

GOVERNING BOARD OF LIBRARY TRUSTEES

AGENDA: REGULAR MEETING

6:00 P.M., Thursday, December 12, 2019

Council Chambers, City of Dixon
600 East A St., Dixon, CA 95620

1. CALL TO ORDER

2. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Gov't Code 54957]
- B. Conference with legal counsel - anticipated litigation: Significant exposure to litigation [Govt. Code 54956.9(d) (2)] [One case]
- C. Public Employment – Interim Director [Gov't Code 54957]

RECONVENE TO OPEN SESSION

3. ANNOUNCEMENTS FROM CLOSED SESSION

Board must state/read in public:

Ms. Buelna’s service as the Interim Library Director will end on December 31, 2019 but the Board desires to continue her employment as a Limited Board Designee/Consultant, for the sole purpose of assisting the Board with concluding the remodel of the Library. Accordingly, pursuant to Government Code section 54953, subdivision (c)(3), the Board provides this oral summary of the compensation for the part-time and temporary executive position of Limited Board Designee. The term of this Amendment No. 3 will be for no more than three months commencing on January 1, 2020 and ending on March 31, 2020, or until the remodel work is completed, whichever occurs first. Ms. Buelna will be paid at the rate of \$500 per diem, less all statutory deductions, for no more than 15 days. The amendment does not provide for any other compensation or benefits.

- A. Approve Contract for Limited Board Designee

Pages 5-16

Motion made by

Second

Ayes _____ Noes _____

4. BUSINESS MEETING

- A. Pledge of Allegiance
- B. Roll Call of Trustees:
Luke Foster, President
Caitlin O’Halloran, Vice President
Jewel Fink, Clerk
Melissa Maseda, Member
John Gabby, Member

- C. Staff:
Aida Buelna, Acting Interim Library Director

5. PUBLIC COMMENT

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

NOTICE TO PUBLIC

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the PUBLIC COMMENT period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

6. GUESTS AND PRESENTATIONS –No

7. CORRESPONDENCE, Pages

8. CONSENT AGENDA, Pages 17-21

A. Approval of November 14, 2019 Agenda Minutes & November 22, 2019 Special Board Meeting.

Motion made by _____
Second _____
Ayes _____ Noes _____

9. CONFERENCE/ACTION, Pages 22-37

A. Update on Renovations – Carpet Installation and closures, **Pages 22-23**

Motion made by _____
Second _____
Ayes _____ Noes _____

B. Quote to Paint the exterior of the Carnegie Library, **Pages 24-27**

Motion made by _____
Second _____
Ayes _____ Noes _____

C. Appropriation Transfer Request, **Pages 28-29**

Motion made by _____
Second _____
Ayes _____ Noes _____

D. Shelving Units for Carnegie and Main floor of the library, **Pages 30-37**

Motion made by _____
Second _____
Ayes _____ Noes _____

10. INFORMATION ITEMS, Pages

11. DISCUSSION ITEMS, Pages

12. CONFERENCE/FIRST READING, Pages

13. ACTION ITEMS, Pages

A. Annual Organizational Meeting

Each year, the Governing Board shall hold an annual organizational meeting. In any year in which a regular election of Library Board members is conducted, the organizational meeting shall be held within a 15-day period beginning from the date upon which a Library Board member elected at that election takes office. During non-election years, the meeting shall be held within the same 15-day period on the calendar. (Education Code 35143)

Within 15 days prior to the date of the annual meeting, the clerk of the Library Board, shall notify in writing all Board members and members-elect of the date and time selected for the meeting. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members

President:

Motion made by _____
Second _____
Ayes _____ Noes _____

Vice-president:

Motion made by _____
Second _____
Ayes _____ Noes _____

Clerk:

Motion made by _____
Second _____
Ayes _____ Noes _____

2. Appoint the Solano County Librarian as secretary to the Board

Motion made by _____
Second _____
Ayes _____ Noes__

3. Authorize signatures

Motion made by _____
Second _____
Ayes _____ Noes_____

4. Establishment of the 2020 Library Board of Trustee Calendar – Samples of 2020 Calendars are included in the Board Packet, **Pages 38-40**

Motion made by _____
Second _____
Ayes _____ Noes__

14. ADJOURNEMENT

Time: _____

Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-678-5447. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.

December Library Calendar

- **1 Library will be closed for renovations**
- 12 Morning Book Club - Transcription @ 11:00 a.m.
- 12 Evening Book Club - The Geography of Genius @ 6:15 p.m.
- 19 Movie Club – The Shinning 6:30 – 7:30
- 20 -26 Possible closure of the Library for carpet installation.

Wednesdays: Preschool Storytime @ 10:00 a.m.

Thursdays: Baby Storytime @ 10:00 a.m.
Toddler Storytime @ 10:30 a.m.

**** Mondays: Spanish Storytime @ 6:30 p.m.**

January 1, 2020 – Solano County Library will be managing the Dixon Public Library