

Vacaville Public Library-Cultural Center
1020 Ulatis Drive
Vacaville, CA 95687

Library Commission Meeting
March 11, 2019
Meeting Room

CALL TO ORDER

President Carol Sue Robison called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Beatryce Clark
Dave McCallum
Cassandra Patton
Carol Sue Robison
Cathy Valdez

Members absent:

None.

Others present:

Bonnie Katz, Director of Library Services
Stephanie Hope Cochran, Library Branch Manager
Johnny Parker, Supervising Librarian
Nancy Redfield, Supervising Librarian
Tamie Tvrdik, Clerical Operations Supervisor

INTRODUCTIONS

None.

APPROVAL OF MINUTES

The minutes of the meeting of September 10, 2018 were unanimously approved on motion of Ms. Clark and seconded by Mr. McCallum. So ordered by 5-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Valdez and seconded by Ms. Patton. So ordered by 5-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

CORRESPONDENCE

None.

LIBRARIANS' REPORTS

In addition to the Supervising Librarians' reports, Ms. Katz added that during the month of March the Library is celebrating Women's History month with a variety of programs made possible with the support of the Women's History Committee and the Solano County Library Foundation. This includes the annual Women's History luncheon on March 15th. A brochure was distributed and Ms. Hope Cochran explained all of the programs for the month. The luncheon on the 15th is sold out.

Several members of the Commission commented on the good newspaper coverage of library events.

Ms. Katz informed the Commission that the Cultural Center has two librarian openings. Nancy Vitavec, children's librarian, has retired and there is also a vacant adult librarian opening which will be filled by Chris Diaz through a request for reassignment. Mr. Diaz will not move to the Cultural Center library until his position can be filled at the Fairfield Civic Center library. She also announced that Lisa Lin has filled the Administrative Services position and Jessica Jupitus is the new Deputy Director for Public Services.

Ms. Katz added that January is our annual celebration of "Promises Made, Promises Kept" where the Library thanks the public for the 1/8 of a penny sales tax; February is the quilt display from the Quilting Sisters and Super Saturdays tax help. The Automated Materials Handling is up and running in Fairfield and has been going well.

Ms. Katz announced the Staff Innovation Grants. They include:

- ◆ Citizenship Corner-pilot at Fairfield Civic Center/Literacy-Latinx Services Committee
- ◆ Duplo Table-pilot at Springstowne-Mychal Threets
- ◆ Nintendo Switch-pilot at Suisun-Kevin Lowe & David Barney
- ◆ Public Charging Kiosks-further study-Johnny Parker
- ◆ Instagram Props-Sabrina Alipate

Ms. Katz distributed the Solano County Annual Report – the library is featured in it with the sensory garden and memorial bench for Mary B.

OLD BUSINESS

Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library.

Ms. Katz informed the Commission that the County Capital Projects manager communicated that the surveyor discovered a previously unknown ten-foot PG&E easement along the southern edge of the proposed added property. The surveyor is working to modify the lot line adjustments and legal descriptions to exclude this area from the proposed new library property so that additional coordination with PG&E is not required. The revised submittals should be ready next week. The south side of the easement may need to be approximately 600 square foot smaller. County Counsel will

draft an agreement between the Library and the City of Vacaville. This should be on the City Council agenda for their May meeting.

NEW BUSINESS

None.

ITEMS OF INTEREST TO THE COMMISSION

Ms. Patton shared that the Fisher House Foundation located on Travis Air Force Base accepts donations of books.

Ms. Katz stated that the next meeting of the Library Board is March 28th at 6:20 pm and would like a Commission member to attend with her. President Robison will attend to represent the Vacaville Library Commission.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, May 13, 2019 at 6:30 p.m. at the Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:20 p.m.



Stephanie Hope-Cochran, Library Branch Manager