



## GOVERNING BOARD OF LIBRARY TRUSTEES

### AGENDA: REGULAR MEETING

~~6:P.M.~~, 7:00 P.M., Thursday, August 9, 2018

Council Chambers, City of Dixon  
600 East A St., Dixon, CA 95620

---

#### 1. CALL TO ORDER

#### 2. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release [Gov't Code 54957]
- b. Public Employee Appointment – Acting Interim Library Director [Gov't Code 54957]
- c Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d)(2)] [one case]

#### 3. OPEN SESSION

- a. ORAL REPORT AND ACTION TO APPROVE – Contract for Acting Interim Library Director [Gov. Code § 54956(b)]

#### 4. BUSINESS MEETING

- a. Pledge of Allegiance

- b. Roll Call:

Trustees:

John Gabby, President  
Luke Foster, Vice President  
Guy Garcia, Clerk  
Melissa Maseda, Member  
Caitlin O'Halloran, Member

Staff:

Roxanne Brown, Acting Interim Library Director

#### 4. NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting. The Board President will recognize you for public comment on matters on the agenda at the appropriate time.

**5. CORRESPONDENCE – Pages 1 - 3**

a. Letter from bil paul, June 11, 2018

- Information –letter attached re: “digitalizing” the Dixon Tribune  
 Discussion  
 Action

b. Letter/donation from [REDACTED], June 2, 2018

- Information - donation letter for Adult Literacy Program attached  
 Discussion  
 Action

**6. CONSENT AGENDA, Pages 4 - 14**

A.2017/18 Actual Financial Report (2017/18 expenditures and revenues)

**7. PUBLIC COMMENT, Page 15**

**8. GUESTS & PRESENTATIONS, Page 16**

**9. ACTING INTERIM DIRECTOR’S REPORT, Page 17**

**10. ONGOING BUSINESS, Pages 18 - 46**

a. Future of Library Facilities/Properties/Proposal from JK Architecture and Group  
4

- Information – JK Architecture Engineering and Group 4 packets attached  
 Discussion  
 Action

b. Library Advisory Committee Application

- Information – Application attached  
 Discussion  
 Action

c. Approval of 2018/19 Budget with Board requested changes

- 2018/19 Budget, page 3 of 3 presented to Board on July 12, 2018 (for reference only)
  - 2018/19 Budget with Board Requested changes
- Information  
 Discussion  
 Action

**11. NEW BUSINESS, Pages 47 - 60**

a. Payment to Inland Business Systems Management Print Services Agreement  
Customer #: 102304

- Information  
 Discussion

Action – letter dated May 22, 2018 to Mr. Steven Kott, Inland Business Systems. Liquidated damages in the amount of \$6,882.00

b. Approval of Minutes, July 12, 2018 Regular Meeting

Information

Discussion

Action – Recommend approval

c. Approval of Minutes, July 19, 2018 Regular Meeting

Information

Discussion

Action – Recommend approval

d. Approval of Acting Interim Library Director

Information

Discussion

Action – Recommend approval - Contract attached

The Library Board President legally posted this agenda in accordance with the Brown Act on: August 3, 2018. In compliance with the American's with Disabilities Act, if you need special assistance to access the Library Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting.