

**DIXON PUBLIC LIBRARY  
DISTRICT LIBRARIAN'S REPORT  
11/17/09 – 1/25/10**

**LIBRARY PROGRAMS / SERVICES / OPERATIONS**

- The DHS Branch Library volunteers have been tackling an Athena data file clean-up project which involves unresolved patron overdues in connection with sets of books used in classrooms. This will insure that students are not unfairly charged overdues. The next project involves technical processing of items ready to go out to the shelves (but left waiting at the close of school last year). And then they will begin to catalog a large number of items which were purchased but not processed.
- Almost 100 youngsters participated in the Winter Reading program, which is an increase over last year.
- Linda Demmers met with the staff on 1/21 to work through a detailed review of the library building program document. Staff had each been given a copy of the document, and brought in questions, comments, requests, ideas, problems, etc.

**SNAP / NBCLS**

- The Solano County Board of Supervisors appointed Bonnie Katz as the new County Librarian. Ms. Katz was formerly the Assistant County Librarian.

**OTHER**

- I met with City Manager Nancy Huston to discuss various aspects of the library building project, and to identify ways in which the City could assist the District.
- Linda Demmers and I toured the new Tustin Library in late November, and toured the brand-new North Natomas (Sac PL) Library on 1/21.
- I had an astonishing 11-day trip to Cuba (12-1 through 12-11). While there are public libraries in Cuba, the ones I saw were mere shadows of what we would call a library. Cubans are not allowed to have Internet access, and Cuban libraries do not have computers.

**DIXON PUBLIC LIBRARY  
DISTRICT LIBRARIAN'S REPORT  
1/26/10 - 2/22/10**

**LIBRARY PROGRAMS / SERVICES / OPERATIONS**

- All three new Trustees have now completed the orientation training concerning the Library District. Each spent more than two hours with me covering the legal, fiscal, and operational basics of the District as well as getting a tour of the building. In addition, basics concerning the New Library Building Project were covered.
- More than 55 individuals representing 40 architectural, design and engineering firms attended the site visit on 2/2/2010.
- As a result of the meeting Linda Demmers had with the staff on 1/21 to work through a detailed review of the library building program document, a 2<sup>nd</sup> draft of that document has been produced which reflects many of the questions, comments, requests, ideas, problems, etc. shared by staff.

**SNAP / NBCLS**

- SNAP directors authorized the exploration of the possibility of SNAP participation in the Northern California demonstration project of open source library software.
- Many of the SNAP libraries have cancelled detection system contracts for budgetary reasons (we have not). However, there is some evidence of a rising number of material losses due to this lack of protection.

**OTHER**

- I have been reappointed to the CSDA Legislative Committee for 2010 as representative for member library districts.

Dixon Public Library Budget and Accounts 2009-2010 **IMPACT FEE**

| 2/3/2010 smm                                      |                                  | FY2008-2009 BUDGET and ACCOUNTS |  |               |                            |                                      |               |  |
|---|----------------------------------|---------------------------------|--|---------------|----------------------------|--------------------------------------|---------------|--|
|   |                                  | FY08-09<br>Budget<br>(Approved) | FY08-09<br>Final End of FY<br>8/7/2009 |               | FY09-10<br>Proposed Budget | FY09-10<br>Actual as of<br>1/31/2010 |               |  |
| <b>REVENUES:</b>                                  |                                  |                                 |  |               |                            |                                      |               |  |
| 9401  | Interest                         | \$9,000                         | \$39,077.78                            | 434.2%        | \$12,000.00                | \$306.70                             | 2.6%          |  |
| 9601  | Building Use Fees                | \$65,000                        | \$48,660.03                            | 74.9%         | \$20,000.00                | \$17,015.91                          | 85.1%         |  |
|   | <b>REVENUE TOTAL</b>             | <b>\$74,000</b>                 | <b>\$87,737.81</b>                     |               | <b>\$32,000.00</b>         | <b>\$17,322.61</b>                   |               |  |
|   | Transfer from Fund Balance (740) |                                 |  |               |                            |                                      |               |  |
| <b>REVENUE GRAND TOTAL</b>                        |                                  | <b>\$74,000</b>                 | <b>\$87,737.81</b>                     | <b>118.6%</b> | <b>\$32,000.00</b>         | <b>\$17,322.61</b>                   | <b>54.1%</b>  |  |
| <b>EXPENDITURES:</b>                              |                                  |                                 |  |               |                            |                                      |               |  |
| 2200  | Office Expenses                  |                                 |  |               |                            | \$0.00                               |               |  |
| 2235  | Accounting and Financial Service | \$650                           | \$0.00                                 | 0.0%          | \$200.00                   | \$0.00                               | 0.0%          |  |
| 4101  | Land                             | \$1,176,000                     | \$1,175,042.82                         | 99.9%         | \$0.00                     | \$0.00                               | Not Budgeted  |  |
| 4202  | Construction in Progress         | \$0                             | \$0.00                                 |               | \$31,800.00                | \$52,045.33                          | 163.7%        |  |
|   | <b>TOTAL</b>                     | <b>\$1,176,650</b>              | <b>\$1,175,042.82</b>                  | <b>99.9%</b>  | <b>\$32,000.00</b>         | <b>\$52,045.33</b>                   |               |  |
| <b>EXPENDITURES GRAND TOTAL</b>                   |                                  | <b>\$1,176,650</b>              | <b>\$1,175,042.82</b>                  | <b>99.9%</b>  | <b>\$32,000.00</b>         | <b>\$52,045.33</b>                   |               |  |
| <b>TOTAL REVENUE</b>                              |                                  | <b>\$74,000</b>                 | <b>\$87,737.81</b>                     | <b>118.6%</b> | <b>\$32,000.00</b>         | <b>\$17,322.61</b>                   | <b>54.1%</b>  |  |
| <b>EXPENSES (BUDGET=NON-RESERVE/ACTUAL=TOTAL)</b> |                                  | <b>\$1,176,650.00</b>           | <b>\$1,175,042.82</b>                  | <b>99.9%</b>  | <b>\$32,000.00</b>         | <b>\$52,045.33</b>                   | <b>162.6%</b> |  |
| <b>BALANCE</b>                                    |                                  |                                 | <b>-\$1,087,305.01</b>                 |               |                            | <b>-\$34,722.72</b>                  |               |  |
| <b>TO (FROM) FUND BALANCE AND RESERVES</b>        |                                  | <b>-\$1,102,650.00</b>          |  |               |                            |                                      |               |  |

