

Minutes—Approved  
DIXON PUBLIC LIBRARY DISTRICT  
GOVERNING BOARD OF LIBRARY TRUSTEES  
7:00 P. M., THURSDAY, October 13, 2016

REGULAR MEETING

MEETING LOCATION  
DIXON CITY COUNCIL CHAMBERS  
600 EAST A STREET, DIXON, CA 95620

**1. Call to Order**

Ms. O'Halloran called the meeting to order at 7 pm

**2. Closed session**

No public comments on closed session

**3. Business meeting**

**Pledge of Allegiance**

Pledge of Allegiance said

**a. Roll Call**

**Trustees**

**Caitlin O'Halloran, President—present**

**Guy Garcia, Vice President—absent**

**John Gabby, Clerk—absent**

**Joe Dipaola, Member—present**

**Melissa Maseda, Member--present**

**Staff**

**Steve Arozena, Library Director—present**

**4. Notice to the Public**

None

**5. Correspondence**

None

**6. Consent Agenda**

None

**7. Public Comment**

## **8. Guests & Presentations**

## **9. Director's Report**

Mr. Arozena said that the library is planning an event on January 21, 2017 at the Dixon High School Theatre. Elizabeth Koehler-Pentacoff will be doing a presentation about her book on Rosemary Kennedy.

Mr. Arozena said that the steps to the Carnegie were redone. Mr. Dipaola asked about the striping of the steps for emergency exits. Mr. Arozena said that no such stripes have been there in his tenure. Mr. Arozena said that the Carnegie bookshelves have all been repainted and that there is a new concrete pad in the alleyway that serves as a spot for the trash and recycling cans. He also said that the gate had been reattached and is now working and that a cage has been installed over the water main.

Mr. Arozena said that he has a contract for the digitization of the Dixon Tribune that has been submitted to the newspaper's editor, but that it hasn't been signed yet. He also said that the fire detection system for the Archives will be installed the following week.

## **10. Ongoing Business**

### **Update on Miller Building**

Mr. Arozena said that an electrical engineer had analyzed the building and saw no salvageable segments of the electrical system. To bring the building up to code would require everything to be upgraded. He had no estimate of cost for the required upgrade. He also said that the architect had two people working on preparation of as-built drawings for the building. Mr. Dipaola asked how much we had spent on the project so far. Mr. Arozena said that the contract is for \$55,000, but so far only \$6,000 has been spent.

## **11. New Business**

### **Approve One-Year Extension of Library Director Contract/Approval of Retroactive Administrative Leave for Library Director**

Ms. O'Halloran asked that the items be tabled until the next meeting. Ms. Maseda moved. Mr. Dipaola seconded. The Board voted to table the items, 3-0. Mr. Dipaola then asked that the language to the proposed changes in administrative leave be clarified due to their ambiguity. He also stated that the agenda

item doesn't accurately reflect the change asked for. He also said that perhaps the contract should be extended through October 2017 as Mr. Arozena has been working without a contract since April. Ms. O'Halloran stated that she doesn't find the language as clear as it should be and that Mr. Arozena should work with the attorney to clarify the intent of the proposal.

**Approval of Minutes of August 11, 2016 Regular Meeting**

Mr. Dipaola moved to accept the minutes. Ms. Maseda seconded. The motion was approved 3-0.

**Meeting adjourned**

Caitlin O'Halloran, Board President

John Gabby, Clerk

