

DIXON PUBLIC LIBRARY

GOVERNING BOARD OF LIBRARY TRUSTEES

AGENDA: REGULAR MEETING

7:00 p.m., Thursday, March 14, 2019

Council Chambers, City of Dixon

600 East A St., Dixon, CA 95620

1. CALL TO ORDER

2. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]
- C. Public Employment – Interim Director [Gov't Code 54957]

3. ANNOUNCEMENTS FROM CLOSE SESSION

4. BUSINESS MEETING

- A. Pledge of Allegiance

- B. Roll Call of Trustees:
 - Luke Foster, President P
 - Caitlin O'Halloran, Vice President P
 - Melissa Maseda, Member P
 - Jewel Fink, Member P
 - John Gabby, Member P

- C. Staff: Roxanne Brown, Interim Library Director P

5. PUBLIC COMMENT

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

6. GUESTS AND PRESENTATIONS

None

Pages ---

7. CORRESPONDENCE

Pages ---

None

8. CONSENT AGENDA,

Pages 4-7

A. Approval of February 14, 2019 Agenda Minutes

Motion made by *Member Gabby*
Second *Member Fink*
Ayes 5 Noes 0

9. INFORMATION ITEMS,

Pages 8-11

- A. Dixon Fire Department Fire and Safety Reports
a. Dixon Public Library
b. Friends of the Library

10. DISCUSSION ITEMS,

Pages ---

A.

11. ACTION ITEMS,

Pages 12-25

A. Approve Contract for Interim Library Director

Pages 12-18

Motion made by *Member Gabby*
Second *Member Fink*
Ayes 5 Noes 0

Board must state/read in public:

Pursuant to Government Code Section 54953, Subdivision (c) (3). The Board provides this oral summary of the compensation for the part-time and temporary executive position of Interim Library Director. The term of the contract will be for a term not to exceed three (3) months beginning March 15, 2019. The salary to be paid shall remain at the rate of \$500.00 per day, less all statutory deductions. The contract or amendment does not provide for any other compensation or benefits.

- B. Approve Audit 2015, 2016, and 2017 performed by Gilbert and Associates
a. Dixon Public Library Board Policy 5001: The Library District shall provide that its financial records are subject to audit and review every two (2) years by qualified auditors. **Pages 19-22**

Motion made by *Member O'Halloran*
Second *Member Fink*
Ayes 5 Noes 0

C. Approve Board Policy 3017 Revision

Pages 23-25

- a. Remove language from BP 3017 that refers to "fulltime and part-time students" being able to fill Library Page positions. This request is due to high

turnover/resignation rates of high school students due to conflicts with their after school commitments.

Motion made by *President Foster*
Second *Member O'Halloran*
Ayes 5 Noes 0

12. ADJOURNEMENT

Time: 7:14 p.m.

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

March Library Calendar:

- 07: Evening Book Club, The Great Alone @ 6:15 p.m.
 - 12: Friends of the Library Monthly Meeting @ 5:00 p.m. (2nd Tuesday of each month)
 - 14: Morning Book Club, My Italian Bulldozer @ 11:00 a.m.
 - 14: Library Board of Trustees Meeting @ 7:00 p.m.
 - 21: Movie Club – Citizen Kane @ 6:30 p.m. – 7:30 p.m. (Meets monthly every third Thursday)
- Tuesdays: Baby Storytime @ 10:00 a.m.
Toddler Time @ 10:30 a.m.
- Wednesdays: Preschool Storytime @ 10 a.m.



Board President Luke Foster

9/30/19

Date