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

| Fund          | Fund Description               |           |             |           |            |             |           |      |
|---------------|--------------------------------|-----------|-------------|-----------|------------|-------------|-----------|------|
| Object        | Description                    | Budget    | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance   | Pct. |
| 428           | DIXON PUBLIC LIB DISTRICT-PFF  |           |             |           |            |             |           |      |
| 2000          | Services and Supplies          |           |             |           |            |             |           |      |
| 0002235       | ACCOUNTING & FINANCIAL SE      | 200.00    | 0.00        | 0.00      | 0.00       | 0.00        | 200.00    |      |
| 2000          | Services and Supplies          | 200.00    | 0.00        | 0.00      | 0.00       | 0.00        | 200.00    |      |
| 4000          | Fixed Assets                   |           |             |           |            |             |           |      |
| 0004101       | LAND                           | 31,800.00 | -31,800.00  | 0.00      | 0.00       | 0.00        | 0.00      |      |
| 0004202       | CONSTRUCTION IN PROGRESS       | 0.00      | 71,800.00   | -3,150.57 | 52,045.33  | 0.00        | 19,754.67 | 72%  |
| 4000          | Fixed Assets                   | 31,800.00 | 40,000.00   | -3,150.57 | 52,045.33  | 0.00        | 19,754.67 | 72%  |
| 9400          | Revenue From Use Of Money/Prop |           |             |           |            |             |           |      |
| 0009401       | INTEREST INCOME                | 12,000.00 | 0.00        | 109.90    | 306.70     | 0.00        | 11,693.30 | 3%   |
| 9400          | Revenue From Use Of Money      | 12,000.00 | 0.00        | 109.90    | 306.70     | 0.00        | 11,693.30 | 3%   |
| 9600          | Charges For Services           |           |             |           |            |             |           |      |
| 0009601       | BUILDING USE FEES              | 20,000.00 | 0.00        | 0.00      | 17,015.91  | 0.00        | 2,984.09  | 85%  |
| 9600          | Charges For Services           | 20,000.00 | 0.00        | 0.00      | 17,015.91  | 0.00        | 2,984.09  | 85%  |
| Total Revenue |                                | 32,000.00 | 0.00        | 109.90    | 17,322.61  | 0.00        | 14,677.39 | 54%  |
| Total Expense |                                | 32,000.00 | 40,000.00   | -3,150.57 | 52,045.33  | 0.00        | 19,954.67 | 72%  |
|               |                                |           |             | 3,260.47  | -34,722.72 |             |           |      |

SORT ORDER: CATEGORY within Object Type within DEPTMNT within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

| Fund                 | Fund Description              | Dept. | Department Description         | Budget    | Adustments    | Mo. Actual | YTD Actual | Encumbrance | Balance   | Pct. |
|----------------------|-------------------------------|-------|--------------------------------|-----------|---------------|------------|------------|-------------|-----------|------|
| 428                  | DIXON PUBLIC LIB DISTRICT-PFF | 9428  | DIXON PUB LIBRARY DISTRICT-PFF |           |               |            |            |             |           |      |
| Object               | Description                   |       |                                | Budget    | Adustments    | Mo. Actual | YTD Actual | Encumbrance | Balance   | Pct. |
| 9400                 | Revenue From Use Of Money     |       |                                | 12,000.00 | 0.00          | 109.90     | 306.70     | 0.00        | 11,693.30 | 3%   |
| 9600                 | Charges For Services          |       |                                | 20,000.00 | 0.00          | 0.00       | 17,015.91  | 0.00        | 2,984.09  | 85%  |
|                      | Total Revenue                 |       |                                | 32,000.00 | 0.00          | 109.90     | 17,322.61  | 0.00        | 14,677.39 | 54%  |
| 2000                 | Services and Supplies         |       |                                | 200.00    | 0.00          | 0.00       | 0.00       | 0.00        | 200.00    |      |
| 4000                 | Fixed Assets                  |       |                                | 31,800.00 | 40,000.00     | -3,150.57  | 52,045.33  | 0.00        | 19,754.67 | 72%  |
|                      | Total Expense                 |       |                                | 32,000.00 | 40,000.00     | -3,150.57  | 52,045.33  | 0.00        | 19,954.67 | 72%  |
|                      |                               |       |                                |           | Total Revenue |            | 17,322.61  |             |           |      |
|                      |                               |       |                                |           | Total Expense |            | 52,045.33  |             |           |      |
|                      |                               |       |                                |           |               |            | -34,722.72 |             |           |      |
| Fund Total - Revenue |                               |       |                                | 32,000.00 | 0.00          | 109.90     | 17,322.61  | 0.00        | 14,677.39 | 54%  |
| Fund Total - Expense |                               |       |                                | 32,000.00 | 40,000.00     | -3,150.57  | 52,045.33  | 0.00        | 19,954.67 | 72%  |
|                      |                               |       |                                |           |               |            | -34,722.72 |             |           |      |

SORT ORDER: CATEGORY within Object Type within DEPTMNT within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

| Object                | Description | Budget       | Adustments | Mo. Actual | YTD Actual | Encumbrance | Balance    | Pct. |
|-----------------------|-------------|--------------|------------|------------|------------|-------------|------------|------|
| Grand Total - Revenue |             | 1,042,899.00 | 0.00       | 65,963.03  | 516,611.95 | 0.00        | 526,287.05 | 50%  |
| Grand Total - Expense |             | 1,042,899.00 | 40,000.00  | 71,141.67  | 610,183.86 | 0.00        | 472,715.14 | 56%  |
|                       |             |              |            |            | -93,571.91 |             |            |      |

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT KEY Status: EXI ; FUND: 426,428

Fund Fund Description  
 =====  
 428 DIXON PUBLIC LIB DISTRICT-PFF

| Assets:                        | Account Code | ***** Sub-Account *****<br>Debits | ***** Credits | ***** Account *****<br>Debits | ***** Credits |
|--------------------------------|--------------|-----------------------------------|---------------|-------------------------------|---------------|
| CASH IN TREASURY               | 0000010      | 17,227.79                         |               |                               |               |
| Cash in Treasury               | 010          |                                   |               | 17,227.79                     |               |
| LAND                           | 0000310      | 1,175,042.82                      |               |                               |               |
| LAND                           | 310          |                                   |               | 1,175,042.82                  |               |
| CONSTRUCTION IN PROGRESS       | 0000360      | 52,045.33                         |               |                               |               |
| CONSTRUCTION IN PROGRESS       | 360          |                                   |               | 52,045.33                     |               |
| Total Assets                   |              |                                   |               | 1,244,315.94                  | 0.00          |
| Liabilities and Equities:      |              |                                   |               |                               |               |
| OUTSTANDING WARRANTS           | 0000699      |                                   | 5,540.23      |                               |               |
| OUTSTANDING WARRANTS / EBT     | 505          |                                   |               |                               | 5,540.23      |
| FUND BALANCE AVAILABLE         | 0000740      |                                   | 6,410.28      |                               |               |
| FUND BALANCE AVAILABLE         | 740          |                                   |               |                               | 6,410.28      |
| INVESTED IN CAPITAL ASSETS,NET | 0000770      |                                   | 1,227,088.15  |                               |               |
| INVESTMNTS IN GEN FIXED ASSETS | 770          |                                   |               |                               | 1,227,088.15  |
| REVENUES                       | 810          |                                   |               |                               | 17,322.61     |
| EXPENDITURES                   | 820          |                                   |               | 52,045.33                     |               |
| BUDGETED REVENUE               | 0000910      | 32,000.00                         |               |                               |               |
| BUDGETED REVENUE               | 910          |                                   |               | 32,000.00                     |               |
| APPROPRIATIONS                 | 0000930      |                                   | 72,000.00     |                               |               |
| APPROPRIATIONS                 | 930          |                                   |               |                               | 72,000.00     |
| Total Liabilities and Equities |              |                                   |               | 84,045.33                     | 1,328,361.27  |

