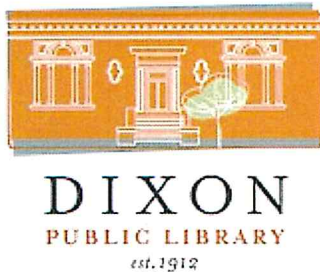


2017 Dixon Public Library Community Survey

This library survey is your chance to tell us what you want from your library. Your honest feedback is appreciated and will allow us to identify areas or services that need improving.

* Required



1. Do you have a library card? *

- Yes
- No

2. On average, how often do you visit the library? *

- Daily
- Weekly
- Monthly



- Less than once of a month
- Never

3. If you don't use the library regularly, why not? *

- No need
- Difficult for me to get there
- Have fines or charges for lost books
- Negative experience in the past
- Other:

4. How would you rate each of the following library services? *

| | Excellent | Good | Fair | Poor | Don't Know / Not Applicable |
|------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------------|
| Customer Service | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

Collection (books

| | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Collection (books, DVDs, music, newspapers, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Programs (classes, storytimes, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Online Services (website, catalog, research databases, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| ILL (Inter-library Loan) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Library Policies | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Computers and Printers | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Internet Access | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Facilities | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Hours of Operation | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Overall, how would you rate the library? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

5. How important is each of the following library services to you? *

| | Very Important | Important | Somewhat Important | Not Important | Don't Know/Not Applicable |
|--|-----------------------|-----------------------|-----------------------|-----------------------|---------------------------|
| Borrowing materials (books, DVDs, music, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

| | | | | | |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Reference (research assistance from librarians) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Programs (classes, storytimes, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Computers and printers | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Help using computers, printers, etc. | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Reading Areas | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Community meeting / program rooms | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Internet Access | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| ILL (Inter-library loan) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Online services (website, catalog, research databases, etc.) | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Photocopier | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Newspapers and Magazines | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |
| Overall, how important is the library to you and your family? | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> |

6. If the library were to expand, what would you like to see as part of the expansion? (select all that apply) *

More adult books

More adult media

- More children's materials
- Program room for events and story times
- More computers for public use
- Study rooms
- More space for the book store.
- Other:

7. How old are you? *

- 12 or under
- 13-18
- 19-24
- 25-64
- 65 or older

8. What gender best describes you? *

- Male
- Female


9. What is the highest level of education you have completed? *

- Some high school
- High school graduate or GED
- Some College

- College degree or higher
- Other:

10. What is your preferred language? *

- English
- Spanish
- Other

Thank you for your time! 

If you have questions about this survey or about the library, please contact Steve Arozena at arozenas@dixonlibrary.com 707-678-5447

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Google Forms

LINK+ Frequently Asked Questions



What is LINK+?

LINK+ is a free service you can use to borrow materials that the Solano Partner Libraries & St. Helena (SPLASH) consortium does not have available. LINK+ is a cooperative resource sharing effort between over 60 California libraries, both public and academic. You can use your Solano County Library card to place a hold in the LINK+ catalog on a title owned by any member library that you can then pick up at your local library.

How do I use LINK+?

To access the LINK+ Catalog, click on the link to the "Library Catalogs" on the Dixon Public Library website then click on the "Search LINK+" tab in the upper left corner of the Dixon Public Library's catalog.

- Locate your item in the LINK+ catalog and click on Request It.
- At the "With which library are you affiliated?" message, select SPLASH Consortium from the dropdown menu.
- At the Request Verification screen, type in your Name and Library Card Number then select your hold Pickup Location from the pulldown menu.
- Click Submit to place your hold.

If there is a copy available to fill your hold, the title will be sent from the owning library for pickup at your local library. If you attempt to place a hold on a title that is not available, you will receive a "Sorry, no copies available for requests" message.

Can anyone use LINK+?

All SPLASH Consortium customers with current library cards in good standing can use the LINK+ service. If you have account issues, you will need to address them before you can use LINK+ by visiting the Dixon Public Library or any other SPLASH Consortium library.

How much does LINK+ cost?

LINK+ is a free service, as long as you return your materials on time. LINK+ materials accrue overdue fines at the rate of \$1 per day, and can have a lost or damaged fee of up to \$115.

Why are the overdue fines and lost or damaged charges for LINK+ items so high?

Fines and fees policies are established by the LINK+ Consortium. All member libraries must follow the same policies.

What can I request from LINK+?

You can request books, music CDs, DVDs, audio books on CD and other formats from LINK+.

Customers can only place holds on titles that are not available in the SPLASH online catalog. If you try to place a LINK+ hold on a title that is available in the local catalog, you will receive the following message, "You cannot use LINK+ to request items that are available at your institution."

The item must be listed as "Available" in the LINK+ catalog to be requested. If you attempt to place a hold on a title that is not available, you will receive a "Sorry, no copies available for requests" message. If you receive this message, you will need to wait until a copy is available to place your hold.

How many LINK+ items can I have on hold and checked out at one time?

You may have a total of 3 LINK+ holds in process at any given time. You may have a total of 5 LINK+ items checked out or in route back to the owning library at any given time.

How long will it take to get LINK+ items?

Items usually arrive within 7-10 days.

How do I know my LINK+ item is ready and how long will the library hold it for me?

The LINK+ hold notification process works just like it does with other library materials you have on hold. If you currently receive an email, phone, or text notice when your hold is available for pick up, you will receive the same type of notice for your LINK+ hold. As with all other holds, the library will hold the LINK+ item(s) for 7 days. If not picked up by then, the item will be returned to the lending library.

How do I pick up my LINK+ item and where can I return it?

LINK+ items are held at the Customer Service Desk of the library you selected as a pickup location. A staff member will check out the LINK+ item for you.

LINK+ items checked out at a Solano County Library branch can be returned to any Solano County Library branch. LINK+ items checked out at the Benicia, Dixon or St. Helena library need to be returned directly to that library. It is recommended that you return LINK+ items at the customer service desk so that you can get a return receipt.

How can I cancel or check the status of my LINK+ hold?

You may cancel or check the status of your LINK+ hold by calling or visiting the Dixon Public Library.

*Note: If the hold is **In Transit** or **Received**, the hold cannot be cancelled.*

How long can I borrow a LINK+ item and how many times can I renew it?

The loan period for books and most audiovisual material is 21 days with one possible renewal (for an additional 21 days). Some DVDs have a 7 day loan period. These DVDs are not renewable.

You can renew items by calling the Dixon Public Library at 707-678-5447 or by bringing your LINK+ item to the Customer Service Desk where you checked out your LINK+ item.

Renewals in the LINK+ system can only be done within a short window of time near the due date, 3 days before the due date through 2 days after the due date. The renewal process may take up to 15 minutes to process while the LINK+ system checks with the lending library to make sure the item is currently available to renew. If the item is on hold at the lending library, the renewal will be denied and you will need to return the LINK+ item on the original due date.

[Reference \(/reference\)](#)

[Get Started \(/reference\)](#)

[Online Resources \(/content/und/online-resources\)](#)

[Dixon Archives \(/dixon-history\)](#)

[LINK+ FAQs \(/content/en/link-frequently-asked-questions\)](#)

[Library Elf \(/content/en/library-elf\)](#)

[Wireless Printing \(/wireless-printing\)](#)

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[staff login here \(/user/login\)](#).

**Dixon Public Library - Fund 426, Net Position as of June 30, 2017
(final results)**

| <u>Assets</u> | | Actuals - Fiscal years 2016-2017 | | | |
|---|-----------|-------------------------------------|---------------------|----------------------------------|------------------------|
| Cash in Treasury | \$ | 881,702 | | | |
| Imprest Cash | \$ | 700 | | | |
| Other assets | \$ | 13,634 | | | |
| Future Loan Redemption Requirement | \$ | 12,297 | | | |
| Land | \$ | 427,021 | | | |
| Structures and Improvements | \$ | 1,096,876 | | | |
| Equipment | \$ | 226,114 | | | |
| Intangibles | \$ | 15,670 | | | |
| Construction-in-progress | \$ | 581,339 | | | |
| Allowance for Depreciation | \$ | (1,168,967) | | | |
| Total Assets | \$ | 2,086,386 | | | |
| <u>Liabilities and Equities</u> | | | | | |
| Outstanding Warrants | \$ | 11,196 | | | |
| Other Liabilities | \$ | 45,320 | | | |
| Due to Other Agencies | \$ | 14,735 | | | |
| Accrued Compensated Absences | \$ | 12,297 | | | |
| Reserve - Other (Imprest Cash is \$700) | \$ | 279,700 | | | |
| Fund Balance Available | \$ | 545,085 | | | |
| Investments in General Fixed Assets | \$ | 1,178,053 | | | |
| Appropriations | \$ | - | | | |
| Revenues less Expenditures | \$ | - | | | |
| | \$ | 2,086,386 | | | |
| <u>Revenues</u> | | Actuals - Fiscal years 2016-2017 | Annual Budget | Actuals % of Annual Budget | (Over) Under Budget |
| Revenue From Library Operations | \$ | 15,457 | \$ 14,000 | 110% | \$ (1,457) |
| Revenue From State & County Govt. | \$ | 1,229,677 | \$ 972,766 | 126% | \$ (256,911) |
| Revenue From Grants | \$ | - | \$ - | 0% | \$ - |
| Other Revenues | \$ | 14,210 | \$ 6,650 | 214% | \$ (7,560) |
| Total Revenues | \$ | 1,259,344 | \$ 993,416 | 127% | \$ (265,928) |
| <u>Expenditures</u> | | | | | |
| Salaries & Employee Benefits | \$ | 739,673 | \$ 790,579 | 94% | \$ 50,906 |
| Services & Supplies | \$ | 353,208 | \$ 425,078 | 83% | \$ 71,870 |
| Other Charges & Fixed Assets & Deprec | \$ | 47,321 | \$ 33,900 | 0% | \$ (13,421) |
| Total Expenditures | \$ | 1,140,202 | \$ 1,249,557 | 91% | \$ 109,355 |
| Revenues less Expenditures | \$ | 119,142 | \$ (256,141) | | |

Fund 428, Net Position as of June 30, 2017 (final results)

| <u>Assets</u> | | Actuals - Fiscal years 2016-2017 | | | |
|-------------------------------------|-----------|-------------------------------------|------------------|----------------------------------|---------------------|
| Cash in Treasury | \$ | 613,994 | | | |
| Due from Other Agency | \$ | - | | | |
| Land | \$ | 1,175,043 | | | |
| Construction-in-progress | \$ | 79,453 | | | |
| Allowance for Depreciation | \$ | - | | | |
| Total Assets | \$ | 1,868,489 | | | |
| <u>Liabilities and Equities</u> | | | | | |
| Fund Balance Available | \$ | 613,994 | | | |
| Investments in General Fixed Assets | \$ | 1,254,495 | | | |
| Appropriations | \$ | - | | | |
| Revenues less Expenditures | \$ | - | | | |
| | \$ | 1,868,489 | | | |
| <u>Revenues</u> | | Actuals - Fiscal years 2016-2017 | Annual Budget | Actuals % of Annual Budget | Remaining Budget |
| Intergovernmental & Other Revenues | \$ | 57,588 | \$ 78,484 | 73% | \$ 20,896 |
| Total Revenues | \$ | 57,588 | \$ 78,484 | 73% | \$ 20,896 |
| <u>Expenditures</u> | | | | | |
| Salaries & Employee Benefits | \$ | - | \$ - | 0% | \$ - |
| Services & Supplies | \$ | 4,691 | \$ 55,800 | 8% | \$ 51,109 |
| Other Charges & Fixed Assets | \$ | - | \$ - | 0% | \$ - |
| Total Expenditures | \$ | 4,691 | \$ 55,800 | 8% | \$ 51,109 |
| Revenues less Expenditures | \$ | 52,897 | \$ 22,684 | | |

SELECT FUND: 426,428
 SORT ORDER: SUBOBJ within ACCTTYPE within within FUND

Fund Fund Description

=====

426 DIXON PUBLIC LIBRARY DISTRICT

Assets:

| Account Code | ***** Sub-Account | ***** Account | ***** |
|------------------------------|-------------------|---------------|--------------|
| ***** | Debits | Debits | Credits |
| ***** | ***** | ***** | ***** |
| 0000010 | 881,702.06 | | |
| CASH IN TREASURY | | | |
| 010 | | 881,702.06 | |
| CASH IN TREASURY | | | |
| 0000030 | 700.00 | | |
| IMPREST CASH | | | |
| 030 | | 700.00 | |
| IMPREST CASH | | | |
| 0000110 | 1,269.61 | | |
| ACCOUNTS RECEIVABLE | | | |
| 110 | | 1,269.61 | |
| ACCOUNTS RECEIVABLE | | | |
| 0000250 | 12,296.89 | | |
| FUTURE LOAN REQUIREMENT | | | |
| 250 | | 12,296.89 | |
| FUTURE LOAN REQUIREMENT | | | |
| 0000310 | 427,020.70 | | |
| LAND | | | |
| 310 | | 427,020.70 | |
| LAND | | | |
| 0000320 | 1,096,876.42 | | |
| BUILDINGS AND IMPROVEMENTS | | | |
| 320 | | 1,096,876.42 | |
| BUILDINGS AND IMPROVEMENTS | | | |
| 0000336 | 15,670.00 | | |
| INTANGIBLES: NON-DEPRECIABLE | | | |
| 335 | | 15,670.00 | |
| INTANGIBLES | | | |
| 0000340 | 226,114.00 | | |
| EQUIPMENT | | | |
| 340 | | 226,114.00 | |
| EQUIPMENT | | | |
| 0000360 | 581,339.25 | | |
| CONSTRUCTION IN PROGRESS | | | |
| 360 | | 581,339.25 | |
| CONSTRUCTION IN PROGRESS | | | |
| 0000370 | 1,168,967.22 | | |
| ACCUMULATED DEPRECIATION | | | |
| 370 | | 1,168,967.22 | |
| ACCUMULATED DEPRECIATION | | | |
| 0000420 | 12,364.61 | | |
| PREPAID EXPENSE | | | |
| 420 | | 12,364.61 | |
| PREPAID EXPENSE | | | |
| Total Assets | | | 3,255,353.54 |
| | | | 1,168,967.22 |
| | | | 12,364.61 |
| | | | 1,168,967.22 |

SELECT FUND: 426,428
 SORT ORDER: SUBOBJ within ACCTTYPE within within FUND

| Fund | Fund Description | Account Code | ***** Sub-Account Debits | ***** Credits | ***** Account Debits | ***** Credits |
|----------------------------------|---------------------------------|--------------|--------------------------|---------------|----------------------|---------------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | |
| Liabilities and Equities: | | | | | | |
| | ACCOUNTS PAYABLE-APS GENERATED | 0000500 | | 40,089.46 | | 40,089.46 |
| | ACCOUNTS PAYABLE APS GENERATED | 500 | | | | |
| | OUTSTANDING WARRANTS | 0000699 | | 11,195.76 | | 11,195.76 |
| | OUTSTANDING WARRANTS / EBT | 505 | | | | |
| | ACCOUNTS PAYABLE | 0000510 | | 5,230.50 | | 5,230.50 |
| | ACCOUNTS PAYABLE | 510 | | | | |
| | DUE TO OTHER AGENCIES | 0000540 | | 13,557.29 | | 13,557.29 |
| | DIXON LIBRARY MEDICAL | 4260530 | | 459.55 | | 459.55 |
| | DIXON LIBRARY DENTAL | 4260560 | | 15.88 | | 15.88 |
| | DIXON LIBRARY VISION | 4260590 | | 702.58 | | 702.58 |
| | DUE TO OTHER AGENCIES | 540 | | | | 14,735.30 |
| | ACCRUED COMPENSATED ABSENCES | 0000620 | | 12,296.89 | | 12,296.89 |
| | ACCRUED COMPENSATED ABSENCES | 620 | | | | |
| | RESERVE - IMPREST CASH | 4260731 | | 700.00 | | 700.00 |
| | EMERGENCY OPERATIONS | 4260732 | | 250,000.00 | | 250,000.00 |
| | MAJOR ASSET | 4260734 | | 29,000.00 | | 29,000.00 |
| | BUILDING FUND | 4260735 | | 0.12 | | 0.12 |
| | RESERVE - OTHER | 730 | | | | 279,700.12 |
| | FUND BALANCE AVAILABLE | 0000740 | | 545,085.14 | | 545,085.14 |
| | FUND BALANCE AVAILABLE | 740 | | | | |
| | INVESTED IN CAPITAL ASSETS,NET | 0000770 | | 1,178,053.15 | | 1,178,053.15 |
| | INVESTMENTS IN GEN FIXED ASSETS | 770 | | | | 1,178,053.15 |

Sort Order: SUBOBJ within ACCTTYPE within within within FUND

SELECT FUND: 426,428

| Fund | Fund Description | Account Code | Sub-Account | Debits | Credits | Account | Debits | Credits |
|--------------------------------|-------------------------------|--------------|-------------|--------|---------|---------|--------------|--------------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | | 0.00 | 2,086,386.32 |
| Total Liabilities and Equities | | | | | | | 3,255,353.54 | 3,255,353.54 |
| ** Fund Totals ** | | | | | | | | |

SELECT FUND: 426,428
 SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

| Fund | Fund Description | Account Code | Sub-Account Debits | Account Debits | Credits |
|------|---------------------------------|--------------|--------------------|----------------|--------------|
| 428 | DIXON PUBLIC LIB DISTRICT-PFF | 0000010 | 613,993.59 | 613,993.59 | |
| | CASH IN TREASURY | 010 | | | |
| | CASH IN TREASURY | 0000310 | 1,175,042.82 | | |
| | LAND | 310 | | 1,175,042.82 | |
| | CONSTRUCTION IN PROGRESS | 0000360 | 79,452.62 | | |
| | CONSTRUCTION IN PROGRESS | 360 | | 79,452.62 | |
| | Total Assets | | | 1,868,489.03 | 0.00 |
| | Liabilities and Equities: | | | | |
| | FUND BALANCE AVAILABLE | 0000740 | | | 613,993.59 |
| | FUND BALANCE AVAILABLE | 740 | | | |
| | INVESTED IN CAPITAL ASSETS, NET | 0000770 | | | 1,254,495.44 |
| | INVESTMENTS IN GEN FIXED ASSETS | 770 | | | |
| | Total Liabilities and Equities | | | 0.00 | 1,868,489.03 |
| | ** Fund Totals ** | | | 1,868,489.03 | 1,868,489.03 |

SORT ORDER: SUBOBJ within ACCTTYPE within within FUND

SELECT FUND: 426,428

| Account Code | Sub-Account | Debits | Credits | Account | Debits | Credits |
|--------------|-------------|--------------|---------|---------|--------------|---------|
| ===== | ===== | ===== | ===== | ===== | ===== | ===== |
| | | 5,123,842.57 | | | 5,123,842.57 | |

** Grand Totals **

SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------|--------------------------------|------------|-------------|-----------|------------|-------------|-----------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | | | |
| 1000 | SALARIES AND EMPLOYEE BENEFITS | | | | | | | |
| 0001110 | SALARY/WAGES REGULAR | 372,300.00 | 0.00 | 44,316.51 | 378,105.50 | 0.00 | -5,805.50 | 102% |
| 0001121 | SALARY/WAGES-EXTRA HELP | 148,834.00 | 0.00 | 14,898.21 | 114,446.64 | 0.00 | 34,387.36 | 77% |
| 0001131 | SALARY/WAGES OT/CALL-BACK | 0.00 | 0.00 | 0.00 | 52.07 | 0.00 | -52.07 | 9999% |
| 0001210 | RETIREMENT-EMPLOYER | 97,453.00 | 0.00 | 6,618.32 | 94,027.40 | 0.00 | 3,425.60 | 96% |
| 0001220 | FICA-EMPLOYER | 39,867.00 | 0.00 | 4,529.96 | 37,679.92 | 0.00 | 2,187.08 | 95% |
| 0001230 | HEALTH INS-EMPLOYER | 124,173.00 | 0.00 | 13,187.25 | 107,013.83 | 0.00 | 17,159.17 | 86% |
| 0001231 | VISION CARE INSURANCE | 0.00 | 0.00 | 36.57 | 359.48 | 0.00 | -359.48 | 9999% |
| 0001240 | COMPENSATION INSURANCE | 2,300.00 | 0.00 | 0.00 | 918.10 | 0.00 | 1,381.90 | 40% |
| 0001250 | UNEMPLOYMENT INSURANCE | 1,000.00 | 0.00 | 0.00 | 835.18 | 0.00 | 164.82 | 84% |
| 0001260 | DENTAL INS-EMPLOYER | 4,652.00 | 0.00 | 843.00 | 6,235.29 | 0.00 | -1,583.29 | 134% |
| 1000 | SALARIES AND EMPLOYEE BEN | 790,579.00 | 0.00 | 84,429.82 | 739,673.41 | 0.00 | 50,905.59 | 94% |
| 2000 | SERVICES AND SUPPLIES | | | | | | | |
| 0002028 | TELEPHONE SERVICES | 6,000.00 | 0.00 | 961.19 | 5,444.06 | 0.00 | 555.94 | 91% |
| 0002035 | HOUSEHOLD EXPENSE | 4,000.00 | 0.00 | 407.73 | 3,839.18 | 0.00 | 160.82 | 96% |
| 0002050 | INSURANCE-RISK MANAGEMENT | 5,996.00 | 0.00 | 0.00 | 5,696.11 | 0.00 | 299.89 | 95% |
| 0002051 | LIABILITY INSURANCE | 7,713.00 | 0.00 | 0.00 | 7,327.42 | 0.00 | 385.58 | 95% |
| 0002055 | INSURANCE-OTHER | 43.00 | 0.00 | 0.00 | 40.73 | 0.00 | 2.27 | 95% |
| 0002120 | MAINTENANCE EQUIPMENT | 6,000.00 | 0.00 | 0.00 | 11,708.25 | 0.00 | -5,708.25 | 195% |
| 0002140 | MAINTENANCE-BLDGS & IMPRO | 75,000.00 | 0.00 | 6,912.67 | 49,553.91 | 0.00 | 25,446.09 | 66% |
| 0002170 | MEMBERSHIPS | 6,500.00 | 0.00 | 0.00 | 3,798.00 | 0.00 | 2,702.00 | 58% |
| 0002175 | MISCELLANEOUS EXPENSE | 150.00 | 0.00 | 2,505.68 | 2,655.68 | 0.00 | -2,505.68 | 1770% |
| 0002176 | FEES AND PERMITS | 0.00 | 0.00 | 0.00 | 491.47 | 0.00 | -491.47 | 9999% |
| 0002178 | CASH/INVENTORY SHORTAGE | 0.00 | 0.00 | 0.50 | 18.95 | 0.00 | -18.95 | 9999% |
| 0002180 | BOOKS & SUBSCRIPTIONS | 4,000.00 | 0.00 | 0.00 | 3,414.00 | 0.00 | 586.00 | 85% |
| 0002200 | OFFICE EXPENSE | 3,500.00 | 0.00 | 817.47 | 3,717.64 | 0.00 | -217.64 | 106% |
| 0002201 | EQUIPMENT UNDER \$1,500 | 2,500.00 | 0.00 | 865.07 | 1,882.81 | 0.00 | 617.19 | 75% |
| 0002203 | COMPUTER COMPONENTS <\$1,5 | 10,000.00 | 0.00 | 0.00 | 11,632.76 | 0.00 | -1,632.76 | 116% |
| 0002204 | COMPUTER RELATED ITEMS:<\$ | 300.00 | 0.00 | 0.00 | 145.73 | 0.00 | 154.27 | 49% |
| 0002205 | POSTAGE | 900.00 | 0.00 | 0.00 | 771.80 | 0.00 | 128.20 | 86% |
| 0002235 | ACCOUNTING & FINANCIAL SE | 15,000.00 | 0.00 | 0.00 | 12,931.00 | 0.00 | 2,069.00 | 86% |
| 0002239 | LEGAL SERVICE | 25,000.00 | 0.00 | 4,811.75 | 22,264.63 | 0.00 | 2,735.37 | 89% |

SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999
 SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

