

**Vacaville Public Library-Cultural Center**  
1020 Ulatis Drive  
Vacaville, CA 95687

**Library Commission Meeting**  
September 10, 2018  
Meeting Room

CALL TO ORDER

President Carol Sue Robison called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

**Members present:**

Beatryce Clark  
Dave McCallum  
Cassandra Patton  
Carol Sue Robison  
Cathy Valdez

**Members absent:**

None.

**Others present:**

Bonnie Katz, Director of Library Services  
Stephanie Hope Cochran, Library Branch Manager  
Johnny Parker, Supervising Librarian  
Tamie Tvrdik, Clerical Operations Supervisor  
Marilyn Caruso, Friends of the Library

INTRODUCTIONS

Stephanie Hope Cochran, Library Branch Manager introduced herself.

APPROVAL OF MINUTES

The minutes of the meeting of June 11, 2018 were unanimously approved on motion of Ms. Clark and seconded by Ms. Patton. So ordered by 5-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Valdez and seconded by Ms. Clark. So ordered by 5-0 vote.

COMMENTS FROM THE FLOOR

**Items on the agenda**

None.

**Items not on the agenda**

CORRESPONDENCE

None.

### LIBRARIANS' REPORTS

Ms. Katz reported on the Summer Reading Challenge. She stated that countywide over 7,000 participants signed up with 50,000 books read. She reported that Vacaville Town Square participates in the summer lunch program and served over 2,296 lunches this past summer. Ms. Katz reported that the Town Square library has a new Library Associate, Amellia Fiske. The Vacaville libraries are now fully staffed. In addition, Ms. Katz reported Solano County libraries are partnering with school districts to issue a student library card for every student through 12<sup>th</sup> grade. Students can check out 3 items as well as have access to the Library's eBook collection and databases. Students would not incur fines. This program is piloting in Fairfield and then rolls out to the rest of the County libraries. Also Ms. Katz stated that the Automated Material Handling (AMH) project is in the design process and the Library is working with the County's Capital Projects division to get an architect for the renovations.

### OLD BUSINESS

Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library.

Ms. Katz reported that the survey has been done and the engineering firm will submit the paperwork for the land swap to the City. Once that has been done, the Library will take it to the Board.

FY2018-2019 budget revision – The Commission will hear a budget revision and may take action. **ACTION**

Ms. Katz explained the few revisions to the budget now that the Library has the final figures for the year that just ended on June 30, 2018. She explained that once the District passes the revised budget, there will be \$7 million in reserves.

Ms. Patton moved to recommend the Board approve the revised budget; Mr. McCallum seconded. Motion carried. So ordered by 5-0 vote.

Vacaville Town Square roof project – the Commission will discuss the roof project at the Town Square library.

The first quote on the roof was \$74,000 but because of new regulations the price went up to \$82,000 which includes a 20-year warranty. The roof should be repaired before the rainy season.

### NEW BUSINESS

GANN Limit – the Commission will discuss the GANN Appropriations Limit.

The GANN Limit says that the government cannot keep raising taxes. In 17-18, the Library District exceeded the GANN limit by \$598,034.49. Ms. Katz explained that there are two options: return the excess to taxpayers within two years or carry over the excess into 18-19 and then determine whether the limit has been exceeded. However,

Ms. Katz added, if there is a building project those monies can lower the GANN limit so this upcoming expansion may take care of the excess. She added that this happened because of all of the growth and increase in property values in Vacaville.

*\*\*\*After the meeting Ms. Katz had discussions with the auditor's office concerning the GANN limit and the letter will be revised stating that the District did not exceed the limit.*

ITEMS OF INTEREST TO THE COMMISSION

Ms. Katz stated that the next meeting of the Library Board is September 20<sup>th</sup> at 6:20 pm and would like a Commission member to attend with her. President Robison will attend to represent the Vacaville Library Commission.

DATE OF NEXT MEETING

Due to the Veterans Day holiday, the next VLC meeting will be held on Monday, November 5, 2018 at 6:30 p.m. at the Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:20 p.m.



Stephanie Hope-Cochran, Library Branch Manager