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT KEY Status: EXI ; FUND: 426,428

Fund Fund Description  
 =====  
 428 DIXON PUBLIC LIB DISTRICT-PFF

| Account Code      | ***** Sub-Account ***** | ***** Account *****       |
|-------------------|-------------------------|---------------------------|
| *****             | Debits Credits          | Debits Credits            |
| ** Fund Totals ** |                         | 1,328,361.27 1,328,361.27 |

SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT KEY Status: EXI ; FUND: 426,428

| Account Code       | ***** Sub-Account ***** | ***** Account *****       |
|--------------------|-------------------------|---------------------------|
| *****              | Debits Credits          | Debits Credits            |
| ** Grand Totals ** |                         | 5,682,809.05 5,682,809.05 |

# Dixon Public Library Budget and Accounts 2009-2010

|                  |                                  | FY2008-2009 BUDGET and ACCOUNTS  |  |              | FY2009-2010 BUDGET and ACCOUNTS  |                                       |              |
|------------------|----------------------------------|----------------------------------|--|--------------|----------------------------------|---------------------------------------|--------------|
| 2/3/10           | smm                              | FY 08-09<br>Budget<br>(Approved) | FY 08-09<br>Actual as of<br>Final End of FY<br>08/09 |              | FY 09-10<br>Budget<br>(Proposed) | FY 09-10<br>Actual as of<br>1/31/2010 |              |
| <b>REVENUES:</b> |                                  |                                  |  |              |                                  |                                       |              |
| 9000             | Property Tax and other taxes     | \$351,755                        | \$332,280.20   | 94.5%        | \$312,555.00                     | \$452,051.97                          | 144.6%       |
| 9001             | Current Secured                  |                                  | \$304,934.29   | Not Budgeted | \$285,209.09                     | \$144,834.98                          | 50.8%        |
| 9002             | Current Unsecured                |                                  | \$11,108.99  | Not Budgeted | \$11,108.99                      | \$17,520.39                           | 157.7%       |
| 9003             | Prior Unsecured                  |                                  | \$619.95   | Not Budgeted | \$619.95                         | \$1,455.50                            | 234.8%       |
| 9004             | Supplemental Secured             |                                  | \$242.07   | Not Budgeted | \$242.07                         | -\$227.98                             | -94.2%       |
| 9005             | Prior Secured                    |                                  | \$243.88   | Not Budgeted | \$243.88                         | \$105.17                              | 43.1%        |
| 9018             | Unitary                          |                                  | \$15,131.02  | Not Budgeted | \$15,131.02                      | \$7,981.57                            | 52.7%        |
| 9015             | Measure B Revenue                | \$649,029                        | \$598,028.56   | 92.1%        | \$557,280.00                     | \$280,382.34                          | 50.3%        |
| 9400             | Revenue from Use of Money        | \$50,531                         | \$26,122.07  | 51.7%        |                                  | \$0.00                                | Not Budgeted |
| 9401             | Interest Income                  |                                  |  |              | \$26,000.00                      | \$6,167.64                            | 23.7%        |
| 9405             | Income From Rentals              |                                  |  |              | \$10,000.00                      | \$12,010.00                           | 120.1%       |
| 9505/9507        | Intergovernmental Revenues       | \$4,392                          | \$3,559.05   | 81.0%        | \$1,800.00                       | \$1,929.19                            | 107.2%       |
| 9561             | State Aid Stabilization          | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
| 9569             | State Other (PLF, ILL, TBR)      | \$34,500                         | \$51,481.67  | 149.2%       | \$51,488.00                      | \$12,902.80                           | 25.1%        |
| 9591             | Grant Revenue                    | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
| 9592             | Redevelopment/Other revenue      | \$0                              | \$31,276.41  | 3244651.8%   | \$31,276.00                      | \$0.00                                | 0.0%         |
| 9603             | Photo/Microfiche Copies          | \$1,170                          | \$3,090.80   | 264.2%       | \$3,000.00                       | \$1,986.65                            | 66.2%        |
| 9605             | Library Fines                    | \$13,000                         | \$14,042.45  | 108.0%       | \$13,500.00                      | \$7,747.61                            | 57.4%        |
| 9663/9703        | Redevelopment/Other Revenue      | \$29,924                         | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 9704             | Donations                        | \$1,000                          | \$757.00   | 75.7%        | \$2,500.00                       | \$3,755.00                            | 150.2%       |
| 9708             | Misc. sales other                | \$0                              | \$1,620.70   | Not Budgeted | \$1,500.00                       | \$738.48                              | 49.2%        |
|                  | <b>REVENUE TOTAL</b>             | <b>\$1,135,301.00</b>            | <b>\$1,062,258.91</b>                                |              | <b>\$1,010,899.00</b>            | <b>\$499,289.34</b>                   |              |
|                  | Transfer from Fund Balance (740) | \$495,000.00                     | \$495,000.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
|                  | Transfer from Reserve (730)      | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
|                  | Transfer from Reserve (709)      | \$0                              | \$0.00   |              | \$0.00                           | \$0.00                                |              |
|                  | <b>REVENUE GRAND TOTAL</b>       | <b>\$1,630,301.00</b>            | <b>\$1,557,258.91</b>                                |              | <b>\$1,010,899.00</b>            | <b>\$499,289.34</b>                   |              |



