

Minutes—Draft
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., Thursday, May 12, 2016
REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Ms. O'Halloran called the meeting to order at 7 pm

2. Closed session

No public comments on closed session

3. Business meeting

a. Pledge of Allegiance

Pledge of Allegiance said

b. Roll Call

Trustees

Caitlin O'Halloran, President--present

Guy Garcia, Vice President—present

John Gabby, Clerk—present

Melissa Maseda, Member—present

Joe Dipaola, Member—present

Staff

Steve Arozena, Library Director—present

4. Notice to the Public

None

5. Correspondence

None

6. Consent Agenda

None

7. Public Comment

None

8. Guests & Presentations

9. Director's Report

■ Library Activities

- The library has nine free events scheduled for the Summer Reading Club. There is one program for each week the Summer Reading Club runs and a tenth program for those who participate in the program. The tenth program is NorCal Bats and is part of the finale party. There will also be an adult program featuring the California Raptor Center to tie in with one of the book club selections.
- The library had a free analysis of their archives collection done by the California Preservation Program. Barclay Ogden of UC Berkeley drew up a plan to help the library better protect its collection from fire, water or other damage and gave suggestions on how to draw up a disaster plan. Susan Werrin also attended a workshop in Redding on the subject of how to construct a disaster plan for your library.
- The 2016/17 budget should be ready for Board approval at the next meeting.
- The library dropped off a circulating collection at the Migrant Center yesterday and will change out the books every three weeks.

10. Ongoing Business

- **Report from Structural Engineer re: Miller Building**
- ZFA Structural Engineers produced a report recommending that the Miller Building be retrofitted for earthquake safety and that the building as is would be risky to be occupied. An estimate from the structural engineer and A2R Architects gave a figure of "at least \$1 million" to retrofit the building for seismic safety, but even that would not perform as well as a new building due to the older style of construction. Mr. Dipaola stated that the reason the building was okayed for redesign was based on a report given by Paul Roberts of PRP Architects at the August 21, 2013 Board meeting where he testified that the "building is very, very sound" and that it would be cost-effective to renovate the building. The Board discussed what to do regarding the apparent conflict of opinion between the two architects and structural engineer. It was decided that Mr. Arozena should prepare a report giving the Board various options as to how to proceed with the Building and that the City of Dixon should be involved in the discussion. Mr.

Arozena suggested that the other properties and building the library owns should be part of the report and the Board agreed.

- **Addition to Policy 4001 Rules of Conduct**
- The addition to the policy had been tabled in the absence of Mr. Dipaola at the April meeting. An addition to the proposed policy was suggested by the library's attorney to include behaviors that took place to or from a school-related function. The Board voted to accept the new policy 5-0.

11. New business

**Request to Change Dates for Library Board meetings
June, July and December 2016**

12. Mr. Arozena proposed that the meeting dates of Thursday, June 9, Thursday, July 14 and Thursday, December 8 be changed to Wednesday, June 8, Wednesday, July 13 and Wednesday, December 7 respectively due to scheduling conflicts. The Board approved the new dates, 5-0.

13. Approval of Minutes for April 14, 2016 meeting

14. The Board voted to accept the minutes, 5-0.

15. Meeting adjourned.

Caitlin O'Halloran, President

John Gabby, Clerk
