



GOVERNING BOARD OF LIBRARY TRUSTEES

AGENDA: REGULAR MEETING

7:00 P.M., Thursday, August 9, 2018

Council Chambers, City of Dixon
600 East A St., Dixon, CA 95620

1. CALL TO ORDER

a. 7:00 p.m. - meeting called to order

2. CLOSED SESSION

- a. Public Employee Discipline/Dismissal/Release [Gov't Code 54957]
- b. Public Employee Appointment – Acting Interim Library Director [Gov't Code 54957]
- c Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d)(2)] [one case]

3. OPEN SESSION

a. ORAL REPORT AND ACTION TO APPROVE – Contract for Acting Interim Library Director [Gov. Code § 54956(b)]

Report from Closed Session: 2 b. President, John Gabby stated/read, "Pursuant to Government Code, Section 54953, subdivision (c) (3), the Board provides this oral summary of the compensation for the part-time and temporary executive position of Acting Interim Library Director. The term of the contract will be for no more than three (3) months, commencing August 1, 2018. The salary to be paid shall be at the rate of four hundred, seventy-five (475.00) dollars per day, less all statutory deductions. The contract does not provide for any other compensation or benefits."

4. BUSINESS MEETING

a. Pledge of Allegiance

Board and audience present stood to recite the Pledge of Allegiance

b. Roll Call:

Trustees:

John Gabby, President
 Luke Foster, Vice President
 Guy Garcia, Clerk
 Melissa Maseda, Member
 Caitlin O'Halloran, Member

present
present
present (left after Agenda Item 4b)
present
present

Staff:

Roxanne Brown, Acting Interim Library Director *present*

4. NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting. The Board President will recognize you for public comment on matters on the agenda at the appropriate time.

5. CORRESPONDENCE – Pages 1 - 3

a. Letter from bil paul, June 11, 2018

Information –letter attached re: “digitalizing” the Dixon Tribune

Discussion

Action

No action taken

b. Letter/donation, June 2, 2018

Information - donation letter for Adult Literacy Program attached

Discussion

Action

No action taken

6. CONSENT AGENDA, Pages 4 - 14

A.2017/18 Actual Financial Report (2017/18 expenditures and revenues)

Member O’Halloran made 1st motion

Member Madesa made 2nd motion

Four (4) Ayes Zero (0) Nays

7. PUBLIC COMMENT, Page 15

There were no public comments

8. GUESTS & PRESENTATIONS, Page 16

There were no guests or presentations

9. ACTING INTERIM DIRECTOR’S REPORT, Page 17

Reported on first five (5) days as Acting Interim Director

10. ONGOING BUSINESS, Pages 18 - 46

a. Future of Library Facilities/Properties/Proposal from JK Architecture and Group

4

Information – JK Architecture Engineering and Group 4 packets attached

Discussion

Action

Action taken: Board requested that representative of JK Architecture attend the September 13, 2018 Board Meeting

b. Library Advisory Committee Application

Information – Application attached

Discussion

Action

Action taken: Directed Acting Interim Director to reach out to sole applicant and the possibility of student representative serving on the Dixon Public Library Board

c. Approval of 2018/19 Budget with Board requested changes

- 2018/19 Budget, page 3 of 3 presented to Board on July 12, 2018 (for reference only)
- 2018/19 Budget with Board Requested changes

Information

Discussion

Action

Action taken: Approved 2018/19 Budget with revisions

Member O'Halloran made 1st motion

Member Madesa made 2nd motion

Four (4) Ayes Zero (0) Nays

11. NEW BUSINESS, Pages 47 - 60

a. Payment to Inland Business Systems Management Print Services Agreement

Customer #: 102304

Information

Discussion

Action – letter dated May 22, 2018 to Mr. Steven Kott, Inland Business Systems. Liquidated damages in the amount of \$6,882.00

Action taken: Directed Acting Interim Director to pay the \$6,882.00 liquidated damages to Inland Business for print lease

Vice-President Foster made 1st motion

Member Madesa made 2nd motion

Four (4) Ayes Zero (0) Nays

b. Approval of Minutes, July 12, 2018 Regular Meeting

Information

Discussion

Action – Recommend approval

Action taken: Approval of July 12, 2018 Board minutes

Member Madesa made 1st motion

Member O'Halloran made 2nd motion

Four (4) Ayes Zero (0) Nays

c. Approval of Minutes, July 19, 2018 Regular Meeting

Information

_____ Discussion

X Action – Recommend approval

Action taken: Approval of July 19, 2018 Board minutes

Member Madesa made 1st motion

Member O'Halloran made 2nd motion

Four (4) Ayes Zero (0) Nays

d. Approval of Acting Interim Library Director

_____ Information

_____ Discussion

X Action – Recommend approval - Contract attached

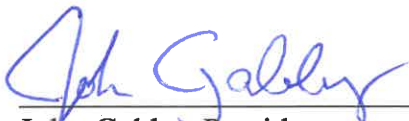
Action taken: Approval of Acting Interim Director's Contract; August 1-October 31, 2018

Member O'Halloran made 1st motion

Vice-President Foster made 2nd motion

Four (4) Ayes Zero (0) Nays

8:45 p.m. - Meeting adjourned



John Gabby, President



Gus Garcia, Clerk

The Library Board President legally posted this agenda in accordance with the Brown Act on: August 3, 2018. In compliance with the American's with Disabilities Act, if you need special assistance to access the Library Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting.