rooms and Ms. Katz's response to her letter. In addition, Ms. Andris sent a copy to all Council members. After some discussion, it was decided there was no misuse of the study rooms and Ms. Katz will draft a letter for Chair Overholt to sign on behalf of the Solano County Library Advisory Council.

8. **DIRECTOR'S REPORT:** Ms. Katz distributed the fall Check It Out.

In addition to her report, Ms. Katz added that the Library Branch Manager interviews had just been completed and is in the process of checking references. Interviews for Library Aide have been scheduled for later in the week.

The Summer Reading Program went well this year with over 34,114 books read; Dixon and Benicia still have to be counted. In response to Ms. Barney's inquiry, Mr. Fink informed the Council that there were 600 adults that signed up for the SRP and 400 completed the program.

Ms. Katz reminded the Council the Author’s Luncheon is November 6<sup>th</sup>. This is the major fundraiser for the Reach Out and Read program.

**9. OLD BUSINESS:**

Strategic Plan Update – Mark Fink, Deputy Director of Library Services, will give the Council an update on the strategic planning process.

Mr. Fink stated that the Library’s main goal of the strategic plan is to see how the Library can better align its services and resources with the community’s wants and needs. Our consultant, Civic Technologies, is in the process of conducting and recording eight different kinds of public engagements. The telephone survey has been completed which is the primary way for the Library to get information about the people that do not use the Library. There have been three online surveys going since the middle of August. The Library will be conducting public town halls and conducting focus groups to targeted audiences such as teens, seniors, parents with young children and social services organizations. The new plan should roll out in January/February.

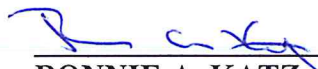
**10. NEW BUSINESS: None.**

**12. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Mr. Overholt said thank you for the purchase of a scanner for the Rio Vista library
- b. Ms. Schenk announced the Vacaville Town Square Library is having their Writers Club Fifth Anniversary with local author Jess Flower on September 20.
- c. Ms. Miller announced that Carla Hayden, the 14<sup>th</sup> Librarian of Congress, has been sworn in. Hayden is the first women and first African American to lead the national library.

**13. DATE OF NEXT MEETING: November 21, 2016**

**14. ADJOURNMENT: The meeting adjourned at 8:00 p.m.**

  
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**BONNIE A. KATZ**  
**Director of Library Services**