

Minutes—Draft
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., THURSDAY, May 14, 2015,
REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order
Mr. Gabby called the meeting to order at 7 pm
2. Business meeting
 - a. Pledge of Allegiance
Pledge of Allegiance said
 - b. Roll Call
Trustees
John Gabby, President—present
Andrew Bloom, Vice President—present
Guy Garcia, Clerk—absent
Caitlin O’Halloran, Member—present
Joe DiPaola, Member—absent

Staff
Steve Arozena, Library Director—present
3. Notice to the Public
None
4. Correspondence
None
5. Consent Agenda
None
6. Public Comment
None
7. Guests & Presentations
8. Director’s Report
 Budget report

Mr. Arozena stated that with 83% of the fiscal year completed that it is looking like the library will go over budget with personnel costs by approximately \$32,000 due to unbudgeted raises and insurance costs. He said that there is still \$155,000 left in the supply budget which can be transferred over to personnel if there is money remaining in the account, or that money may be shifted over from the surplus to cover it with Board approval.

Mr. Gabby asked if we can up the personnel budget next year to cover it. Mr. Arozena replied in the affirmative.

Mr. Arozena then stated that the audit is now 2/3 completed and the results of the audit may impact the budget as well. He also said that there should be a preliminary report on the 15/16 budget by next meeting.

Library activities

Mr. Arozena stated that local author bil paul came to the library to talk about the Carissa Carpenter case to promote his new book and that eight people attended. He stated that a copy of the book was donated to the library.

Mr. Arozena presented the Board with a list of the different Summer Reading Club programs and gave a brief explanation of each. He stated that the Friends of the Library generously gave money to cover the cost of the programs.

Ongoing business

Update on Miller Building

Mr. Arozena stated that he worked with Mr. Dipaola to come up with a preliminary proposal for the Miller Building, but that they were waiting for a copy of a previous study to arrive from Paul Roberts. Once the Roberts study is received, a local contractor will prepare drawings for the Board to examine.

New business

Revision to Internet use policy

Mr. Arozena stated that there are two computers in the Children's Department that don't have the software available to keep adults from using them and that people have been using them when their time runs out on the regular adult computers. He asked the Board to consider a policy that limits the use of computers in the Children's room to children or children accompanied by adults. Mr. Bloom asked if perhaps the age limit should be lowered from 18. Mr. Arozena said that there are no computers in the teen area and that the children's computers should be available to teens. Ms. O'Halloran moved to approve the policy. Mr. Bloom seconded. The Board approved the policy, 3-0.

Children's Librarian search update.

Mr. Arozena announced that the current Children's Librarian would be leaving at the end of the month due to personal reasons. Mr. Arozena stated that there were 48 applicants and that five were chosen to interview. He asked if the Board would like to bring in a candidate from Massachusetts for a second interview. Following discussion, it was decided that a Skype interview would suffice.

Transfer of Real Property of the Former City of Vacaville Redevelopment Agency

Mr. Arozena stated that he had received a letter from the City of Vacaville asking to transfer our interest in some properties to them for the compensation of \$1 per property. He stated that he was counseled that the Board of Education had advised that the offer be accepted, but that he was unable to confirm that information. It was decided

that no vote would be taken until all members of the Board were available and more background information on the subject be confirmed.

Approval of minutes from March 12, 2015 meeting

Mr. Bloom moved that the minutes be approved. Ms. O'Halloran seconded. The Board approved the minutes, 3-0.

Meeting adjourned.

John Gabby, Board President

Guy Garcia, Clerk
