

**MINUTES
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 PM, THURSDAY, SEPTEMBER 11, 2008**

REGULAR MEETING

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order

The meeting was called to order by Amy Proctor, Vice-President, at 7:04 p.m.

2. Roll call

Trustees

Shana Levine, President
Amy Proctor, Vice-President
Alan Hodge-Secretary-excused
John Gabby
Jim Ernst

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

Library Commission

Greta Galindo, President

3. Communications

None

4. Approval of agenda

Amy Proctor moved, Jim Ernst seconded and the motion carried.

5. Public presentations to, or discussion with the Trustees

None

6. Approval of minutes

A. Regular meeting of June 26, 2008

Amy Proctor moved, John Gabby seconded and the motion carried to approve agenda.

7. Library Commission President's Report

1. State Budget Concerns

- A. Possible suspension of Prop. 91 (so that State could borrow \$ from counties, cities & special districts) would mean the loss of close to \$30,000 in property tax revenues*
- B. Republican version of the budget severely cuts State Library programs and services, including the PLF \$, TBR and other resource-sharing funding*

2. Impact of closed school libraries on DPL

- A. Library is already seeing a direct impact from the lack of school libraries:
No access to school collections means more children trying to get hold of library's items
Teachers are clamoring to bring their classes on a regular, repeated basis
Building is busier and more congested
Staff is feeling overloaded*

3. Collaboration with High School library

- A. The effort being made to develop long term patterns of collaboration with the high school library is very much applauded by the Commission. It has the potential to dramatically improve the use of the Library's resources (especially the online databases) and will hopefully lead to programs and activities which will engage young adults in the reading and enjoyment of literature.*

4. Summer Reading 2008

A. 491 children participated – now that’s an engaging and well-run program!

The report was unanimously accepted.

8. District Librarian’s Report

Mr. Atkins added the following items

Roberta Wahlberg and Gregg Atkins were at the DHS open house. It gave the Library visibility and a few people stopped and asked questions.

The report was unanimously accepted.

9. Financial Report

Mr. Atkins reported that, surprisingly, Measure B revenue is still ahead of last year at this time.

The financial reports were unanimously accepted.

10. Usage Statistics

Circulation statistics are up 27% from last year at this time, however patron statistics remain about the same.

The statistics reports were unanimously accepted.

11. Discussion Items:

A. Dixon High School Library collaboration-report on new plan being developed with Ahbra Peach, DHS Library / Media teacher

Mr. Atkins reported that Roberta Wahlberg, Youth Services / Children’s Librarian has gone to DHS to provide an introduction to the Public Library which emphasizes our online resources. She shows how to apply for an e-card (allows access to databases), and the steps to have the e-card converted to a Dixon Public Library patron card. She also shows students how to access the catalog and place holds, etc. It has been requested that Mrs. Wahlberg return to give instruction on how to find homework, specific sites and various browsers that can be used. Included would be how to evaluate the quality of the sources chosen.

The DHS Library has given a space to the Public Library to place an information board that would include programs available, readers lists etc. The Public Library will incur all costs associated with materials for and on this board.

12. New Business

A. Recommendation to reappoint Marjorie Rothrock and Shane Taber as Library Commissioners for three year terms

Amy Proctor moved, Jim Ernst seconded, John Gabby abstained, and the motion carried.

B. Recommendation to make revisions to 2008-09 Development Impact Fees budget

There is currently no budget for expenditures in this budget. Due to the possibility of purchasing land an expenditure line item must be created. Below is the adjustment as recommended:

.FY 2008-09 DEVELOPMENT IMPACT FEES BUDGET

Dixon Public Library District

9000 Revenue	\$	74,000
9401 Interest		9,000
9601 Fees		65,000
2000 Expense	\$	650
2235 Solano County Fee		650
4000 Fixed Assets	\$	1,100,000
4101 Land Expenditures		1,100,000
TOTAL REVENUE	\$	74,000
TOTAL EXPENSE	\$	1,100,650

Jim Ernst moved, John Gabby seconded and the motion carried

13. CLOSED SESSION

Real property transactions pursuant to Government Code section 54956.8 ("Brown Act")

Conference with real property negotiator (Gregg Atkins) regarding

Parcel # 0115-081-070 / LeFever

Parcel # 0115-081-100 (Miller)

Parcel # 0115-081-060 (Pereira)

Parcel # 0115-081-050 (Pereira)

Instruction concerning terms of payment and price

Shana Levine, President entertained the motion to go into closed session at 7:20 p.m.

14. Announcements from Closed Session

Returned from Closed Session at 8:15 p.m.

Shana Levine, President made the following announcement, "The Board took action to ratify the approval of purchase contracts for 3 parcels of property located adjacent to its existing Dixon Library building. The yes vote by Levine, Proctor, Ernst, and Gabby was unanimous."

13. Board Comments

Shana Levine, President asked that a letter be sent to the School District outlining the impact the School Library closures is having on the public library.

14. Announcements

Mr. Atkins announced that as of June 6th he has been employed with the Library District and working with the Library Commission and the Governing Board of Library Trustees for 5 years. And that it is a pleasure and an honor to do so!

15. Adjournment

Shana Levine, President adjourned the meeting at 8:25 p.m.

Shana Levine, President

Alan Hodge, Secretary

MINUTES
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
6:45 PM, THURSDAY, OCTOBER 16, 2008

SPECIAL MEETING

BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA

1. Call to order

The meeting was called to order by Shana Levine, President at 6:52 p.m.

2. Roll call

Trustees

Shana Levine, President
Amy Proctor, Vice-President
Alan Hodge-Secretary
John Gabby-excused
Jim Ernst

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

3. Communications

None

4. Approval of agenda

Alan Hodge moved, Jim Ernst seconded and the motion carried.

5. Public presentations to, or discussion with the Trustees

None

6. CLOSED SESSION

**Real property transactions pursuant to Government Code section 54956.8 ("Brown Act")
Conference with real property negotiator (Gregg Atkins) regarding
Parcel # 0115-081-050 (Pereira)**

Instruction concerning terms of payment and price

Shana Levine, President entertained a motion to adjourn to close session at 6:58 p.m.

7. Announcements from Closed Session

Returned from close session at 7:00 p.m.

Shana Levine, President announced that, "the Board took action to ratify the purchase contract for 1 parcel of property [255 North 2nd St.] located adjacent to property recently acquired by the Library District." Shana Levine, aye; Amy Proctor, aye; Alan Hodge, aye; Jim Ernst, aye.

8. New Business

A. Recommendation to authorize Miller Building Property Management Account (checking) at First Northern Bank

Alan Hodge moved, Jim Ernst seconded and the motion carried.

9. Board Comments

None

10. Announcements

None

11. Adjournment

Shana Levine, President adjourned the meeting at 7:02 p.m.

Shana Levine, President

Alan Hodge, Secretary