

**GOVERNING BOARD OF LIBRARY TRUSTEES**

**AGENDA: REGULAR MEETING**

7:00 P.M., Thursday, June 27, 2019

Council Chambers, City of Dixon  
600 East A St., Dixon, CA 95620

**1. CALL TO ORDER**

**2. CLOSED SESSION**

- A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]
- C. Public Employment – Interim Director [Gov't Code 54957]

**RECONVENE TO OPEN SESSION**

**3. ANNOUNCEMENTS FROM CLOSED SESSION**

- A. Approve Contract for Interim Library Director **Pages 4-13**

Motion made by

Second

Ayes

Noes

*Board must state/read in public:*

Pursuant to Government Code Section 54953, Subdivision (c) (3). The Board provides this oral summary of the compensation for the part-time and temporary executive position of Interim Library Director. The term of the contract will be for a term not to exceed three (3) months beginning June 16, 2019. The salary to be paid shall remain at the rate of \$500.00 per diem, less all statutory deductions. The contract or amendment does not provide for any other compensation or benefits.

**4. BUSINESS MEETING**

- A. Pledge of Allegiance
- B. Roll Call of Trustees:
  - Luke Foster, President
  - Caitlin O'Halloran, Vice President
  - Jewel Fink, Clerk
  - Melissa Maseda, Member
  - John Gabby, Member
- C. Staff:
  - Aida Buelna, Acting Interim Library Director

**5. PUBLIC COMMENT**

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

**NOTICE TO PUBLIC**

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

**6. GUESTS AND PRESENTATIONS –Yes for item 12A**

**7. CORRESPONDENCE**

**8. CONSENT AGENDA, Pages 14-17**

A. Approval of April 11, 2019 Agenda Minutes

Motion made by \_\_\_\_\_  
Second \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**9. INFORMATION ITEMS**

**10. DISCUSSION ITEMS, Pages 18-20**

A. Atkinson, Andelson, Loya, Rudd & Romo Legal Services Fees

**11. CONFERENCE/FIRST READING**

**12. ACTION ITEMS, Pages 21-117**

A. Dixon Public Library Management by Solano County Library  
**Pages 21-94**

Motion made by \_\_\_\_\_  
Second \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

B. Supervising Librarian and Librarian Assistant Supervising job descriptions  
**Pages 95-104**

Motion made by \_\_\_\_\_  
Second \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

C. SDRMA's Board of Directors – Election Ballot  
**Pages 105-117**

Motion made by \_\_\_\_\_  
Second \_\_\_\_\_  
Ayes \_\_\_\_\_ Noes \_\_\_\_\_

**13. ADJOURNEMENT**

Time: \_\_\_\_\_

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

**July Library Calendar:**

- 11 Evening Book Club, Dead Wake @ 6:15 p.m.
- 11 Morning Book Club, Behold the Dreamers @ 11:00 a.m.
- 11 Library Board of Trustees Board Meeting – 7:00 p.m.
- 12 Library Staff Meeting 9:30 a.m.
- 18 Movie Club – \*Double Feature" – 6:30 p.m. – 7:30 p.m.
- 20 Spanish Story Hour – 9:45 a.m.

Tuesdays: Baby Storytime @ 10:00 a.m.  
Toddler Storytime @ 10:30 a.m.

Wednesdays: Preschool Storytime @ 10:00 a.m.