

**MINUTES-Draft
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 PM, WEDNESDAY, DECEMBER 16, 2009**

REGULAR MEETING

**BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT
180 SOUTH 1ST STREET, DIXON, CA**

1. Call to order

The meeting was called to order by Gregg Atkins, District Librarian in the absence of a duly-elected President.

2. Roll call

Trustees

Jim Ernst
John Gabby
Irina Okremtchouk
Herb Cross
Gildardo Piñon

Staff

Gregg Atkins, District Librarian
Sandy Myers, Recorder

Library Commission

Greta Galindo, President-absent

3. Nomination and Election of New Officers

Herb Cross nominated Jim Ernst for President and Gildardo Piñon seconded. The vote was: John Gabby, aye; Irina Okremtchouk, aye; Herb Cross, aye; Gildardo Piñon, aye.

Herb Cross nominated John Gabby for Vice-President and Irina Okremtchouk seconded. The vote was: Jim Ernst, aye; Irina Okremtchouk, aye; Herb Cross, aye; Gildardo Piñon, aye.

Gildardo Piñon nominated Herb Cross for secretary and John Gabby seconded. The vote was: Gildardo Piñon, aye; John Gabby, aye; Jim Ernst, aye; Irina Okremtchouk, aye.

The officers as elected are Jim Ernst, President, John Gabby, Vice-President and Herb Cross, Secretary.

4. Communications

Mr. Atkins briefly discussed the CALPERS delayed contribution rate hike notice received by the District.

5. Approval of agenda

John Gabby moved, Herb Cross seconded and the motion carried.

6. Public presentations to, or discussion with the Trustees

None

7. Approval of minutes

A. Special Meeting of October 15, 2009

Herb Cross moved, John Gabby seconded and the motion carried.

8. Library Commission President's Report

Greta Galindo was absent, and no report was presented.

9. District Librarian's Report

Mr. Atkins added the following items to the written report

- *Solano County Board of Supervisors has chosen Bonnie Katz as the County Librarian (replacement for Anne Cousineau, who retired).*

- *Dixon High School Library Branch is running smoothly. The Library has the support of Roger Halberg, Superintendent of Schools and Ivan Chaidez, Principal.*
- *The old Veterans Hall has closed, and the new hall five blocks away) is now open for operation. This poses a problem for the library for meeting and programming space.*

The report was unanimously accepted.

10. Financial Report

Mr. Atkins explained the library income framework to the new board:

- *Income consists of property taxes, sales taxes (measure B) and miscellaneous sources. Measure B revenue has increased the budget by 2/3 since its adoption. The remaining income comes from various State library programs, fines and fees collected, redevelopment pass-through, interest, etc. Mr. Atkins indicated that Measure B revenue is running 19% behind last year's figures and the current budget was set to account for a 7% decrease. However, property tax was budgeted lower than now seems likely.*
- *A development impact fee was established in 2004; those monies can only be used for capital construction and books. To date \$1.3 million has been collected; most of that amount was used to purchase property.*
- *The General Operating Budget's expenditure categories were reviewed.*

Mr. Atkins noted that property taxes have not yet been received, but the District has approximately \$900,000 in reserves. It does not have to borrow from the county to cover expenses until property taxes are collected. Mr. Atkins briefly explained the IFAS (County of Solano) reports. He will go into more detail in the orientation for new board members.

Mr. Atkins noted that the three main responsibilities of the Governing Board are to appoint commissioners, approve the annual budget, and make decisions concerning the acquisition of property and changes to property.

An orientation for the new board members will be held when dates can be established.

The financial reports were unanimously accepted.

11. Usage Statistics

Overall statistics are up by 4%..

The statistics reports were unanimously accepted.

12. Discussion Items:

A. New Library Facility

Mr. Atkins explained that this item will always be on the agenda. The deconstruction of the LeFever house will be done this Friday. The fire department will be contacted to see if they would be interested in using it for burn practice.

B. Orientation for new Board members

Board members will contact Gregg with times that are convenient.

13. Board Comments

The Board thanked the Library for the work of opening the High School Branch. John Gabby stated that he is happy to work with the new board members.

14. Announcements

Mr. Atkins announced that as of June 6th he has been employed with the Library District and working with the Library Commission and the Governing Board of Library Trustees for 6 years. And that it is a pleasure and an honor to do so!

15. Adjournment

Jim Ernst, President adjourned the meeting at 8:05 p.m.

Jim Ernst, President

Herb Cross, Secretary