

DIXON
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Dixon Public Library District Library Impact Fee Report

In accordance with Government Code section 66006(b)(1) and (2), the Dixon Public Library District (the "District") provides the following report on the District's FY2015/16 library impact fee (the "Fee") to the Solano County Board of Supervisors to review and accept.

A. BRIEF DISCRIPTION OF THE TYPE OF FEE

New development in the District increases the demand for library services. The library impact fee is used for the expansion of facilities and capital improvement to accommodate this growth, which includes expanding library buildings and book holdings.

B. THE AMOUNT OF THE IMPACT FEE

The impact fee collected is as follows:

Land Use Category	Current Fee Effective February 8, 2016	Fee July 1, 2015 to February 7, 2016
Single Family Dwelling	968	1,967
Multi-Family Dwelling	875	1,953
Second Dwelling Unit	341	933
Retail (per 1,000 sq ft)	67	124
Office (per 1,000 sq ft)	112	207
Industrial (per 1,000 sq ft)	47	87
Warehouse (per 1,000 sq ft)	14	27

C. THE BEGINNING AND ENDING OF THE ACCOUNT OR FUND

See Exhibit A (attached).

D. THE AMOUNT OF FEES COLLECTED AND INTEREST EARNED

See Exhibit A (attached).



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E. IDENTIFICATION OF EACH PUBLIC IMPROVEMENT ON WHICH FEES WERE EXPENDED; THE AMOUNT OF EXPENDITURES FOR EACH IMPROVEMENT AND TOTAL PERCENTAGE OF THE COST OF THE PUBLIC IMPROVEMENT THAT WAS FUNDED WITH THE REPORTABLE FEE

See Exhibit B (attached).

F. IDENTIFICATION OF INCOMPLETE PROJECTS

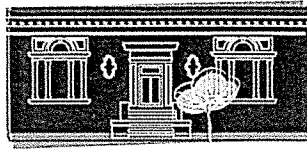
The Dixon Public Library owns an adjoining building which is in the process of being assessed for the suitability of relocating or expanding portions of the library.

Population of the city of Dixon and the number of people served by the library continues to grow and the library needs to expand to better serve the population growth. Past and future population estimates are as follows:

1990 census (City of Dixon)	10,630
2000 census (City of Dixon)	16,135
2010 census (City of Dixon)	18,413
2015 estimate * of total service population	26,350
2040 estimate * of total service population	27,890

The district selected an architectural firm to help it determine what the estimated costs for remodeling the building would be. The building has already gone through a structural evaluation, environmental analysis and assessment for earthquake safety. If the cost seems reasonable, the library will prepare an RFP and proceed with the renovation of the building within the next several years. Potential uses for the building would include an expansion of office space, the construction of a programming room, a reading room, or relocation of the library archives.

* estimates based on 2015 Wildan Report and California Department of Finance



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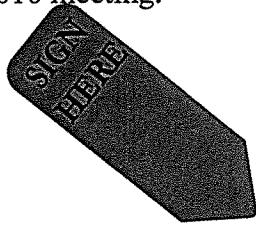
G. INTERFUND TRANSFER OR LOANS

There were no interfund transfers or loans from the account.

H. REFUNDS

There were no refunds to the current record owner (s) any unexpended fee revenues by direct payment, or temporary suspension of fee collection.

The Dixon Public Library District Board of Directors received and accepted this report at their November 10, 2016 meeting.



Caitlin O'Halloran, President
Dixon Public Library District - Governing Board of Library Trustees

Date



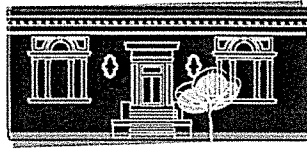
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EXHIBIT A

Fund 428: Account Balances

Fiscal Year:	FY15/16
Beginning Fund Balance	371,177
Transfer-in of prior year fee collection	191,209
Interest Income less Treasury Fee	910
Disbursements	2,199
Balance Forward	561,097



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EXHIBIT B

FY2015/16

Fund 428: Public Improvement Identification:

	Total Project Cost	Estimated PFF Budgeted for Project	PFF Expended as of 6/30/15	% of PFF Expended to Total Cost
Property Acquisition				
125 East B Street / 200 N. First Street	500,763	500,763	500,763	100.00%
193 East B Street	664,286	664,286	664,286	100.00%
235 N. Second Street	7,500	7,500	7,500	100.00%
255 N. Second Street	2,500	2,500	2,500	100.00%
	<u>1,175,049</u>		<u>1,175,049</u>	
Consulting costs related to the potential renovation of the Miller Building.	0	55,000	2,199	4.00%
Other costs related to purchasing, maintaining & improving the above properties	0	0	0	0.00%
Legal fees	0	0	0	0.00%

2017 Calendar of Library Board Meetings

(Second Thursday of each month)

January 12

February 9

March 9

April 12

May 11

June 8

July 13

August 10

September 14

October 12

November 9

December 14

Minutes—Approved
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., THURSDAY, October 13, 2016

REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Ms. O'Halloran called the meeting to order at 7 pm

2. Closed session

No public comments on closed session

3. Business meeting

Pledge of Allegiance

Pledge of Allegiance said

a. Roll Call

Trustees

Caitlin O'Halloran, President—present

Guy Garcia, Vice President—absent

John Gabby, Clerk—absent

Joe Dipaola, Member—present

Melissa Maseda, Member--present

Staff

Steve Arozena, Library Director—present

4. Notice to the Public

None

5. Correspondence

None

6. Consent Agenda

None

7. Public Comment

8. Guests & Presentations

9. Director's Report

Mr. Arozena said that the library is planning an event on January 21, 2017 at the Dixon High School Theatre. Elizabeth Koehler-Pentacoff will be doing a presentation about her book on Rosemary Kennedy.

Mr. Arozena said that the steps to the Carnegie were redone. Mr. Dipaola asked about the striping of the steps for emergency exits. Mr. Arozena said that no such stripes have been there in his tenure. Mr. Arozena said that the Carnegie bookshelves have all been repainted and that there is a new concrete pad in the alleyway that serves as a spot for the trash and recycling cans. He also said that the gate had been reattached and is now working and that a cage has been installed over the water main.

Mr. Arozena said that he has a contract for the digitization of the Dixon Tribune that has been submitted to the newspaper's editor, but that it hasn't been signed yet. He also said that the fire detection system for the Archives will be installed the following week.

10. Ongoing Business

Update on Miller Building

Mr. Arozena said that an electrical engineer had analyzed the building and saw no salvageable segments of the electrical system. To bring the building up to code would require everything to be upgraded. He had no estimate of cost for the required upgrade. He also said that the architect had two people working on preparation of as-built drawings for the building. Mr. Dipaola asked how much we had spent on the project so far. Mr. Arozena said that the contract is for \$55,000, but so far only \$6,000 has been spent.

11. New Business

Approve One-Year Extension of Library Director Contract/Approval of Retroactive Administrative Leave for Library Director

Ms. O'Halloran asked that the items be tabled until the next meeting. Ms. Maseda moved. Mr. Dipaola seconded. The Board voted to table the items, 3-0. Mr. Dipaola then asked that the language to the proposed changes in administrative leave be clarified due to their ambiguity. He also stated that the agenda

item doesn't accurately reflect the change asked for. He also said that perhaps the contract should be extended through October 2017 as Mr. Arozena has been working without a contract since April. Ms. O'Halloran stated that she doesn't find the language as clear as it should be and that Mr. Arozena should work with the attorney to clarify the intent of the proposal.

Approval of Minutes of August 11, 2016 Regular Meeting

Mr. Dipaola moved to accept the minutes. Ms. Maseda seconded. The motion was approved 3-0.

Meeting adjourned

Caitlin O'Halloran, Board President

John Gabby, Clerk
