

Minutes—Approved
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., THURSDAY, June 8, 2017

REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Mr. Foster called the meeting to order at 7 pm

2. Closed session

3. Business meeting

a. Pledge of Allegiance

Pledge of Allegiance said

b. Roll Call

Trustees

Melissa Maseda, President—absent

John Gabby, Vice President—present

Luke Foster, Clerk--present

Guy Garcia, Member—present

Caitlin O'Halloran, Member--absent

Staff

Steve Arozena, Library Director—present

4. Notice to the Public

None

5. Correspondence

None

6. Consent Agenda

None

7. Public Comment

None

8. Guests & Presentations

None

9. Director's Report

Library Activities

Mr. Arozena stated that the first Summer Reading Club program occurred this morning. The program had to take place indoors due to the extreme heat. Despite that, ventriloquist Tony Borders drew 115 people.

The Lunch at the Library program also started this week. It takes place every weekday during the summer from 1145-1215. It has been well attended—35 came the first day, 50 the second, 68 the third and 65 today. We are on pace to top the 950 meals served last summer.

Mr. Arozena said that he met twice with the mayor in the past month and that the library had articles in the Independent Voice about the Tribune index and in the Tribune about the Summer Reading Club.

Mr. Arozena stated that with more than 92% of the fiscal year done that only 83% of the salaries and benefits budget has been spent and only 75% of the supplies and services. The proposed budget for the 2017-18 fiscal year is almost the same as last year (1.247 vs. 1.249). Some of the highlighted personnel expenses from the proposed budget are: a .3% COLA raise for the entire staff at the cost of \$1,300; the new minimum wage law which goes into effect in January will cost an additional \$1,100; \$14,000 to add a new 25 hour per week position for a librarian with benefits and \$2,275 for the approved raise for the accountant. Projects for next year include a new self-check machine (\$17,500) and new carpet and tile (\$6,000). The approval of the budget will also authorize a transfer of \$229K from the cash in treasury to cover next year's budget.

10. Ongoing Business

Discussion of Future Governance of Library

Mr. Arozena provided the Board with an opinion from the attorney that said that the establishment of a subcommittee to advise and report to the Library Board. He also stated that he had contacted the Bureau of the Census and asked that the title on the Census of Governments be changed from the Dixon School District Library to the Dixon Public Library District. Further discussion was tabled until the July meeting in hopes of having the entire Board be present.

Revision of Policy 3040.9.1 (FMLA/CFRA/PDL/PFL)

Mr. Arozena presented the policy as revised by the attorney. The Board tabled its approval until the July meeting.

New Business

Approval of 2017/18 Budget

The Board voted to approve the 2017-18 budget 4-0.

Approval of New Rates for AALRR Attorney

Mr. Arozena presented the Board with copies of old and new rates for the attorney. The new rates represent an increase of \$15 per hour over the old rates. The Board voted to approve the new rates 4-0.

Approval of minutes of May 11, 2017 Regular Meeting

The Board voted 4-0 to approve the minutes of the May 11 meeting.



Melissa Maseda, President



Luke Foster, Clerk