

SOLANO COUNTY LIBRARY
MEETING ROOM USE
APPLICATION FOR PERMIT

The applicant hereby applies for permission to use the meeting room in building owned or controlled by the Solano County Library.

Approval of this permit is subject to the Rules and Regulations for the use of Meeting Rooms of the County Library as approved by the Board of Supervisors. Use of meeting room in the Vallejo Libraries is also governed by Ordinance No. 967 N.C. City of Vallejo (Chapter 5-24 Vallejo Municipal Code). The applicant hereby agrees that he shall hold the Solano County Library and any other governmental entity involved in library operations free of any liability whatsoever for any damage to persons or property arising from any incident or condition relating to use of the privileges granted by this permit. The applicant hereby warrants that he will secure all necessary performance licenses for audio-visual materials and indemnify the library for any failure on their part to do so. The applicant also agrees that he shall be responsible to pay the cost of repair of any damage to the building, the contents thereof, or grounds which may result from the use of the privileges granted by this permit. Signing of this application indicates agreement with and receipt of Rules and Regulations for the use of County Library Meeting Rooms (<http://www.solanolibrary.com/meeting-rooms>).

NAME OF ORGANIZATION _____

ADDRESS OF ORGANIZATION _____

TELEPHONE _____ EMAIL _____

NAME OF PERSON MAKING APPLICATION _____ TITLE _____

PURPOSE FOR WHICH ROOM IS TO BE USED _____

NUMBER OF PEOPLE ATTENDING _____

COMPLETE LIST OF ARTICLES TO BE BROUGHT INTO ROOM _____

DATE (S) REQUIRED _____ TIME (S) REQUIRED _____

KITCHEN REQUIRED: YES _____ NO _____

SIGNATURE OF APPLICANT _____

DATE _____

LIBRARY USE ONLY

_____ Fee paid/receipt given _____
Amount

_____ Calendar marked

_____ Rules & Regulations given to applicant

Staff Member

Date

Comments:
