

Minutes—Draft
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., Tuesday, June 16, 2015,
REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Mr. Gabby called the meeting to order at 7 pm

2. Business meeting

a. Pledge of Allegiance

Pledge of Allegiance said

b. Roll Call

Trustees

John Gabby, President—present

Andrew Bloom, Vice President—present

Guy Garcia, Clerk—present

Caitlin O'Halloran, Member—present

Joe DiPaola, Member—present

Staff

Steve Arozena, Library Director—present

3. Notice to the Public

None

4. Correspondence

None

5. Consent Agenda

None

6. Public Comment

None

7. Guests & Presentations

8. Director's Report

■ **Library Activities**

- Mr. Arozena stated that the Summer Reading Club began in the first week of June and that patrons can register for the club online. He stated that the first program was a children's magician who drew a crowd of 135 people. The next scheduled program will be a folksinger from Berkeley who will be performing on Thursday morning.

■ **Status of Children's Librarian position**

- The library has hired Jim Tinder to fill the position. He starts on July 6th. He comes from the Lodi Public Library where he had fifteen years experience in that position.

■ **Ongoing business**

■ **Approval of Willdan Report**

- Mr. Arozena stated that the report is still under review by two attorneys pending additional documentation. It was advised that their recommendation was that the report not be approved as is. The item was tabled until the next meeting.

■ **Update on Vacaville Redevelopment Agency proposal**

- Mr. Arozena said that he received no response from the California Board of Education when he asked about the issue. He said he had spoken with Skip Thomson about the issue and that he had said he would get back to him after a scheduled meeting that would address the issue. The item was tabled until the next meeting.

■ **New Business**

■ **Approval of COLA increase for 2015-16 fiscal year**

- Mr. Arozena asked the Board if they would consider a 1.7% COLA raise for the next fiscal year. It would add an additional sum of approximately \$9,000 to the personnel budget if passed. Ms. O'Halloran moved to accept the proposal. Mr. Bloom seconded. The Board unanimously voted to approve the COLA.

■ **Approval of 2015-16 Budget**

- Mr. Arozena stated that the proposed budget for 2015-16 shows around \$50,000 less than the prior year's budget. He stated that the prior year saw significant upgrades to the computer system that would not be needed again this year. The three-year audit and Willdan report also were one-time significant expenditures. He said that he expects to see significant savings on phone service. He listed some of the expected expenses for the upcoming year. Ms. O'Halloran voted to approve the proposal. Mr. Bloom seconded. The Board voted 5-0 to accept the budget.

■ **Approval of minutes of May 14, 2015 Regular Meeting**

- Ms. O'Halloran moved to accept the minutes. Mr. Bloom seconded. The Board voted to approve the minutes 5-0.

■ **Approval of minutes of May 28, 2015 Special Meeting**

- Ms. O'Halloran moved to accept the minutes. Mr. Bloom Seconded. The Board voted to approve the minutes 5-0.
- **Approval of New Sick Leave Policy**
- Mr. Arozena explained that the sick leave policy had been amended to reflect the new state law effective 7/1/15. The law allows for part-time employees to earn sick leave after a specified number of hours. Mr. Dipaola asked for clarification on what happens to accrued but unpaid sick leave. The issue was clarified and stated that there would not be a cash payout for employees who leave early. Mr. Garcia moved to approve the measure. Ms. O'Halloran seconded. Mr. Dipaola said that generally policies are read at one meeting and approved at the following meeting. Mr. Gabby pointed out that the policy is a state law and that it goes into effect on July 1, 2015. The Board voted to approve the policy revision 5-0.
- **Meeting adjourned.**

John Gabby, Board President

Guy Garcia, Clerk
