

DIXON PUBLIC LIBRARY

GOVERNING BOARD OF LIBRARY TRUSTEES
AGENDA: REGULAR MEETING MINUTES

7:00 p.m., Thursday, February 14, 2019

Council Chambers, City of Dixon

600 East A St., Dixon, CA 95620

1. CALL TO ORDER

Called to order at 7:00 p.m.

2. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]
- C. Public Employment – Interim Director [Gov't Code 54957]

3. ANNOUNCEMENTS FROM CLOSE SESSION

No announcements from Close Session

4. BUSINESS MEETING

- A. Pledge of Allegiance

Pledge was recited

- B. Roll Call of Trustees:

Luke Foster, President

P

Caitlin O'Halloran, Vice President

Absent

Melissa Maseda, Member

P

Jewel Fink, Member

P

John Gabby

Absent

- C. Staff: Roxanne Brown, Acting Interim Library Director *P*

5. PUBLIC COMMENT

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

- *None*

NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

6. **GUESTS AND PRESENTATIONS** **Pages -0-**
None
7. **CORRESPONDENCE** **Pages -0-**
None
8. **CONSENT AGENDA,** **Pages 1-5**
- A. Approval of January 10, 2019 Agenda Minutes
- Motion made by Member Maseda
Second Member Fink
Ayes 3 Noes 0
9. **INFORMATION ITEMS,** **Pages 6-38**
- A. Agreement between the Dixon Public Library and Vacation in relationship to Boundaries **Pages 6-15**
- B. Notification of Nominations – 2019 Election, Special District Risk Management Authority (SDMRA) **Pages 16-34**
- C. Laws That Apply to Your Organization – Cal Chamber **Pages 35-38**
10. **DISCUSSION ITEMS** **Pages 39-58**
- A. Next Steps for the Dixon Public Library Special District,
1) Board requested the circulation to population percentages to be presented on February 14, 2019 **Pages 39-44**
2) “Executive searches” for libraries, **Pages 45-48**
3) Interested in interior renovation of library interior **Pages 49-57**
4) Findings from January 15, meeting w/ the City of Dixon **Pages 58**
11. **ACTION ITEMS,** **Pages 59-85**
- A. Board Policy 3020, Vacation Leave, Third Reading **Pages 59-61**
Connected BP 3020.5 language to Vacation Credit Matrix
- Motion made by Member Maseda
Second Member Fink
Ayes 3 Noes 0
- B. Job Descriptions (update); Library Clerk and Library Page **Pages 62-68**
Motion made by Member Maseda
Second Member Fink
Ayes 3 Noes 0

- C. Approve Extension of Acting Interim Library Director, Amendment 3 **Pages 69-85**
 Motion made by President Foster
 Second Member Maseda
 Ayes 3 Noes 0

Board must state/read in public:

Pursuant to Government Code Section 54953, Subdivision (c)(3). The Board provides this oral summary of the compensation for the part-time and temporary executive position of Acting Interim Library Director. The term of the contract will be extended, commencing December 21, 2018 and ending March 29, 2019. The salary to be paid shall remain at the rate of \$500.00 per day plus daily per diem stipend of \$150.00 per day worked, less all statutory deductions. The contract or amendment does not provide for any other compensation or benefits.

12. ADJOURNEMENT

Time: 8:46 p.m.

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

February Library Calendar:

- 07: Evening Book Club, Chemistry: A Novel @ 6:15 p.m.
 - 12: Friends of the Library Monthly Meeting @ 5:00 p.m. (2nd Tuesday of each month)
 - 14: Morning Book Club, Elevation @ 11:00 a.m.
 - 14: Library Board of Trustees Meeting @ 7:00 p.m.
 - 20: Transportation Advisory Commission at 7:00 p.m. – parking spaces for Redit-Ride in front of Library and/or side of Library continued discussion from meeting held on December 19, 2018
 - 21: Movie Club – Vertigo @ 6:30 p.m. – 7:30 p.m. (Meets monthly every third Thursday)
- Tuesdays: Baby Storytime @ 10:00 a.m.
 Toddler Time @ 10:30 a.m.
- Wednesdays: Preschool Storytime @ 10 a.m.



 Board President Luke Foster

3/14/19

 Date