Dixon Public Library Budget and Accounts 2009-2010

|                      |                                | FY2008-2009 BUDGET and ACCOUNTS |                       |               | FY2009-2010 BUDGET and ACCOUNTS |                     |              |
|----------------------|--------------------------------|---------------------------------|-----------------------|---------------|---------------------------------|---------------------|--------------|
| 2/3/10               | smm                            | FY 08-09                        | FY 08-09              |               | FY 09-10                        | FY 09-10            |              |
|                      |                                | Budget                          | Actual as of          |               | Budget                          | Actual as of        |              |
|                      |                                | (Approved)                      | Final End of FY 08/09 |               | (Proposed)                      | 1/31/2010           |              |
| <b>EXPENDITURES:</b> |                                |                                 |                       |               |                                 |                     |              |
| 1110                 | SALARIES AND WAGES--PERM EMP   | \$469,806                       | \$468,606.14          | 99.7%         | \$420,062.00                    | \$251,946.45        | 60.0%        |
| 1121                 | SALARIES AND WAGES--EXTRA HELP | \$27,228                        | \$43,423.44           | 159.5%        | \$46,324.00                     | \$20,266.61         | 43.7%        |
| 1131                 | CALL BACK                      | \$3,000                         | \$131.65              | 4.4%          | \$200.00                        | \$111.98            | 56.0%        |
| 1210                 | RETIREMENT--PERS               | \$99,341                        | \$98,147.09           | 98.8%         | \$88,625.00                     | \$51,986.22         | 58.7%        |
| 1220                 | RETIREMENT--FICA               | \$38,635                        | \$38,853.65           | 100.6%        | \$36,541.00                     | \$21,686.66         | 59.3%        |
| 1230                 | HEALTH INS                     | \$77,846                        | \$73,544.32           | 94.5%         | \$74,161.00                     | \$2,072.32          | 2.8%         |
| 1240                 | COMPENSATION INS               | \$4,884                         | \$3,534.62            | 72.4%         | \$2,887.00                      | \$3,453.80          | 119.6%       |
| 1250                 | UNEMPLOYMENT INSURANCE         | \$0                             | \$0.00                | Not Budgeted  | \$0.00                          | \$0.00              | Not Budgeted |
| 1260                 | DENTAL INS                     | \$9,320                         | \$10,065.10           | 108.0%        | \$9,886.00                      | \$1,000.00          | 10.1%        |
| 1270                 | ACCRUED LEAVE                  | \$0                             | \$0.00                | Not Budgeted  | \$17,320.00                     | \$17,544.04         | 101.3%       |
|                      | <b>TOTAL (PERSONNEL)</b>       | <b>\$730,060.00</b>             | <b>\$736,306.01</b>   | <b>100.9%</b> | <b>\$696,006.00</b>             | <b>\$370,068.08</b> | <b>53.2%</b> |
|                      |                                |                                 |                       |               |                                 |                     | Not Budgeted |
| 2028                 | TELEPHONE                      | \$5,500                         | \$7,220.92            | 131.3%        | \$8,500.00                      | \$5,427.11          | 63.8%        |
| 2030                 | FOOD                           | \$500                           | \$832.06              | 166.4%        | \$0.00                          | \$0.00              | Not Budgeted |
| 2035                 | HOUSEHOLD/RUBBISH              | \$2,000                         | \$2,369.48            | 118.5%        | \$3,000.00                      | \$1,070.64          | 35.7%        |
| 2055                 | INSURANCE--OTHER               | \$2,500                         | \$2,501.00            | 100.0%        | \$3,000.00                      | \$3,419.00          | 114.0%       |
| 2120                 | MAINT. EQUIP.                  | \$3,000                         | \$6,941.16            | 231.4%        | \$5,000.00                      | \$2,976.92          | 59.5%        |
| 2140                 | MAINT. BLDG.                   | \$3,400                         | \$18,951.39           | 557.4%        | \$4,500.00                      | \$5,789.36          | 128.7%       |
| 2141                 | MATERIALS & SUPPLIES           | \$2,000                         | \$2,734.60            | 136.7%        | \$0.00                          | \$1,224.32          | Not Budgeted |
| 2170                 | MEMBERSHIPS                    | \$3,000                         | \$4,061.00            | 135.4%        | \$4,000.00                      | \$7,467.00          | 186.7%       |
| 2175                 | MISC. EXPENSES                 | \$500                           | \$0.00                | 0.0%          | \$0.00                          | \$0.00              | Not Budgeted |
| 2176                 | FEES AND PERMITS               | \$350                           | \$309.22              | 88.3%         | \$350.00                        | \$351.05            | 100.3%       |
| 2178                 | CASH SHORTAGES                 | \$100                           | \$6.27                | 6.3%          | \$100.00                        | \$39.43             | 39.4%        |
| 2180                 | SUBSCRIPTIONS                  | \$500                           | \$0.00                | 0.0%          | \$0.00                          | \$0.00              | Not Budgeted |
| 2200                 | OFFICE EXPENSES                | \$6,000                         | \$7,106.63            | 118.4%        | \$5,000.00                      | \$2,884.39          | 57.7%        |
| 2201                 | OFFICE EQUIPMENT               | \$0                             | \$0.00                | Not Budgeted  | \$0.00                          | \$0.00              | Not Budgeted |
| 2203                 | COMPUTER COMPONENTS (< \$1500) | \$1,000                         | \$645.88              | 64.6%         | \$1,000.00                      | \$471.33            | 47.1%        |
| 2205                 | POSTAGE                        | \$1,000                         | \$1,127.14            | 112.7%        | \$1,000.00                      | \$606.14            | 60.6%        |
| 2220                 | MICROFILM                      | \$900                           | \$0.00                | 0.0%          | \$900.00                        | \$0.00              | 0.0%         |
| 2235                 | FINANCIAL FEES                 | \$20,000                        | \$22,889.40           | 114.4%        | \$12,000.00                     | \$0.00              | 0.0%         |
| 2236                 | CONSULTING SERVICES            | \$3,000                         | \$125.00              | 4.2%          | \$0.00                          | \$0.00              | Not Budgeted |
| 2239                 | LEGAL EXPENSES                 | \$2,000                         | \$1,015.00            | 50.8%         | \$2,000.00                      | \$72.50             | 3.6%         |
| 2245                 | CONTRACTED SERVICES            | \$141,867                       | \$138,744.55          | 97.8%         | \$143,867.00                    | \$90,300.98         | 62.8%        |
| 2250                 | OTHER PROFESSIONAL SERVICES    | \$0                             | \$4,179.00            | Not Budgeted  | \$1,000.00                      | \$0.00              | 0.0%         |
| 2255                 | CREDIT CARD PROCESSING FEE     | \$100                           | \$0.00                | 0.0%          | \$0.00                          | \$0.00              | Not Budgeted |
| 2260                 | DATA PROCESSING                | \$100                           | \$0.00                | 0.0%          | \$0.00                          | \$0.00              | Not Budgeted |

Dixon Public Library Budget and Accounts 2009-2010

|        |   | FY2008-2009 BUDGET and ACCOUNTS  |  |              | FY2009-2010 BUDGET and ACCOUNTS  |                                       |              |
|--------|---|----------------------------------|--|--------------|----------------------------------|---------------------------------------|--------------|
| 2/3/10 | smm                                     | FY 08-09<br>Budget<br>(Approved) | FY 08-09<br>Actual as of<br>Final End of FY<br>08/09 |              | FY 09-10<br>Budget<br>(Proposed) | FY 09-10<br>Actual as of<br>1/31/2010 |              |
| 2261   | COMPUTER SOFTWARE                       | \$2,000                          | \$2,953.55   | 147.7%       | \$2,000.00                       | \$2,203.27                            | 110.2%       |
| 2280   | PUBLICATIONS AND LEGAL NOTICES          | \$1,200                          | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 2281   | ADVERTISING AND MARKETING               | \$10,000                         | \$14,321.56  | 143.2%       | \$12,000.00                      | \$8,906.45                            | 74.2%        |
| 2285   | RENTS AND LEASES-EQUIP                  | \$4,700                          | \$3,693.24   | 78.6%        | \$3,500.00                       | \$2,408.91                            | 68.8%        |
| 2295   | RENTS AND LEASES-BLDGS                  | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
| 2301   | SMALL TOOLS AND INSTRUMENTS             | \$100                            | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 2310   | EDUCATION AND TRAINING                  | \$1,000                          | \$1,084.92   | 108.5%       | \$0.00                           | \$0.00                                | Not Budgeted |
| 2311   | TUITION REIMBURSEMENT                   | \$1,000                          | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 2312   | BINDERY                                 | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
| 2320   | LIBRARY SOFTWARE                        | \$2,000                          | \$1,460.00   | 73.0%        | \$2,000.00                       | \$0.00                                | 0.0%         |
| 2322   | LIBRARY ADULT BOOKS                     | \$30,000                         | \$25,790.23  | 86.0%        | \$25,000.00                      | \$14,710.99                           | 58.8%        |
| 2323   | LIBRARY-CHILDREN'S BOOKS                | \$35,000                         | \$25,531.53  | 72.9%        | \$25,000.00                      | \$13,789.85                           | 55.2%        |
| 2324   | LIBRARY-PERIODICALS                     | \$10,000                         | \$11,749.05  | 117.5%       | \$8,000.00                       | \$995.53                              | 12.4%        |
| 2325   | LIBRARY-AV                              | \$6,000                          | \$7,246.61   | 120.8%       | \$5,000.00                       | \$2,957.05                            | 59.1%        |
| 2326   | LIBRARY BOOK RENTAL                     | \$10,000                         | \$9,540.00   | 95.4%        | \$6,000.00                       | \$5,724.00                            | 95.4%        |
| 2327   | LIBRARY MATERIALS PROCESS               | \$8,000                          | \$5,827.99   | 72.8%        | \$5,627.00                       | \$984.31                              | 17.5%        |
| 2328   | EDUCATIONAL MATERIALS                   | \$500                            | \$4,316.00   | 863.2%       | \$2,000.00                       | \$2,238.20                            | 111.9%       |
| 2335   | TRAVEL EXPENSE                          | \$1,500                          | \$1,972.48   | 131.5%       | \$0.00                           | \$0.00                                | Not Budgeted |
| 2337   | REFRESHMENTS                            | \$300                            | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 2339   | MANAGEMENT BUSINESS EXPENSES            | \$0                              | \$304.80   | Not Budgeted | \$0.00                           | \$26.28                               | Not Budgeted |
| 2355   | PERSONAL MILEAGE                        | \$1,500                          | \$925.03   | 61.7%        | \$0.00                           | \$0.00                                | Not Budgeted |
| 2360   | UTILITIES                               | \$15,000                         | \$14,937.61  | 99.6%        | \$15,500.00                      | \$8,271.56                            | 53.4%        |
| 2361   | WATER                                   | \$4,500                          | \$3,001.95   | 66.7%        | \$4,000.00                       | \$2,086.33                            | 52.2%        |
|        | TOTAL SVCS&SUPL                         | \$343,617                        | \$356,416.25   | 103.7%       | \$310,844.00                     | \$187,402.90                          | 60.3%        |
|        | SubTotal - Library Materials(2222-2326) | \$91,000                         | \$79,857.42  | 87.8%        | \$69,000.00                      | \$38,177.42                           | 55.3%        |
| 3020   | Refund of prior year charge             | \$500                            | \$3,531.48   | 706.3%       | \$4,000.00                       | \$667.55                              | 16.7%        |
| 3420   | RETURNED CHECKS                         | \$49                             | \$33.50  | 68.4%        | \$49.00                          | \$0.00                                | 0.0%         |
| 4101   | LAND                                    | \$450,000                        | \$426,495.70   | 94.8%        | \$0.00                           | \$0.00                                | Not Budgeted |
| 4201   | BUILDINGS AND IMPROVEMENTS              | \$2,500                          | \$0.00   | 0.0%         | \$0.00                           | \$0.00                                | Not Budgeted |
| 4202   | CONSTRUCTION IN PROGRESS                | \$50,000                         | \$74,545.52  | 149.1%       | \$0.00                           | \$0.00                                | Not Budgeted |
| 4303   | EQUIPMENT                               | \$0                              | \$0.00   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
| 4304   | COMPUTER EQUIPMENT                      | \$0                              | \$3,526.13   | Not Budgeted | \$0.00                           | \$0.00                                | Not Budgeted |
|        | TOTAL                                   | \$502,500.00                     | \$504,567.35   | 100.4%       | \$0.00                           | \$0.00                                | Not Budgeted |
|        |   |                                  |  |              |                                  |                                       | Not Budgeted |
|        |   |                                  |  |              |                                  |                                       | Not Budgeted |
|        |   |                                  |  |              |                                  |                                       | Not Budgeted |
|        |   |                                  |  |              |                                  |                                       | Not Budgeted |
|        | EXPENDITURES GRAND TOTAL                | \$1,576,726.00                   | \$1,600,854.59                                       | 101.5%       | \$1,010,899.00                   | \$558,138.53                          | 55.2%        |



SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

Fund Fund Description
=====
426 DIXON PUBLIC LIBRARY DISTRICT

Table with columns: Object, Description, Budget, Adjustments, Mo Actual, YTD Actual, Encumbrance, Balance, Pct. Rows include categories like Salaries and Employee Benefits, Services and Supplies, and various sub-items with their respective financial values.

