

Minutes—Draft  
DIXON PUBLIC LIBRARY DISTRICT  
GOVERNING BOARD OF LIBRARY TRUSTEES  
7:00 P. M., THURSDAY, August 11, 2016

REGULAR MEETING

MEETING LOCATION  
DIXON CITY COUNCIL CHAMBERS  
600 EAST A STREET, DIXON, CA 95620

**1. Call to Order**

Ms. O'Halloran called the meeting to order at 7 pm

**2. Closed session**

No public comments on closed session

**3. Business meeting**

**a. Pledge of Allegiance**

Pledge of Allegiance said

**b. Roll Call**

**Trustees**

**Caitlin O'Halloran, President**—present

**Guy Garcia, Vice President**—absent

**John Gabby, Clerk**—absent

**Joe Dipaola, Member**—present

**Melissa Maseda, Member**--present

**Staff**

**Steve Arozena, Library Director**—present

**4. Notice to the Public**

None

**5. Correspondence**

None

**6. Consent Agenda**

None

**7. Public Comment**

None

## **8. Guests & Presentations**

None

## **9. Director's Report**

Mr. Arozena recapped the highlights of the Summer Reading Club. The total attendance of the SRC weekly shows was 971 with an average attendance of 108. Last year had a total of 604 attendees. 646 children signed up for the club, up from 452 the year before. The finale party is to take place the following evening with NorCal Bats providing the program.

Mr. Arozena said that he invited one of the Dixon Fire Department chiefs to come look at the building for suggestions on how to improve the safety of the library and preserve its collections. He suggested that we add fire detection to the archives area in addition to the fire suppression we currently have. The approximate cost to add the detectors would be around \$4000. The cost to add a system that would put out fires using gas rather than water would be about \$25,000, so the library is going to add the fire detectors rather than the gas option.

## **10. Ongoing Business**

### **Miller Building Update**

Mr. Arozena said that he had CL Labs come from Oakland and do a scan of the Miller Building to determine its construction. The building is concrete with limited reinforcement. The building would still require an earthquake retrofitting at the estimated cost of \$250,000. According to Jeff Weber of Coffman Engineering, since the building will be increasing occupancy, the retrofitting is required under state code. Mr. Dipaola asked if Mr. Weber's opinion was that the bones of the building are salvageable. Mr. Arozena replied in the affirmative. Mr. Dipaola asked just what the retrofitting process entailed. Mr. Arozena said that he doesn't know at this point. Mr. Dipaola asked if the consultant was aware that there is little to no access to the foundation through the crawlspace. Mr. Arozena said that the consultant was shown where the space is, but that he did not investigate it. Mr. Dipaola asked if several walls were scanned, including both the original building and its later addition. Mr. Arozena said that they did and that they also drilled into the building in several spots. Mr. Dipaola asked what the next step was and Mr. Arozena said that he would contact A2R Architecture to find out what they wanted to do next.

**Dress Code Policy**

Mr. Arozena stated that the policy was read at the prior month's meeting and that it was supposed to be voted on at this meeting. Mr. Dipaola moved to accept the policy. Ms. Maseda seconded. The Board voted 3-0 to accept the dress code.

**New Business**

**Approval of Minutes of July 13, 2016 meeting**

Ms. Maseda moved to accept the minutes. Mr. Dipaola seconded. The minutes were approved 3-0.

**Adjournment**

**Caitlin O'Halloran, Board President**

**John Gabby, Clerk**

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