

Vacaville Public Library-Cultural Center
1020 Ulatis Drive
Vacaville, CA 95687

Library Commission Meeting
November 9, 2015
Meeting Room

CALL TO ORDER

With the absence of President Bruce DuClair, Commissioner Beatryce Clarke called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Beatryce Clark
Janet Matthews
Carol Sue Robison

Members absent:

Bruce DuClair
Frank Murphy

Others present:

Bonnie Katz, Director of Library Services
Whit Whitman, VUSD/LDB
Paige Frechette, Friends of the Vacaville Libraries
Linda Havilland, Friends of the Vacaville Libraries
John Havilland, Friends of the Vacaville Libraries
Kate Hitchcock, Friends of the Vacaville Libraries
Helen Vinson, Friends of the Vacaville Libraries
Malissa Knapp, Library Branch Manager
Nancy Redfield, Supervising Librarian
Tamie Tvrdik, Clerical Supervisor

INTRODUCTIONS

All present introduced themselves.

APPROVAL OF MINUTES

The minutes of September 14, 2015 were unanimously approved on motion of Ms. Robison and seconded by Ms. Matthews. So ordered by 3-0 vote.

APPROVAL OF AGENDA

On motion of Ms. Robison, seconded by Ms. Matthews, the Commission unanimously approved the agenda of the Vacaville Library Commission. So ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

The librarians' reports were submitted in writing.

OLD BUSINESS

Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library

Ms. Katz and her administrative team met with the County Architect to discuss the timeline, costs and how the expansion may fit on the property. She distributed the timeline to the Commissioners and stated that the project would take approximately two and a half to three years. Ms. Katz also distributed several preliminary architectural drawings to show three possibilities of where the Library could be expanded 15,000 square feet. In all three cases there will need to be some changes to the site; i.e. fire lane movement or additional parking, etc. When the building was built, the fire lane did not exist so the expansion was intended to go beyond the back of the building. The project manager from the Architect's Office has been in discussion with the City. The project team will find out what the City will allow and then the Library will need to make a proposal as to how they will mitigate the parking, fire lane and/or other issues. Ms. Katz stated that another possibility is perhaps expanding 10,000 square feet instead of 15,000. The plan is to have a major meeting room space, study rooms, restrooms and a separate entrance for the public to use after library hours without having to go into the library.

Due to the library needing the present meeting room for their programs, the bookstore would probably have to wait until the expansion was complete. Ms. Knapp and Ms. Redfield confirmed that the present meeting room is heavily used and always booked.

In response to an inquiry about building a third library in Vacaville, Ms. Katz explained that although the Facility Master Plan of 2001 did include a third library, it is not feasible for the District right now. The Vacaville libraries are owned by the Library District and their only revenue is property tax and sales tax and the District could not afford to build a third library and run it. The cost would be approximately \$10-12 million to build and this does not include the staff or the collection.

Ms. Katz announced that the Library will be doing some community involvement and public outreach in early 2016 involving the expansion. After community input and more facts are known, the Commission can then make a recommendation to the Board.

As Ms. Katz gets additional information, she will email the Commission.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION

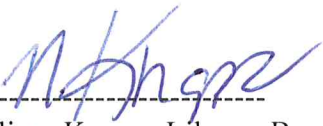
None.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, January 11, 2016 at 6:30 p.m. at the Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:12 p.m.

A handwritten signature in blue ink, appearing to read "M. Knapp", is written over a horizontal dashed line.

Malissa Knapp, Library Branch Manager