| Fund | Fund Description | Object | Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------|-------------------------------|---------|---------------------------|------------|-------------|-----------|------------|-------------|-----------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | 0002245 | CONTRACTED SERVICES | 47,000.00 | 0.00 | 7,366.93 | 53,676.84 | 0.00 | -6,676.84 | 114% |
| | | 0002250 | OTHER PROFESSIONAL SERVIC | 7,000.00 | 0.00 | 170.10 | 6,949.45 | 0.00 | 50.55 | 99% |
| | | 0002260 | DATA PROCESSING SERVICES | 105.00 | 0.00 | 0.00 | 0.00 | 0.00 | 105.00 | |
| | | 0002261 | SOFTWARE MAINTENANCE & SU | 60,000.00 | 0.00 | 1,801.94 | 29,675.40 | 0.00 | 30,324.60 | 49% |
| | | 0002281 | ADVERTISING/MARKETING | 1,000.00 | 0.00 | 0.00 | 117.99 | 0.00 | 882.01 | 12% |
| | | 0002285 | RENTS & LEASES - EQUIPMEN | 6,000.00 | 0.00 | 510.53 | 5,820.45 | 0.00 | 179.55 | 97% |
| | | 0002310 | EDUCATION & TRAINING | 1,200.00 | 0.00 | 0.00 | 749.00 | 0.00 | 451.00 | 62% |
| | | 0002311 | TUITION REIMBURSEMENT | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | |
| | | 0002312 | SPECIAL DEPARTMENTAL EXPE | 0.00 | 0.00 | 0.00 | 161.87 | 0.00 | -161.87 | 9999% |
| | | 0002322 | LIBRARY ADULT BOOKS | 23,000.00 | 0.00 | 1,449.80 | 18,749.94 | 0.00 | 4,250.06 | 82% |
| | | 0002323 | LIBRARY JUVENILE BOOKS | 20,000.00 | 0.00 | 1,416.48 | 12,872.86 | 0.00 | 7,127.14 | 64% |
| | | 0002324 | LIBRARY PERIODICALS/MICRO | 5,000.00 | 0.00 | -3,784.25 | 7,826.70 | 0.00 | -2,826.70 | 157% |
| | | 0002325 | LIBRARY AUDIO-VISUAL | 20,000.00 | 0.00 | 1,570.72 | 15,967.31 | 0.00 | 4,032.69 | 80% |
| | | 0002326 | LIBRARY BOOK RENTAL | 8,112.00 | 0.00 | 0.00 | 6,956.04 | 0.00 | 1,155.96 | 86% |
| | | 0002327 | LIBRARY MATERIALS PROCESS | 5,700.00 | 0.00 | 455.26 | 2,824.86 | 0.00 | 2,875.14 | 50% |
| | | 0002328 | LIBRARY MATERIALS | 11,000.00 | 0.00 | 3,007.49 | 14,616.95 | 0.00 | -3,616.95 | 133% |
| | | 0002335 | TRAVEL EXPENSE | 1,220.00 | 0.00 | 0.00 | 354.59 | 0.00 | 865.41 | 29% |
| | | 0002336 | TRAVEL OUT-OF-STATE | 2,649.00 | 0.00 | 0.00 | 314.80 | 0.00 | 2,334.20 | 12% |
| | | 0002337 | MEALS/REFRESHMENTS | 540.00 | 0.00 | 0.00 | 0.00 | 0.00 | 540.00 | |
| | | 0002338 | EMPLOYEE RECOGNITION | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | -60.00 | 9999% |
| | | 0002355 | PERSONAL MILEAGE | 1,450.00 | 0.00 | 74.37 | 630.46 | 0.00 | 819.54 | 43% |
| | | 0002360 | UTILITIES | 26,000.00 | 0.00 | 4,449.09 | 23,818.73 | 0.00 | 2,181.27 | 92% |
| | | 0002361 | WATER | 5,000.00 | 0.00 | 465.26 | 3,729.35 | 0.00 | 1,270.65 | 75% |
| 2000 | SERVICES AND SUPPLIES | | | 425,078.00 | 0.00 | 36,235.78 | 353,207.72 | 0.00 | 71,870.28 | 83% |
| 3000 | OTHER CHARGES | | | | | | | | | |
| 0003020 | REFUND OF PRIOR YEAR CHAR | | | 0.00 | 0.00 | 296.26 | 913.61 | 0.00 | -913.61 | 9999% |
| 3000 | OTHER CHARGES | | | 0.00 | 0.00 | 296.26 | 913.61 | 0.00 | -913.61 | 9999% |
| 4000 | FIXED ASSETS | | | | | | | | | |
| 0004303 | EQUIPMENT | | | 18,900.00 | 0.00 | 0.00 | 11,892.00 | 0.00 | 7,008.00 | 63% |
| 0004520 | INTANGIBLE:DEPRECIABLE | | | 15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | |

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------|---------------------------------|------------|-------------|-----------|--------------|-------------|-------------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | | | |
| 0004521 | INTANGIBLES: NON-DEPRECIA | 0.00 | 0.00 | 0.00 | 15,670.00 | 0.00 | -15,670.00 | 9999% |
| 4000 | FIXED ASSETS | 33,900.00 | 0.00 | 0.00 | 27,562.00 | 0.00 | 6,338.00 | 81% |
| 8500 | OTHER EXPENDITURES (NON-BUDGET) | | | | | | | |
| 0008888 | DEPRECIATION | 0.00 | 0.00 | 4,667.87 | 18,844.94 | 0.00 | -18,844.94 | 9999% |
| 8500 | OTHER EXPENDITURES (NON-BU | 0.00 | 0.00 | 4,667.87 | 18,844.94 | 0.00 | -18,844.94 | 9999% |
| 9000 | TAXES | | | | | | | |
| 0009001 | CURRENT SECURED | 330,000.00 | 0.00 | 11.70 | 352,840.27 | 0.00 | -22,840.27 | 107% |
| 0009002 | CURRENT UNSECURED | 20,000.00 | 0.00 | -108.54 | 22,646.40 | 0.00 | -2,646.40 | 113% |
| 0009003 | PRIOR UNSECURED | 0.00 | 0.00 | 75.46 | 478.61 | 0.00 | -478.61 | 9999% |
| 0009004 | SUPPLEMENTAL SECURED | 6,000.00 | 0.00 | 879.29 | 8,663.90 | 0.00 | -2,663.90 | 144% |
| 0009005 | PRIOR SECURED | 0.00 | 0.00 | 321.10 | 418.95 | 0.00 | -418.95 | 9999% |
| 0009015 | LIBRARY SALES TAX - MEASU | 573,765.88 | 0.00 | 94,908.74 | 791,703.57 | 0.00 | -217,937.69 | 138% |
| 0009018 | UNITARY | 18,000.00 | 0.00 | 0.00 | 18,654.85 | 0.00 | -654.85 | 104% |
| 0009020 | ABX1 26 PASS THROUGH | 25,000.00 | 0.00 | 0.00 | 29,382.67 | 0.00 | -4,382.67 | 118% |
| 9000 | TAXES | 972,765.88 | 0.00 | 96,087.75 | 1,224,789.22 | 0.00 | -252,023.34 | 126% |
| 9400 | REVENUE FROM USE OF MONEY/PROP | | | | | | | |
| 0009401 | INTEREST INCOME | 3,400.00 | 0.00 | 2,305.59 | 6,375.48 | 0.00 | -2,975.48 | 188% |
| 0009405 | BUILDING RENTAL | 2,250.00 | 0.00 | 0.00 | 1,500.00 | 0.00 | 750.00 | 67% |
| 9400 | REVENUE FROM USE OF MONEY | 5,650.00 | 0.00 | 2,305.59 | 7,875.48 | 0.00 | -2,225.48 | 139% |
| 9500 | INTERGOVERNMENTAL REVENUES | | | | | | | |
| 0009021 | LMIHF & OTHER ASSETS | 0.00 | 0.00 | 0.00 | 1,837.88 | 0.00 | -1,837.88 | 9999% |
| 0009504 | FISH & GAME | 0.00 | 0.00 | 0.00 | 30.00 | 0.00 | -30.00 | 9999% |

SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Object | Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|------|-------------------------------|---------|---------------------------|--------------|-------------|------------|--------------|-------------|-------------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | | | | | |
| | | 0009505 | STATE HIGHWAY RENTALS | 0.00 | 0.00 | 0.00 | 1.16 | 0.00 | -1.16 | 9999% |
| | | 0009507 | HOMEOWNERS PROPERTY TAX R | 0.00 | 0.00 | 0.00 | 3,018.35 | 0.00 | -3,018.35 | 9999% |
| | | 9500 | INTERGOVERNMENTAL REVENUE | 0.00 | 0.00 | 0.00 | 4,887.39 | 0.00 | -4,887.39 | 9999% |
| | | 9600 | CHARGES FOR SERVICES | | | | | | | |
| | | 0009603 | PHOTO/MICROFICHE COPIES | 4,000.00 | 0.00 | 486.40 | 4,515.05 | 0.00 | -515.05 | 113% |
| | | 0009605 | LIBRARY FINES | 10,000.00 | 0.00 | 1,423.69 | 10,942.34 | 0.00 | -942.34 | 109% |
| | | 9600 | CHARGES FOR SERVICES | 14,000.00 | 0.00 | 1,910.09 | 15,457.39 | 0.00 | -1,457.39 | 110% |
| | | 9700 | MISC REVENUES | | | | | | | |
| | | 0009702 | CASH OVERAGE | 0.00 | 0.00 | 1.70 | 16.96 | 0.00 | -16.96 | 9999% |
| | | 0009703 | OTHER REVENUE | 0.00 | 0.00 | 0.00 | 60.00 | 0.00 | -60.00 | 9999% |
| | | 0009704 | DONATIONS AND CONTRIBUTIO | 0.00 | 0.00 | 0.00 | 4,845.00 | 0.00 | -4,845.00 | 9999% |
| | | 0009708 | MISCELLANEOUS SALES-OTHER | 1,000.00 | 0.00 | 292.34 | 1,412.58 | 0.00 | -412.58 | 141% |
| | | 9700 | MISC REVENUES | 1,000.00 | 0.00 | 294.04 | 6,334.54 | 0.00 | -5,334.54 | 633% |
| | Total Revenue | | | 993,415.88 | 0.00 | 100,597.47 | 1,259,344.02 | 0.00 | -265,928.14 | 127% |
| | Total Expense | | | 1,249,557.00 | 0.00 | 125,629.73 | 1,140,201.68 | 0.00 | 109,355.32 | 91% |
| | | | | | | -25,032.26 | 119,142.34 | | | |

