

GOVERNING BOARD OF LIBRARY TRUSTEES

AGENDA:REGULAR MEETING

7:00 P.M., Thursday, April 11, 2019

Council Chambers, City of Dixon
600 East A St., Dixon, CA 95620

1. CALL TO ORDER

2. OPEN SESSION

Identify Aida Buelna Interim Library Director as the Board's Representative in Negotiations with Unrepresented Library Staff [Gov't. Code section 54957.6]

3. ANNOUNCE ITEMS IN CLOSED SESSION

4. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release/Resignation [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]
- C. Conference with Labor Negotiators [Gov't Code section 54957.6] Agency Representative Aida Buelna, Interim Library Director Unrepresented Employees: Library Staff

RECONVENE TO OPEN SESSION

5. ANNOUNCEMENTS FROM CLOSED SESSION

4. BUSINESS MEETING

- A. Pledge of Allegiance
- B. Roll Call of Trustees:
 - Luke Foster, President
 - Caitlin O'Halloran, Vice President
 - Jewel Fink, Member
 - Melissa Maseda, Member
 - John Gabby, Member
- C. Staff:
 - Aida Buelna, Acting Interim Library Director

5. PUBLIC COMMENT

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the

agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

6. GUESTS AND PRESENTATIONS - none

7. CORRESPONDENCE – Pages 4-33

- a. CalPERS -Request for Public Comment Re Designation of Board Decision in the Tracy C. Fuller Matter as Precedential
- b. North Bay Cooperative Library System Re: FY 2019/20 costs for the 3 legacy systems will be increasing.

8. CONSENT AGENDA, Pages 34-36

A. Approval of March 14, 2019 Agenda Minutes

Motion made by
_____ Second__
_____ Ayes
 Noes _____

9. INFORMATION ITEMS, Pages 37-48

- A. Notice of Preparation- Environmental Impact Report for the Lookout Slough Restoration Project.
- B. Dixon Adult Literacy Program - Bi-monthly Report
- C. Cal Water required that we have the backflow prevention assembly tested by a certified tester and return the Assembly Test Report to them no later than June 15, 2019. We hired PDQ from the list provided by the California Service. The cost of this test was \$65. Along with the backflow prevention assembly test we hire Same Day Service Plumbing to verify that our hot water system was adequately protect against thermal expansion. This required installation of a new expansion tank and a 3/4 shut off along with stainless steel supply line for a total cost of \$\$1078.83
- B. Pursuant to the City of Dixon, CA Code of Ordinances Chapter 9/093 "Alarm Systems" we had to pay fees/fines for false alarms dating back to May 2018 and January 2019 for a total cost of \$1050.
- C. Safe Side Security - Ispoke to our security company to determine if we could do anything to address the security system. We received a quote on upgrading the system which would separate the fire alarm system and the burglar alarm. This interactive system would allow remote arming/disarming; use code management, activity alerts, open/close event notification allowing us to determine when and who is setting off the false alarms. The cost for this new system would be \$570 to install and \$47 a month for the monitoring.

10. DISCUSSION ITEMS, Pages 49-59

- A. First Reading of the following Dixon Public Library District Policies:
 - 3160 Leave of Absence without pay
 - 3165 Unauthorized Leave of Absence
 - 3170 Performance Evaluation
 - 3180 Grievance Procedure
 - 3190 Drug & Alcohol Abuse
 - 3195 Tobacco Use
 - 3210 Unlawful Harassment
 - 3220 Equal Employment Opportunity

11. ACTION ITEMS, Pages 60

- A. Policy 3017 Employment of Library Page

Motion made by _____
 ___ Second _____
 Ayes _____ Noes _____

12. ADJOURNEMENT

Time: _____

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

April Library Calendar:

- 4: Evening Book Club, The Longest Ride @ 6: 15 p.m.
- 11 Morning Book Club, The Dry @ 11:00 a.m.
- 11 Sustainable Landscaping 6:30 p.m. - 7:30 p.m.
- 11 Library Board of Trustees Board Meeting - 7:00 p.m.
- 12: Library Staff Meeting
- 13 Go With the Flow - Assembly Program for children - 11:00 a.m.
- 17 Free Teen Resume Workshop 5:30 p.m.
- 18 Movie Club - Double indemnity - 6:30 p.m. - 7:30 p.m.
- 20 Spanish Story Hour - 9:45 a.m.

Tuesdays: Baby Storytime @ 10:00 a.m.
 Toddler Storytime @ 10:30 a.m.

Wednesdays: Preschool Storytime @ 10:00 a.m.