

Minutes—Approved
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., THURSDAY, April 14, 2016

REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Ms. O'Halloran called the meeting to order at 7 pm

2. Closed session

No public comments on closed session

3. Business meeting

a. Pledge of Allegiance

Pledge of Allegiance said

b. Roll Call

Trustees

Caitlin O'Halloran, President—present

Guy Garcia, Vice President—present

John Gabby, Clerk—present

Joe Dipaola, Member—absent

Staff

Steve Arozena, **Library Director**—present

4. Notice to the Public

None

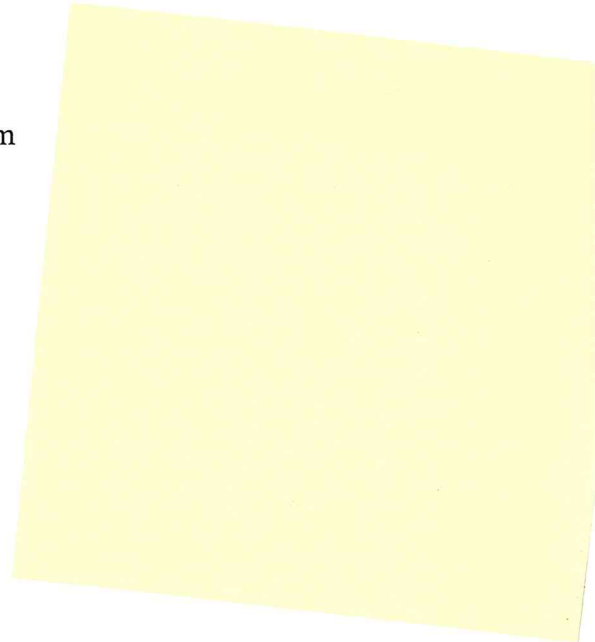
5. Correspondence

None

6. Consent Agenda

None

7. Public Comment



8. Guests & Presentations

9. Director's Report

Mr. Arozena stated that with 75% of the fiscal year over, 73% of the personnel budget has been spent. 61% of the services and supplies budget has been spent. The Board approved moving \$35,000 of the services and supplies budget to personnel to cover previously approved employee raises and increased family medical coverage.

Mr. Arozena also said that he is working on next year's budget, which includes an upgrade to the library's wireless and firewall and is hoping to include a project that will digitize the Dixon Tribune and allow people to search the newspaper back to 1874. Some coverage of the early years of the paper is missing, but it is the most complete available. The Dixon Historical Society has expressed interest in the project and may potentially help support the library financially in this venture.

Mr. Arozena said that he served as a judge at Gretchen Higgins' Battle of the Books earlier in the week. He said that Jim Tinder, the Youth Services Librarian, was hosting a family reading night at Anderson and that was part of a kickoff to Summer Reading Club activities. Planning is underway for the Summer Reading Club and performers are being booked.

10. Ongoing Business

Addition to Policy 4001 Rules of Conduct

The addition to the policy is intended to establish a method of dealing with repeat juvenile offenders who are disruptive to the library. Mr. Gabby asked if any parents had contacted the Library Director. Mr. Arozena said he heard from one parent who requested her son be allowed in the library for tutoring purposes only which he agreed to. Mr. Arozena pointed out the language suggested by the attorney to the policy. Mr. Garcia suggested that the Board refrain from voting on the policy change until Mr. Dipaola returns. The other Board members agreed to table the item until the following month.

11. New Business

Amendment of 2015/16 Moreno Contract

Mr. Arozena explained that the current contract set a limit of \$18,000 for compensation of Mr. Moreno for maintenance of the library and that his charges will exceed that this fiscal year. The contract amendment sets a new limit of \$30,000. The amendment

was prepared by the library's attorney who advised that a maintenance contract can go up to \$84,000 annually without going out for a bid. Mr. Gabby asked if there was one big project being worked on or a series of small projects. Mr. Arozena said that it is a series of small projects and that currently he is working on repainting the shelves in the Carnegie section of the library. Mr. Garcia moved to accept the amendment. Mr. Gabby seconded. The Board voted to approve 3-0.

Extension of Moreno Contract for 2016/17

Mr. Arozena stated that this item was to extend Mr. Moreno's contract with the library for another year with the limit of \$30,000 with the option to change that amount if necessary. Mr. Garcia asked for clarification. Mr. Arozena said that the amendment just passed takes the contract until the end of the fiscal year and the contract under consideration covers the next fiscal year, 2016-17. Mr. Garcia moved to accept the contract extension. Mr. Gabby seconded. The Board voted to approve 3-0.

Approval of Minutes of March 10, 2016 Meeting

Mr. Garcia moved to accept the minutes. Mr. Gabby seconded. The motion was approved 3-0.

Meeting adjourned

Caitlin O'Halloran, Board President

John Gabby, Clerk