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND
 SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Object | Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------------|--------------------------------|--------|-------------|-----------|-------------|-----------|------------|-------------|-----------|------|
| 428 | DIXON PUBLIC LIB DISTRICT-PFF | | | | | | | | | |
| 2000 | SERVICES AND SUPPLIES | | | | | | | | | |
| 0002235 | ACCOUNTING & FINANCIAL SE | 0.00 | 0.00 | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | |
| 0002245 | CONTRACTED SERVICES | 0.00 | 0.00 | 52,800.00 | 0.00 | 0.00 | 4,690.90 | 0.00 | 48,109.10 | 9% |
| 2000 | SERVICES AND SUPPLIES | 0.00 | 0.00 | 55,800.00 | 0.00 | 0.00 | 4,690.90 | 0.00 | 51,109.10 | 8% |
| 9400 | REVENUE FROM USE OF MONEY/PROP | | | | | | | | | |
| 0009401 | INTEREST INCOME | 0.00 | 0.00 | 2,000.00 | 0.00 | 1,560.13 | 5,026.00 | 0.00 | -3,026.00 | 251% |
| 9400 | REVENUE FROM USE OF MONEY | 0.00 | 0.00 | 2,000.00 | 0.00 | 1,560.13 | 5,026.00 | 0.00 | -3,026.00 | 251% |
| 9600 | CHARGES FOR SERVICES | | | | | | | | | |
| 0009601 | CAPITAL FACILITIES FEES | 0.00 | 0.00 | 76,483.60 | 0.00 | 0.00 | 52,561.72 | 0.00 | 23,921.88 | 69% |
| 9600 | CHARGES FOR SERVICES | 0.00 | 0.00 | 76,483.60 | 0.00 | 0.00 | 52,561.72 | 0.00 | 23,921.88 | 69% |
| Total Revenue | | 0.00 | 0.00 | 78,483.60 | 0.00 | 1,560.13 | 57,587.72 | 0.00 | 20,895.88 | 73% |
| Total Expense | | 0.00 | 0.00 | 55,800.00 | 0.00 | 0.00 | 4,690.90 | 0.00 | 51,109.10 | 8% |
| | | | | | | 1,560.13 | 52,896.82 | | | |

**Dixon Public Library - Fund 426, Net Position as of August 31, 2017
(preliminary)**

| | | Actuals - Fiscal years 2017-2018 | | | |
|---|----|-------------------------------------|----------------------------------|---------------------|--------------|
| Assets | | | | | |
| Cash in Treasury | | \$ | 823,001 | | |
| Imprest Cash | | \$ | 700 | | |
| Other assets | | \$ | 14,390 | | |
| Future Loan Redemption Requirement | | \$ | 12,297 | | |
| Land | | \$ | 427,021 | | |
| Structures and Improvements | | \$ | 1,096,876 | | |
| Equipment | | \$ | 226,114 | | |
| Intangibles | | \$ | 15,670 | | |
| Construction-in-progress | | \$ | 581,339 | | |
| Allowance for Depreciation | | \$ | (1,168,967) | | |
| Total Assets | | \$ | 2,028,441 | | |
| Liabilities and Equities | | | | | |
| Outstanding Warrants | | \$ | 7,988 | | |
| Other Liabilities | | \$ | 4,186 | | |
| Due to Other Agencies | | \$ | 7,364 | | |
| Accrued Compensated Absences | | \$ | 12,297 | | |
| Reserve - Other (Imprest Cash is \$700) | | \$ | 279,700 | | |
| Fund Balance Available | | \$ | 545,085 | | |
| Investments in General Fixed Assets | | \$ | 1,178,053 | | |
| Appropriations | | \$ | - | | |
| Revenues less Expenditures | | \$ | (6,232) | | |
| | | \$ | 2,028,441 | | |
| | | Actuals - Fiscal years 2017-2018 | | | |
| Revenues | | Annual Budget | Actuals % of Annual Budget | Remaining Budget | |
| Revenue From Library Operations | \$ | 1,738 | \$ - | #DIV/0! | \$ (1,738) |
| Revenue From State & County Govt. | \$ | 164,234 | \$ - | #DIV/0! | \$ (164,234) |
| Revenue From Grants | \$ | - | \$ - | 0% | \$ - |
| Other Revenues | \$ | 200 | \$ - | #DIV/0! | \$ (200) |
| Total Revenues | \$ | 166,172 | \$ - | #DIV/0! | \$ (166,172) |
| Expenditures | | | | | |
| Salaries & Employee Benefits | \$ | 128,924 | \$ - | #DIV/0! | \$ (128,924) |
| Services & Supplies | \$ | 43,444 | \$ - | #DIV/0! | \$ (43,444) |
| Other Charges & Fixed Assets & Deprec | \$ | 36 | \$ - | 0% | \$ (36) |
| Total Expenditures | \$ | 172,404 | \$ - | #DIV/0! | \$ (172,404) |
| Revenues less Expenditures | \$ | (6,232) | \$ - | | |

Fund 428, Net Position as of August 31, 2017 (perliminary)

| | | Actuals - Fiscal years 2017-2018 | | | |
|-------------------------------------|----|-------------------------------------|----------------------------------|---------------------|-----------|
| Assets | | | | | |
| Cash in Treasury | | \$ | 613,994 | | |
| Due from Other Agency | | \$ | - | | |
| Land | | \$ | 1,175,043 | | |
| Construction-in-progress | | \$ | 79,453 | | |
| Allowance for Depreciation | | \$ | - | | |
| Total Assets | | \$ | 1,868,489 | | |
| Liabilities and Equities | | | | | |
| Fund Balance Available | | \$ | 613,994 | | |
| Investments in General Fixed Assets | | \$ | 1,254,495 | | |
| Appropriations | | \$ | - | | |
| Revenues less Expenditures | | \$ | - | | |
| | | \$ | 1,868,489 | | |
| | | Actuals - Fiscal years 2017-2018 | | | |
| Revenues | | Annual Budget | Actuals % of Annual Budget | Remaining Budget | |
| Intergovernmental & Other Revenues | \$ | - | \$ 78,484 | 0% | \$ 78,484 |
| Total Revenues | \$ | - | \$ 78,484 | 0% | \$ 78,484 |
| Expenditures | | | | | |
| Salaries & Employee Benefits | \$ | - | \$ - | 0% | \$ - |
| Services & Supplies | \$ | - | \$ 55,800 | 0% | \$ 55,800 |
| Other Charges & Fixed Assets | \$ | - | \$ - | 0% | \$ - |
| Total Expenditures | \$ | - | \$ 55,800 | 0% | \$ 55,800 |
| Revenues less Expenditures | \$ | - | \$ 22,684 | | |

SELECT FUND: 426,428
 SORT ORDER: SUBOBJ within ACCTTYPE within within FUND

| Fund | Fund Description | Account Code | ***** Sub-Account Debits | ***** Credits | ***** Account Debits | ***** Credits |
|------|-------------------------------|--------------|--------------------------|---------------|----------------------|---------------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | |

Liabilities and Equities:

| | | | | | | |
|---------------------------------|---------|--|----------|--------------|--|--------------|
| OUTSTANDING WARRANTS | 0000699 | | | 7,987.58 | | 7,987.58 |
| OUTSTANDING WARRANTS / EBT | 505 | | | | | |
| ACCOUNTS PAYABLE | 0000510 | | 4,185.75 | | | 4,185.75 |
| ACCOUNTS PAYABLE | 510 | | | | | |
| DUE TO OTHER AGENCIES | 0000540 | | 6,190.36 | | | |
| DIXON LIBRARY MEDICAL | 4260530 | | 459.55 | | | |
| DIXON LIBRARY DENTAL | 4260560 | | 15.88 | | | |
| DIXON LIBRARY VISION | 4260590 | | 698.60 | | | |
| DUE TO OTHER AGENCIES | 540 | | | | | 7,364.39 |
| ACCRUED COMPENSATED ABSENCES | 0000620 | | | 12,296.89 | | |
| ACCRUED COMPENSATED ABSENCES | 620 | | | | | 12,296.89 |
| RESERVE - IMPREST CASH | 4260731 | | | 700.00 | | |
| EMERGENCY OPERATIONS | 4260732 | | | 250,000.00 | | |
| MAJOR ASSET | 4260734 | | | 29,000.00 | | |
| BUILDING FUND | 4260735 | | | 0.12 | | |
| RESERVE - OTHER | 730 | | | | | 279,700.12 |
| FUND BALANCE AVAILABLE | 0000740 | | | 545,085.14 | | |
| FUND BALANCE AVAILABLE | 740 | | | | | 545,085.14 |
| INVESTED IN CAPITAL ASSETS, NET | 0000770 | | | 1,178,053.15 | | |
| INVESTMENTS IN GEN FIXED ASSETS | 770 | | | | | 1,178,053.15 |
| REVENUES | 810 | | | | | 166,172.13 |
| EXPENDITURES | 820 | | | | | 172,404.14 |

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT FUND: 426,428

Fund Fund Description
 =====
 426 DIXON PUBLIC LIBRARY DISTRICT

| Account Code | ***** Sub-Account ***** | ***** Account ***** |
|--------------|-------------------------|---------------------|
| ===== | Debits | Debits |
| ===== | Credits | Credits |
| ===== | ===== | ===== |
| ===== | 172,404.14 | 2,200,845.15 |

Total Liabilities and Equities

** Fund Totals ** 3,369,812.37 3,369,812.37

Sort Order: SUBOBJ within ACCTTYPE within within FUND
 SELECT FUND: 426,428

Fund Description
 =====
 428 DIXON PUBLIC LIB DISTRICT-PFF

| Account Code | ***** Sub-Account ***** | ***** Account ***** |
|--------------------------|-------------------------|---------------------|
| ===== | Debits | Credits |
| ===== | ===== | ===== |
| CASH IN TREASURY | 0000010 613,993.59 | |
| CASH IN TREASURY | 010 613,993.59 | |
| LAND | 0000310 1,175,042.82 | |
| LAND | 310 1,175,042.82 | |
| CONSTRUCTION IN PROGRESS | 0000360 79,452.62 | |
| CONSTRUCTION IN PROGRESS | 360 79,452.62 | |
| Total Assets | 1,868,489.03 | 0.00 |

| Liabilities and Equities: | ***** Account ***** |
|--------------------------------|---------------------------|
| | Debits |
| | ===== |
| FUND BALANCE AVAILABLE | 0000740 613,993.59 |
| FUND BALANCE AVAILABLE | 740 613,993.59 |
| INVESTED IN CAPITAL ASSETS,NET | 0000770 1,254,495.44 |
| INVESTMNTS IN GEN FIXED ASSETS | 770 1,254,495.44 |
| Total Liabilities and Equities | 0.00 1,868,489.03 |
| ** Fund Totals ** | 1,868,489.03 1,868,489.03 |

SELECT FUND: 426,428
 SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

| Account Code | ***** Sub-Account ***** | ***** Account ***** |
|--------------|-------------------------|---------------------|
| | Debits | Debits |
| | Credits | Credits |
| | ===== | ===== |
| | 5,238,301.40 | 5,238,301.40 |

** Grand Totals **

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND
 SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------|--------------------------------|------------|-------------|-----------|------------|-------------|------------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | | | | | | | |
| 1000 | SALARIES AND EMPLOYEE BENEFITS | | | | | | | |
| 0001110 | SALARY/WAGES REGULAR | 372,300.00 | 0.00 | 31,084.79 | 45,817.25 | 0.00 | 326,482.75 | 12% |
| 0001121 | SALARY/WAGES-EXTRA HELP | 148,834.00 | 0.00 | 7,510.58 | 12,071.29 | 0.00 | 136,762.71 | 8% |
| 0001131 | SALARY/WAGES OT/CALL-BACK | 0.00 | 0.00 | 8.65 | 74.34 | 0.00 | -74.34 | 9999% |
| 0001210 | RETIREMENT-EMPLOYER | 97,453.00 | 0.00 | 4,108.55 | 50,262.51 | 0.00 | 47,190.49 | 52% |
| 0001220 | FICA-EMPLOYER | 39,867.00 | 0.00 | 2,953.23 | 4,434.17 | 0.00 | 35,432.83 | 11% |
| 0001230 | HEALTH INS-EMPLOYER | 124,173.00 | 0.00 | 10,719.00 | 15,114.75 | 0.00 | 109,058.25 | 12% |
| 0001231 | VISION CARE INSURANCE | 0.00 | 0.00 | 24.38 | 36.57 | 0.00 | -36.57 | 9999% |
| 0001240 | COMPENSATION INSURANCE | 2,300.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,300.00 | |
| 0001250 | UNEMPLOYMENT INSURANCE | 1,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | |
| 0001260 | DENTAL INS-EMPLOYER | 4,652.00 | 0.00 | 832.00 | 1,113.00 | 0.00 | 3,539.00 | 24% |
| 1000 | SALARIES AND EMPLOYEE BEN | 790,579.00 | 0.00 | 57,241.18 | 128,923.88 | 0.00 | 661,655.12 | 16% |
| 2000 | SERVICES AND SUPPLIES | | | | | | | |
| 0002028 | TELEPHONE SERVICES | 6,000.00 | 0.00 | 483.84 | 967.68 | 0.00 | 5,032.32 | 16% |
| 0002035 | HOUSEHOLD EXPENSE | 4,000.00 | 0.00 | 334.76 | 620.68 | 0.00 | 3,379.32 | 16% |
| 0002050 | INSURANCE-RISK MANAGEMENT | 5,996.00 | 0.00 | 0.00 | 6,320.29 | 0.00 | -324.29 | 105% |
| 0002051 | LIABILITY INSURANCE | 7,713.00 | 0.00 | 0.00 | 8,569.60 | 0.00 | -856.60 | 111% |
| 0002055 | INSURANCE-OTHER | 43.00 | 0.00 | 0.00 | 45.64 | 0.00 | -2.64 | 106% |
| 0002120 | MAINTENANCE EQUIPMENT | 6,000.00 | 0.00 | 1,161.22 | 1,464.22 | 0.00 | 4,535.78 | 24% |
| 0002140 | MAINTENANCE-BLDGS & IMPRO | 75,000.00 | 0.00 | 1,068.00 | 1,068.00 | 0.00 | 73,932.00 | 1% |
| 0002170 | MEMBERSHIPS | 6,500.00 | 0.00 | 247.00 | 2,584.00 | 0.00 | 3,916.00 | 40% |
| 0002175 | MISCELLANEOUS EXPENSE | 150.00 | 0.00 | 7.67 | 7.67 | 0.00 | 142.33 | 5% |
| 0002176 | FEES AND PERMITS | 0.00 | 0.00 | 88.68 | 88.68 | 0.00 | -88.68 | 9999% |
| 0002180 | BOOKS & SUBSCRIPTIONS | 4,000.00 | 0.00 | 3,931.58 | 4,806.58 | 0.00 | -806.58 | 120% |
| 0002200 | OFFICE EXPENSE | 3,500.00 | 0.00 | 127.73 | 234.81 | 0.00 | 3,265.19 | 7% |
| 0002201 | EQUIPMENT UNDER \$1,500 | 2,500.00 | 0.00 | 1,236.31 | 2,201.48 | 0.00 | 298.52 | 88% |
| 0002203 | COMPUTER COMPONENTS <\$1,5 | 10,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10,000.00 | |
| 0002204 | COMPUTER RELATED ITEMS:<\$ | 300.00 | 0.00 | 768.07 | 900.04 | 0.00 | -600.04 | 300% |
| 0002205 | POSTAGE | 900.00 | 0.00 | 0.00 | 134.42 | 0.00 | 765.58 | 15% |
| 0002235 | ACCOUNTING & FINANCIAL SE | 15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | |
| 0002239 | LEGAL SERVICE | 25,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25,000.00 | |
| 0002245 | CONTRACTED SERVICES | 47,000.00 | 0.00 | 156.86 | 156.86 | 0.00 | 46,843.14 | |

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 SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND
 SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Object | Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------|-------------------------------|---------|----------------------------|------------|-------------|-----------|------------|-------------|------------|-------|
| 426 | DIXON PUBLIC LIBRARY DISTRICT | 0002250 | OTHER PROFESSIONAL SERVICE | 7,000.00 | 0.00 | 56.70 | 56.70 | 0.00 | 6,943.30 | 1% |
| | | 0002260 | DATA PROCESSING SERVICES | 105.00 | 0.00 | 0.00 | 0.00 | 0.00 | 105.00 | |
| | | 0002261 | SOFTWARE MAINTENANCE & SU | 60,000.00 | 0.00 | 2,774.24 | 3,854.80 | 0.00 | 56,145.20 | 6% |
| | | 0002281 | ADVERTISING/MARKETING | 1,000.00 | 0.00 | 1,077.08 | 1,100.69 | 0.00 | -100.69 | 110% |
| | | 0002285 | RENTS & LEASES - EQUIPMEN | 6,000.00 | 0.00 | 510.53 | 1,021.06 | 0.00 | 4,978.94 | 17% |
| | | 0002310 | EDUCATION & TRAINING | 1,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,200.00 | |
| | | 0002311 | TUITION REIMBURSEMENT | 500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | |
| | | 0002322 | LIBRARY ADULT BOOKS | 23,000.00 | 0.00 | 805.76 | 908.04 | 0.00 | 22,091.96 | 4% |
| | | 0002323 | LIBRARY JUVENILE BOOKS | 20,000.00 | 0.00 | 367.73 | 1,288.04 | 0.00 | 18,711.96 | 6% |
| | | 0002324 | LIBRARY PERIODICALS/MICRO | 5,000.00 | 0.00 | 515.39 | 544.39 | 0.00 | 4,455.61 | 11% |
| | | 0002325 | LIBRARY AUDIO-VISUAL | 20,000.00 | 0.00 | 1,004.90 | 1,004.90 | 0.00 | 18,995.10 | 5% |
| | | 0002326 | LIBRARY BOOK RENTAL | 8,112.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8,112.00 | |
| | | 0002327 | LIBRARY MATERIALS PROCESS | 5,700.00 | 0.00 | 0.00 | 15.75 | 0.00 | 5,684.25 | |
| | | 0002328 | LIBRARY MATERIALS | 11,000.00 | 0.00 | 41.52 | 338.21 | 0.00 | 10,661.79 | 3% |
| | | 0002335 | TRAVEL EXPENSE | 1,220.00 | 0.00 | 12.00 | 12.00 | 0.00 | 1,208.00 | 1% |
| | | 0002336 | TRAVEL OUT-OF-STATE | 2,649.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,649.00 | |
| | | 0002337 | MEALS/REFRESHMENTS | 540.00 | 0.00 | 0.00 | 0.00 | 0.00 | 540.00 | |
| | | 0002355 | PERSONAL MILEAGE | 1,450.00 | 0.00 | 83.35 | 131.50 | 0.00 | 1,318.50 | 9% |
| | | 0002360 | UTILITIES | 26,000.00 | 0.00 | 2,270.35 | 2,270.35 | 0.00 | 23,729.65 | 9% |
| | | 0002361 | WATER | 5,000.00 | 0.00 | 423.73 | 727.09 | 0.00 | 4,272.91 | 15% |
| 2000 | SERVICES AND SUPPLIES | | | 425,078.00 | 0.00 | 19,555.00 | 43,444.17 | 0.00 | 381,633.83 | 10% |
| 3000 | OTHER CHARGES | | | | | | | | | |
| 0003020 | REFUND OF PRIOR YEAR CHAR | | | 0.00 | 0.00 | 36.09 | 36.09 | 0.00 | -36.09 | 9999% |
| 3000 | OTHER CHARGES | | | 0.00 | 0.00 | 36.09 | 36.09 | 0.00 | -36.09 | 9999% |
| 4000 | FIXED ASSETS | | | | | | | | | |
| 0004303 | EQUIPMENT | | | 18,900.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,900.00 | |
| 0004520 | INTANGIBLE:DEPRECIABLE | | | 15,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | |
| 4000 | FIXED ASSETS | | | 33,900.00 | 0.00 | 0.00 | 0.00 | 0.00 | 33,900.00 | |

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND
 SELECT FUND: 426,428 ; BUDG CATEGORY: 1000-9999

| Fund | Fund Description | Object Description | Budget | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance | Pct. |
|---------------|--------------------------------|--------------------|-----------|-------------|-----------|------------|-------------|-----------|------|
| 428 | DIXON PUBLIC LIB DISTRICT-PFF | | | | | | | | |
| 2000 | SERVICES AND SUPPLIES | | | | | | | | |
| 0002235 | ACCOUNTING & FINANCIAL SE | | 3,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 0002245 | CONTRACTED SERVICES | | 52,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 52,800.00 | 0.00 |
| 2000 | SERVICES AND SUPPLIES | | 55,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 55,800.00 | 0.00 |
| 9400 | REVENUE FROM USE OF MONEY/PROP | | | | | | | | |
| 0009401 | INTEREST INCOME | | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 9400 | REVENUE FROM USE OF MONEY | | 2,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 9600 | CHARGES FOR SERVICES | | | | | | | | |
| 0009601 | CAPITAL FACILITIES FEES | | 76,483.60 | 0.00 | 0.00 | 0.00 | 0.00 | 76,483.60 | 0.00 |
| 9600 | CHARGES FOR SERVICES | | 76,483.60 | 0.00 | 0.00 | 0.00 | 0.00 | 76,483.60 | 0.00 |
| Total Revenue | | | 78,483.60 | 0.00 | 0.00 | 0.00 | 0.00 | 78,483.60 | 0.00 |
| Total Expense | | | 55,800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 55,800.00 | 0.00 |
| | | | | | 0.00 | 0.00 | | | |

RESOLUTION NO. _____

**RESOLUTION OF THE LIBRARY BOARD OF THE DIXON PUBLIC LIBRARY
DISTRICT AUTHORIZING THE FORMATION OF
A LIBRARY ADVISORY COMMITTEE**

BE IT RESOLVED by the Library Board ("Board") of the Dixon Public Library District ("District") as follows:

The Board shall organize and appoint a Library Advisory Committee ("LAC"), which shall continue in accordance with the provisions of this resolution.

1.0 PURPOSE

- 1.1 This resolution sets forth the purpose, activities, and membership guidelines of the LAC.
- 1.2 The LAC shall not serve in the capacity of a library commission under Education Code section 18440, and shall not have the authority to vote or take action on behalf of the Board.
- 1.3 The LAC shall serve strictly in an advisory capacity to the Board by making recommendations on issues of local interest and concern for the benefit of the community and the local library, including, but not limited to, policy review, annual budget, library resources and services, projects, and properties and facilities.
- 1.4 The Board shall be authorized to dissolve the LAC at any time it determines it no longer requires the advice of the LAC.

2.0 MEMBERSHIP

- 2.1 The Board shall organize and appoint a Library Advisory Committee ("LAC") consisting of five (5) members, including one (1) member of the library staff, and four (4) members who reside or do business, as determined by the Board, within Solano County.
- 2.2 LAC members shall serve a two-year renewable term that begins upon appointment, or January 1 if a renewed appointment, and expires on December 31 of the year following appointment. Term of office for LAC members who are appointed mid-year shall begin upon appointment and run through December 31 of the year following appointment.
- 2.3 Board appointed LAC members shall be held over until they are reappointed or successors are appointed by the Board.

- 2.4 The officers of the LAC shall be a Chairperson, Vice-Chairperson, and Clerk, all of whom shall be members of the LAC. The officers shall be appointed by the Board for a term of one year commencing on January 1 and ending on December 31 and for no more than two consecutive terms. All officers shall hold over in their respective offices after their term of office has expired until their successors have been appointed and have assumed office.
- 2.5 The Chairperson shall have the following authority and duties:
- (a) Preside at all meetings of the LAC;
 - (b) Facilitate productive meetings in accordance with the posted Agenda and the Ralph M. Brown Act;
 - (c) Add items to the committee agenda;
 - (d) Facilitate communication of LAC comments, requests, and recommendations to the Board; and
 - (e) Report to the LAC on decisions of the Board which impact the LAC's activities.
- 2.6 The Vice-Chairperson shall perform the duties of the Chairperson in the absence of incapacity of the Chairperson. In the case of an unexpected vacancy of the Chairperson, the Vice-Chairperson shall perform such duties as are imposed upon the Chairperson until such time a new Chairperson is appointed by the Board.
- 2.7 The Clerk shall provide support to the LAC and information to the public. The Clerk shall provide members of the public with agendas, notices of public meetings, access to public records, and the opportunity to attend open meetings of the LAC.
- 2.8 Should the office of any officer become vacant during the term of such office, the Board shall appoint a successor from the LAC membership at the earliest meeting at which such appointment would be practicable and such appointment shall be for the unexpired term of such office.
- 2.9 Should the Chairperson and Vice-Chairperson know in advance that they will both be absent from a meeting, the Chairperson may appoint a Chairperson Pro-tempore to preside over that meeting. In the event of an unanticipated absence of both the Chairperson and Vice-Chairperson, the LAC may elect a Chairperson Pro-tempore to preside over the meeting in their absence.

3.0 DUTIES

- 3.1 The specific duties of the LAC are to:
 - 3.1.1 Facilitate communication between Board members, LAC members, and the local library community.
 - 3.1.2 Obtain the views of the local community on library needs by engaging in public outreach to solicit feedback and opinions, and report these views directly to the Board.
 - 3.1.3 Provide input to the Board on specific findings, issues, problems, and concerns related to the local library.
 - 3.1.4 Provide input and recommendations to the Board on specific programs.

4.0 MEETINGS

- 4.1 The LAC shall conduct and facilitate open and public meetings in accordance with the Ralph M. Brown Act under Government Code section 54950 *et seq.*, and such meetings shall be held at **Dixon City Council Chambers at 600 East A Street in Dixon, California**, or such other place and time within Solano County as the Board may designate.
- 4.2 The LAC may call and conduct special meetings in accordance with Section 54956 of the Government Code.
- 4.3 The LAC shall provide notice of each meeting, together with an agenda, the draft minutes of the preceding meeting, and supporting meeting materials, to its members no less than ten (10) days in advance.
- 4.4 A majority of the appointed members of the LAC is required to constitute a quorum for the purposes of conducting its business and exercising its duties. If the Clerk of the LAC, or his/her designated representative, has been notified at least two (2) business days in advance of a scheduled meeting that a quorum will not be present, the Clerk will cancel the meeting and notice the membership of the cancellation.
- 4.5 In the event that a LAC meeting is cancelled due to the lack of a quorum, the LAC meeting may be re-scheduled or re-convened to a specified date, time, and place.
- 4.6 The LAC may adjourn any regular or special meeting to a time and place specified in the order of adjournment.

The foregoing Resolution was considered, passed, and adopted by the Library Board of the Dixon Public Library District on the _____ day of _____, 2017 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President, Library Board
Dixon Public Library District

I, _____, Clerk of the Library Board of the Dixon Public Library District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Library Board at its Board Meeting held on _____, 2017.

Clerk, Library Board
Dixon Public Library District

Minutes—Approved
DIXON PUBLIC LIBRARY DISTRICT
GOVERNING BOARD OF LIBRARY TRUSTEES
7:00 P. M., THURSDAY, August 10, 2017
REGULAR MEETING

MEETING LOCATION
DIXON CITY COUNCIL CHAMBERS
600 EAST A STREET, DIXON, CA 95620

1. Call to Order

Ms. Maseda called the meeting to order at 7 pm

2. Closed session

Public Employee Evaluation—Library Director [Gov't Code section 54957]

There was nothing to report to the public following the closed session.

3. Business meeting

a. Pledge of Allegiance

Pledge of Allegiance said

b. Roll Call

Trustees

Melissa Maseda, President—present

John Gabby, Vice President—present

Luke Foster, Clerk—absent

Guy Garcia, Member—present

Caitlin O'Halloran, Member—absent

Staff

Steve Arozena, Library Director—present

4. Notice to the Public

None

5. Correspondence

None

6. Consent Agenda

None

7. Public Comment

None

8. Guests & Presentations

None

9. Director's Report

- Mr. Arozena stated that the numbers for the Lunch at the Library program had almost doubled from the prior year with a total of 1884 meals served compared to 950 with the highest single day count being 95. He stated that the Summer Reading Club special programs consisted of nine shows with a total attendance of 1100, an average of 122 per show. This compares to last year's count of 971. The last three shows were Jeremiah Johnson, a juggler who drew 100, Circus of Smiles, a humorous juggling acting, drew 70 and the final Marionette program had a total of 190 in attendance. The program had a total of 571 children sign-up which was down slightly from the year before. He pointed out that each of the Board members should have a copy of the report prepared by the Youth Services Librarian which gives more detail.
- Mr. Arozena stated that he is working with the Dixon Historical Society on a couple of projects. He said that they stored books in the Miller Building in preparation for their book sale at the end of July where they made \$1500 to go toward a planned museum. He said that the Friends of the Library will be having a book sale of their own from October 19 to 21 and that the Historical Society will be selling the remainders from the July book sale at that time. He is also working with the Society to identify missing copies of the Dixon Tribune and to add them to the digitized database that the Library has on its website. Recently the Society received a donation of bound volumes of the paper from the late 1800s that contain some of the missing issues. He said that once specific dates are pinpointed he will take the volumes to BMI's workshop in Sacramento to have them added.
- Mr. Arozena also stated that Sgt. Harms from the Dixon Police Department came to the library staff meeting last Friday to talk about safety, active shooter situations and when to call the police department.
- The Youth Services Librarian attended back to school night at Gretchen Higgins Thirty people signed up for library cards for their children and fifteen others took home applications. Ms. O'Halloran thanked the Librarian and was pleased with the good response at the school. Tremont and Anderson will be working with the library to host similar type events. Mr. Foster pointed out that the number of signups for the Summer Reading Club was down and asked why the signups were taking place at the library rather than the school. Mr. Arozena said he would discuss it with the Youth Services Librarian.
- Mr. Garcia asked some questions about specific figures from the year-end budget. Mr. Arozena clarified that the figures were accurate. Ms. Maseda asked if the accountant could possibly come to the next Board meeting and provide more detailed conversation. Ms. O'Halloran stated that the budget would be discussed in more detail in an upcoming segment of the meeting. Ms. O'Halloran stated that the school board budget usually has a

presentation and that more eyes are involved in the preparation of the budget.

10. Ongoing Business

- **Future Governance of Library**

Ms. O'Halloran said that the budget is a good example of the kinds of things that should probably have more people involved in the process. Mr. Garcia said that he supports the idea of having more people involved as long as the Board maintains its authority. He said that there are many options to consider as far as library governance; that the library could join Solano County or the library could go back to being governed by a Commission (but as Mr. Gabby pointed out, there is a stigma attached to that option). Ms. O'Halloran said that there is also the option of a separately elected Library Board, but that that would cost \$30K per election. Mr. Gabby pointed out that a committee could retain continuity, but that the elected Board could have turnover and newcomers would have to start from scratch. Mr. Foster pointed out that the library advisory committee would consist of people with an interest in the library, or they wouldn't sign up for it. Mr. Gabby said that he thought that in the past it had been a mistake when the Board gave up its authority to the Commission and that the Board make it clear that a subcommittee would report to the Board directly. Ms. O'Halloran said that, if approved, that the library should put out a notice that they are looking for x number of people to serve the library. Mr. Gabby suggested that the committee include a library employee. Mr. Garcia suggested that one of the existing Board be on the committee. Other members weren't sure if that was necessary. Ms. Maseda pointed out that the topic was spilling over into new business. Mr. Garcia stated that the Board would not be changing its form of governance, but would be assisted in its governance by a subcommittee.

10. New Business

- **Formation of Subcommittee to Report to Board on Library**

Ms. Maseda asked what the name of the subcommittee would be. The name "advisory committee" was proposed. Ms. O'Halloran asked if Mr. Arozena could e-mail the Board the comments from attorney Holbrook regarding the establishment of a subcommittee. Mr. Arozena said that he would. Ms. O'Halloran suggested that the committee consist of five people and include one person from the library staff. Ms. Maseda asked if these people would be appointed by the Board and Ms. O'Halloran replied in the affirmative. Ms. O'Halloran asked if Mr. Arozena could get the word out on the library webpage, the Tribune and the library Facebook page. Mr. Gabby moved to accept the formation of an advisory committee. Ms. O'Halloran seconded. The Board passed the measure 5-0. Ms. Maseda asked Mr. Arozena to contact attorney Holbrook and to see who might be interested in serving on

the committee. She also suggested Dixon 411 or Livin Dixon as places to put the word out.

Discussion of Future of Library Properties

Mr. Arozena said that this item was spurred on by the Mayor expressing interest to he and Melissa about purchasing the former Pereira property. Mr. Arozena said that he sees three main possibilities for the expansion of the library. He said that the library can renovate the Miller Building, connect the existing library with the Miller Building and/or expand the library onto the former Lefever property through the existing children's room. He said that the cost of the project will likely be the deciding factor as to what option will work. He said that he would like to see a program room for adult and children's programs. He said that the need is apparent from the large turnout that the library had for its summer programs and that two of the programs had to be relocated inside the library due to the extreme heat. Ms. Maseda asked if the Miller Building would be big enough for such a room. Mr. Arozena said that it would probably take the entire Miller Building space if a program room went there. Ms. O'Halloran said that limited future growth needed to be taken into consideration. Ms. Maseda also said that with the number of children the library serves that at least one parent should be part of the advisory committee. Mr. Garcia agreed. Mr. Gabby asked Mr. Arozena if a multi-purpose room was what he had in mind for the Miller Building. Mr. Arozena said that that was a possibility, but that also the expansion of the Friends' bookstore and the expansion of the library itself were possibilities. He said that the library is so full that when new books are purchased, that the older titles either need to be weeded or put into storage. Mr. Garcia said that the first job of the committee should be to examine this issue. Mr. Gabby suggested that if a multi-purpose room was built that it could be a venue that could be rented by members of the community as Dixon is short on those types of places. Mr. Arozena said that the library had looked into renting the Veterans building across the street and that it was \$1000 to rent for one event. Ms. Maseda asked if an architect had looked at the facility. Mr. Arozena said that the architect we are working with wanted him to find plans from the most recent renovation of the library and that he has not found detailed plans—only basic sketches and detailed electrical plans. He said that he has visited the assessor's office and that the city clerk is currently trying to locate relevant plans. Mr. Garcia said that he thinks that the subcommittee should look at the situation and come up with ideas. Mr. Gabby said he would like to see a plan for 5 and 10 years into the future. Ms. O'Halloran said she didn't think anyone was ready to sell any of the library properties. Mr. Garcia wanted to know why the city wanted to buy the property. Ms. Maseda explained that it was the Mayor as an individual who wanted to buy it. She then suggested that a short survey of five questions be sent to the public to see what kind of services the public would like to see offered. Mr. Garcia suggested a Survey Monkey. Ms. Maseda thought that a link could be advertised in the paper. She also talked

about using Google Forms. Ms. Maseda asked Mr. Arozena to come up with some questions for the survey. Mr. Arozena asked if this would be a good time to publicize the fact that the library's future is being discussed at future Board meetings and to encourage attendance. The Board agreed. Ms. Maseda asked if we might publicize the Board meetings through the newspaper pointing out that they are on the door of the library but are limited otherwise. Mr. Arozena said that every meeting's agenda is sent to the Reporter and Tribune, but that the agendas are never in the paper. Mr. Arozena also said that the Summer Reading Club and Lunch at the Library programs were advertised in the Tribune and on Facebook. He said that they did publish articles about the programs as well.

Approval of Minutes of July 13, 2017

Ms. O'Halloran moved that the minutes be approved. Mr. Foster seconded. The minutes were approved 5-0.

Mr. Garcia asked if the budget could be gone over in more detail at the next meeting. Mr. Arozena said that should be possible.

Meeting adjourned.

Melissa Maseda, Board President Luke Foster, Clerk
