

GOVERNING BOARD OF LIBRARY TRUSTEES

AGENDA: REGULAR MEETING

7:00 P.M., Thursday, May 9, 2019

Council Chambers, City of Dixon
600 East A St., Dixon, CA 95620

1. CALL TO ORDER

2. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]

RECONVENE TO OPEN SESSION

3. ANNOUNCEMENTS FROM CLOSED SESSION

4. BUSINESS MEETING

- A. Pledge of Allegiance
- B. Roll Call of Trustees:
Luke Foster, President
Caitlin O'Halloran, Vice President
Jewel Fink, Clerk
John Gabby, Member
Melissa Maseda, Member
- C. Staff:
Aida Buelna, Acting Interim Library Director

5. PUBLIC COMMENT

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

6. GUESTS AND PRESENTATIONS – Yes our guests will present with item 11A.

7. CORRESPONDENCE, Pages 1-6

Funding letter for 2019-20 Schools and Libraries Program (E-rate)

8. CONSENT AGENDA, Pages 7-10

A. Approval of April 11, 2019 Agenda Minutes

Motion made by _____
Second _____
Ayes _____ Noes _____

9. INFORMATION ITEMS, Pages 11-21

A. NBCLS Fund Balance and Suggestion for Shared Funding Formula

10. DISCUSSION ITEMS, Pages 22-33

- A. Reading of the following Dixon Public Library District Policies:
3165 Unauthorized Leave of Absence
3210 Unlawful Harassment
3220 Equal Employment Opportunity
- B. Employee Performance Evaluation Board Policy #3170 sample evaluation forms

11. CONFERENCE/FIRST READING, Pages 34-125

- A. Dixon Public Library Services through Solano County Libraries
- B. Adopt Supervising Librarian and Librarian Assistant Supervising job descriptions
- C. Security Quotes

12. ACTION ITEMS, Pages 126-127

A. Policy 3017 Employment of Library Page

Motion made by _____
Second _____
Ayes _____ Noes _____

13. ADJOURNEMENT

Time: _____

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

May Library Calendar:

- 2 Evening Book Club, Carnegies Maid @ 6:15 p.m.
- 09 Morning Book Club, There There @ 11:00 a.m.
- 09 Library Board of Trustees Board Meeting – 7:00 p.m.
- 10 Library Staff Meeting 9:30 a.m.
- 16 Movie Club – The Treasure of the Sierra Madre (1948) – 6:30 p.m. – 7:30 p.m.
- 18 Spanish Story Hour – 9:45 a.m.

Tuesdays: Baby Storytime @ 10:00 a.m.
Toddler Storytime @ 10:30 a.m.

Wednesdays: Preschool Storytime @ 10:00 a.m.