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

| Fund    | Fund Description               | Budget     | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance    | Pct.  |
|---------|--------------------------------|------------|-------------|-----------|------------|-------------|------------|-------|
| 426     | DIXON PUBLIC LIBRARY DISTRICT  |            |             |           |            |             |            |       |
| 0002320 | LIBRARY SOFTWARE               | 2,000.00   | 0.00        | 0.00      | 0.00       | 0.00        | 2,000.00   |       |
| 0002322 | LIBRARY ADULT BOOKS            | 25,000.00  | 0.00        | 2,535.14  | 14,710.99  | 0.00        | 10,289.01  | 59%   |
| 0002323 | LIBRARY JUVENILE BOOKS         | 25,000.00  | 0.00        | 3,337.44  | 13,789.85  | 0.00        | 11,210.15  | 55%   |
| 0002324 | LIBRARY PERIODICALS/MICRO      | 8,000.00   | 0.00        | 56.14     | 995.53     | 0.00        | 7,004.47   | 12%   |
| 0002325 | LIBRARY AUDIO-VISUAL           | 5,000.00   | 0.00        | 697.58    | 2,957.05   | 0.00        | 2,042.95   | 59%   |
| 0002326 | LIBRARY BOOK RENTAL            | 6,000.00   | 0.00        | 0.00      | 5,724.00   | 0.00        | 276.00     | 95%   |
| 0002327 | LIBRARY MATERIALS PROCESS      | 5,627.00   | 0.00        | 0.00      | 984.31     | 0.00        | 4,642.69   | 17%   |
| 0002328 | LIBRARY MATERIALS              | 2,000.00   | 0.00        | 0.00      | 2,238.20   | 0.00        | -238.20    | 112%  |
| 0002339 | MANAGEMENT BUSINESS EXPEN      | 0.00       | 0.00        | 0.00      | 26.28      | 0.00        | -26.28     | 9999% |
| 0002360 | UTILITIES                      | 15,500.00  | 0.00        | 1,227.86  | 8,271.56   | 0.00        | 7,228.44   | 53%   |
| 0002361 | WATER                          | 4,000.00   | 0.00        | 528.94    | 2,086.33   | 0.00        | 1,913.67   | 52%   |
| 2000    | Services and Supplies          | 310,844.00 | 0.00        | 29,775.50 | 187,402.90 | 0.00        | 123,441.10 | 60%   |
| 3000    | Other Charges                  |            |             |           |            |             |            |       |
| 0003020 | REFUND OF PRIOR YEAR CHAR      | 4,000.00   | 0.00        | 0.00      | 667.55     | 0.00        | 3,332.45   | 17%   |
| 0003420 | RETURNED CHECKS                | 49.00      | 0.00        | 0.00      | 0.00       | 0.00        | 49.00      |       |
| 3000    | Other Charges                  | 4,049.00   | 0.00        | 0.00      | 667.55     | 0.00        | 3,381.45   | 16%   |
| 9000    | Taxes                          |            |             |           |            |             |            |       |
| 0009001 | CURRENT SECURED                | 312,555.00 | 0.00        | 0.00      | 144,834.98 | 0.00        | 167,720.02 | 46%   |
| 0009002 | CURRENT UNSECURED              | 0.00       | 0.00        | 0.00      | 17,520.39  | 0.00        | -17,520.39 | 9999% |
| 0009003 | PRIOR UNSECURED                | 0.00       | 0.00        | 0.00      | 1,455.50   | 0.00        | -1,455.50  | 9999% |
| 0009004 | SUPPLEMENTAL SECURED           | 0.00       | 0.00        | 0.00      | -227.98    | 0.00        | 227.98     | 9999% |
| 0009005 | PRIOR SECURED                  | 0.00       | 0.00        | 0.00      | 105.17     | 0.00        | -105.17    | 9999% |
| 0009015 | LIBRARY SALES TAX - MEASU      | 557,280.00 | 0.00        | 58,681.14 | 280,382.34 | 0.00        | 276,897.66 | 50%   |
| 0009018 | UNITARY                        | 0.00       | 0.00        | 0.00      | 7,981.57   | 0.00        | -7,981.57  | 9999% |
| 9000    | Taxes                          | 869,835.00 | 0.00        | 58,681.14 | 452,051.97 | 0.00        | 417,783.03 | 52%   |
| 9400    | Revenue From Use Of Money/Prop |            |             |           |            |             |            |       |
| 0009401 | INTEREST INCOME                | 26,000.00  | 0.00        | 1,218.51  | 6,167.64   | 0.00        | 19,832.36  | 24%   |

SORT ORDER: SECTION within BUREAU within DIVISION within DEPTMNT within SUBOBJ within CATEGORY within FUND

SELECT KEY Status: EXI ; FUND: 426,428 ; BUDG CATEGORY: 1000-9990,EX8500

| Fund          | Fund Description              | Budget       | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance    | Pct.  |
|---------------|-------------------------------|--------------|-------------|-----------|------------|-------------|------------|-------|
| 426           | DIXON PUBLIC LIBRARY DISTRICT |              |             |           |            |             |            |       |
| Object        | Description                   | Budget       | Adjustments | Mo Actual | YTD Actual | Encumbrance | Balance    | Pct.  |
| 0009405       | BUILDING RENTAL               | 10,000.00    | 0.00        | 1,875.00  | 12,010.00  | 0.00        | -2,010.00  | 120%  |
| 9400          | Revenue From Use Of Money     | 36,000.00    | 0.00        | 3,093.51  | 18,177.64  | 0.00        | 17,822.36  | 50%   |
| 9500          | Intergovernmental Revenues    |              |             |           |            |             |            |       |
| 0009505       | STATE HIGHWAY RENTALS         | 0.00         | 0.00        | 0.00      | 2.69       | 0.00        | -2.69      | 9999% |
| 0009507       | HOMEOWNERS PROPERTY TAX R     | 1,800.00     | 0.00        | 1,348.55  | 1,926.50   | 0.00        | -126.50    | 107%  |
| 0009569       | STATE OTHER                   | 51,488.00    | 0.00        | 0.00      | 12,902.80  | 0.00        | 38,585.20  | 25%   |
| 0009592       | REDEVELOPMENT PASS-THROUG     | 31,276.00    | 0.00        | 0.00      | 0.00       | 0.00        | 31,276.00  |       |
| 9500          | Intergovernmental Revenue     | 84,564.00    | 0.00        | 1,348.55  | 14,831.99  | 0.00        | 69,732.01  | 18%   |
| 9600          | Charges For Services          |              |             |           |            |             |            |       |
| 0009603       | PHOTO/MICROFICHE COPIES       | 3,000.00     | 0.00        | 499.90    | 1,986.65   | 0.00        | 1,013.35   | 66%   |
| 0009605       | LIBRARY FINES                 | 13,500.00    | 0.00        | 1,935.75  | 7,747.61   | 0.00        | 5,752.39   | 57%   |
| 9600          | Charges For Services          | 16,500.00    | 0.00        | 2,435.65  | 9,734.26   | 0.00        | 6,765.74   | 59%   |
| 9700          | Misc Revenues                 |              |             |           |            |             |            |       |
| 0009704       | DONATIONS AND CONTRIBUTIO     | 2,500.00     | 0.00        | 0.00      | 3,755.00   | 0.00        | -1,255.00  | 150%  |
| 0009708       | MISCELLANEOUS SALES-OTHER     | 1,500.00     | 0.00        | 294.28    | 738.48     | 0.00        | 761.52     | 49%   |
| 9700          | Misc Revenues                 | 4,000.00     | 0.00        | 294.28    | 4,493.48   | 0.00        | -493.48    | 112%  |
| Total Revenue |                               | 1,010,899.00 | 0.00        | 65,853.13 | 499,289.34 | 0.00        | 511,609.66 | 49%   |
| Total Expense |                               | 1,010,899.00 | 0.00        | 74,292.24 | 558,138.53 | 0.00        | 452,760.47 | 55%   |
|               |                               |              |             | -8,439.11 | -58,849.19 |             |            |       |



SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT KEY Status: EXI ; FUND: 426,428

Fund Fund Description  
 -----  
 426 DIXON PUBLIC LIBRARY DISTRICT

| Assets:                     | Account Code | ***** Sub-Account *****<br>Debits | ***** Credits | ***** Account *****<br>Debits | ***** Credits |
|-----------------------------|--------------|-----------------------------------|---------------|-------------------------------|---------------|
|                             | =====        | =====                             | =====         | =====                         | =====         |
| CASH IN TREASURY            | 0000010      | 888,705.56                        |               |                               |               |
| Cash in Treasury            | 010          |                                   |               | 888,705.56                    |               |
| IMPREST CASH                | 0000030      | 700.00                            |               |                               |               |
| Imprest Cash                | 030          |                                   |               | 700.00                        |               |
| FUTURE LOAN REQUIREMENT     | 0000250      | 20,112.95                         |               |                               |               |
| FUTURE LOAN REDEMPT REQ     | 250          |                                   |               | 20,112.95                     |               |
| LAND                        | 0000310      | 427,020.70                        |               |                               |               |
| LAND                        | 310          |                                   |               | 427,020.70                    |               |
| STRUCTURES AND IMPROVEMENTS | 0000320      | 1,052,534.36                      |               |                               |               |
| STRUCTURES & IMPROVEMENTS   | 320          |                                   |               | 1,052,534.36                  |               |
| EQUIPMENT                   | 0000340      | 251,468.07                        |               |                               |               |
| EQUIPMENT                   | 340          |                                   |               | 251,468.07                    |               |
| CONSTRUCTION IN PROGRESS    | 0000360      | 142,539.33                        |               |                               |               |
| CONSTRUCTION IN PROGRESS    | 360          |                                   |               | 142,539.33                    |               |
| ACCUMULATED DEPRECIATION    | 0000370      |                                   | 1,049,803.70  |                               |               |
| ALLOWANCE FOR DEPRECIATION  | 370          |                                   |               |                               | 1,049,803.70  |
| PREPAID EXPENSE             | 0000420      | 2,329.28                          |               |                               |               |
| PREPAID EXPENSE             | 420          |                                   |               | 2,329.28                      |               |
| Total Assets                |              |                                   |               | 2,785,410.25                  | 1,049,803.70  |
| Liabilities and Equities:   |              |                                   |               |                               |               |
| OUTSTANDING WARRANTS        | 0000699      |                                   | 7,718.53      |                               |               |
| OUTSTANDING WARRANTS / EBT  | 505          |                                   |               |                               | 7,718.53      |



SORT ORDER: SUBOBJ within ACCTTYPE within within within FUND

SELECT KEY Status: EXI ; FUND: 426,428

Fund Fund Description

===== DIXON PUBLIC LIBRARY DISTRICT

| Account Code                   | ***** Sub-Account ***** | ***** Account *****       |
|--------------------------------|-------------------------|---------------------------|
|                                | Debits                  | Debits Credits            |
| =====                          | =====                   | =====                     |
| DUE TO OTHER AGENCIES          | 0000540                 | 11,671.43                 |
| DUE TO OTHER AGENCIES          | 540                     | 11,671.43                 |
| ACCRUED COMPENSATED ABSENCES   | 0000620                 | 20,112.95                 |
| ACCRUED COMPENSATED ABSENCES   | 620                     | 20,112.95                 |
| RESERVE - IMPREST CASH         | 4260731                 | 700.00                    |
| EMERGENCY OPERATIONS           | 4260732                 | 250,000.00                |
| MAJOR ASSET                    | 4260734                 | 50,000.00                 |
| BUILDING FUND                  | 4260735                 | 469,987.12                |
| RESERVE - OTHER                | 730                     | 770,687.12                |
| FUND BALANCE AVAILABLE         | 0000740                 | 160,506.95                |
| FUND BALANCE AVAILABLE         | 740                     | 160,506.95                |
| INVESTED IN CAPITAL ASSETS,NET | 0000770                 | 823,758.76                |
| INVESTMNTS IN GEN FIXED ASSETS | 770                     | 823,758.76                |
| REVENUES                       | 810                     | 499,289.34                |
| EXPENDITURES                   | 820                     | 558,138.53                |
| BUDGETED REVENUE               | 0000910                 | 1,010,899.00              |
| BUDGETED REVENUE               | 910                     | 1,010,899.00              |
| APPROPRIATIONS                 | 0000930                 | 1,010,899.00              |
| APPROPRIATIONS                 | 930                     | 1,010,899.00              |
| Total Liabilities and Equities |                         | 1,569,037.53 3,304,644.08 |
| ** Fund Totals **              |                         | 4,354,447.78 4,354,447.78 |

\*\* Solano/Napa Partners

Daily Statistics Report

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DATE RUN: JAN 31, 2010

TIME= 00:38

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BRANCH: Dixon Public Library

FISCAL DAY/PERIOD/YEAR: 30/07/2010

(January 30, 2010)

\*\*\*\*\* BRANCH SUMMARY TOTALS \*\*\*\*\*

| TRANSACTION TYPES    | DAILY | THIS MONTH | FISCAL YTD |
|----------------------|-------|------------|------------|
| *****                | ***** | *****      | *****      |
| CHARGES              | 236   | 7,253      | 49,575     |
| RENEWALS             | 14    | 418        | 3,733      |
| RETURNS              | 321   | 10,680     | 80,862     |
| RECALLS              | 0     | 0          | 0          |
| CLAIMS RETURNED      | 0     | 7          | 46         |
| *****                | ***** | *****      | *****      |
| HOLDS PLACED         | 5     | 321        | 2,400      |
| HOLDS CAPTURED       | 67    | 4,414      | 29,510     |
| HOLDS FILLED         | 43    | 1,873      | 12,644     |
| TRACES PLACED        | 0     | 35         | 326        |
| TRACES CAPTURED      | 0     | 31         | 240        |
| TRACES FILLED        | 0     | 0          | 0          |
| *****                | ***** | *****      | *****      |
| CONVERSIONS          | 11    | 865        | 5,078      |
| TEMP CONVERSIONS     | 0     | 5          | 135        |
| DELETE PERM HOLDINGS | 0     | 2,893      | 4,228      |
| DELETE TEMP HOLDINGS | 0     | 11         | 153        |
| PATRON PLACED HOLDS  | 59    | 395        | 2,121      |
| REMOTE PLACED HOLDS  | 0     | 0          | 0          |
| STAFF PLACED HOLDS   | 0     | 0          | 0          |

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BRANCH: Dixon Public Library

FISCAL DAY/PERIOD/YEAR: 31/07/2009

(January 31, 2009)

\*\*\*\*\* BRANCH SUMMARY TOTALS \*\*\*\*\*

| TRANSACTION TYPES    | DAILY | THIS MONTH | FISCAL YTD |
|----------------------|-------|------------|------------|
| *****                | ***** | *****      | *****      |
| CHARGES              | 246   | 7,571      | 49,116     |
| RENEWALS             | 19    | 419        | 3,462      |
| RETURNS              | 236   | 11,106     | 77,876     |
| RECALLS              | 0     | 0          | 0          |
| CLAIMS RETURNED      | 0     | 4          | 23         |
| *****                | ***** | *****      | *****      |
| HOLDS PLACED         | 5     | 342        | 2,244      |
| HOLDS CAPTURED       | 54    | 4,650      | 27,505     |
| HOLDS FILLED         | 63    | 2,106      | 11,901     |
| TRACES PLACED        | 0     | 63         | 453        |
| TRACES CAPTURED      | 0     | 47         | 306        |
| TRACES FILLED        | 0     | 0          | 0          |
| *****                | ***** | *****      | *****      |
| CONVERSIONS          | 0     | 1,188      | 6,631      |
| TEMP CONVERSIONS     | 1     | 17         | 147        |
| DELETE PERM HOLDINGS | 1     | 1,235      | 3,052      |
| DELETE TEMP HOLDINGS | 1     | 22         | 165        |
| PATRON PLACED HOLDS  | 15    | 329        | 3,805      |
| REMOTE PLACED HOLDS  | 0     | 0          | 0          |
| STAFF PLACED HOLDS   | 0     | 0          | 0          |

Patron Count-Fiscal Year 08/09 compared to Fiscal Year 09/10

| Fiscal Year 08/09     |         |              | Fiscal Year 09/10     |       |              |
|-----------------------|---------|--------------|-----------------------|-------|--------------|
|                       | Monthly | Total        |                       |       |              |
| July                  | 4249    | 4249         | July                  | 8450  | 8450         |
| August                | 8767    | 13016        | August                | 8181  | 16631        |
| September             | 8557    | 21573        | September             | 8628  | 25259        |
| October               | 10351   | 31924        | October               | 11092 | 36351        |
| November              | 5519    | 37443        | November              | 6876  | 43227        |
| December              | 8170    | 45613        | December              | 8031  | 51258        |
| January               | 7682    | 53295        | January               | 6502  | 57760        |
| February              | 7367    | 60662        | February              |       |              |
| March                 | 8702    | 69364        | March                 |       |              |
| April                 | 8443    | 77807        | April                 |       |              |
| May                   | 6935    | 84742        | May                   |       |              |
| June                  | 9166    | 93908        | June                  |       |              |
| <b>Total FY 08/09</b> |         | <b>93908</b> | <b>Total FY 09/10</b> |       | <b>57760</b> |

## JANUARY 09/10 BOOKS ADDED / DISCARDED

|                              | Added This Month |            | Same Month Last Year |            | Discarded This Month |           | Same Month Last Year |           |
|------------------------------|------------------|------------|----------------------|------------|----------------------|-----------|----------------------|-----------|
|                              | Titles           | Books      | Titles               | Books      | Titles               | Books     | Titles               | Books     |
| ADULT FICTION                | 36               | 36         | 69                   | 69         | 0                    | 0         | 0                    | 0         |
| ADULT FICTION PAPERBACKS     | 3                | 3          | 12                   | 12         | 0                    | 0         | 0                    | 0         |
| ADULT NON-FICTION            | 28               | 28         | 108                  | 108        | 9                    | 9         | 7                    | 7         |
| ADULT NON-FICTION PAPERBACKS | 10               | 10         | 107                  | 107        | 0                    | 0         | 0                    | 0         |
| YA FICTION                   | 6                | 6          | 22                   | 22         | 0                    | 0         | 0                    | 0         |
| YA FICTION PAPERBACKS        | 22               | 22         | 20                   | 20         | 0                    | 0         | 0                    | 0         |
| YA NON-FICTION               | 3                | 3          | 20                   | 20         | 0                    | 0         | 0                    | 0         |
| YA NON-FICTION PAPERBACKS    | 1                | 1          | 16                   | 16         | 0                    | 0         | 0                    | 0         |
| JUV FICTION                  | 62               | 62         | 81                   | 81         | 13                   | 13        | 0                    | 0         |
| JUV FICTION PAPERBACKS       | 15               | 15         | 31                   | 31         | 0                    | 0         | 0                    | 0         |
| JUV NON-FICTION              | 27               | 27         | 86                   | 86         | 0                    | 0         | 31                   | 31        |
| JUV NON-FICTION PAPERBACKS   | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH ADULT FICTION        | 0                | 0          | 11                   | 11         | 0                    | 0         | 0                    | 0         |
| SPANISH ADULT NF             | 1                | 1          | 9                    | 9          | 0                    | 0         | 0                    | 0         |
| SPANISH YA                   | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH YANF                 | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH JUV FIC              | 0                | 0          | 12                   | 12         | 0                    | 0         | 1                    | 1         |
| SPANISH JUV NF               | 0                | 0          | 8                    | 8          | 0                    | 0         | 0                    | 0         |
| BILINGUAL                    | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| REFERENCE ADULT              | 1                | 22         | 18                   | 18         | 0                    | 0         | 1                    | 1         |
| REFERENCE YA                 | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| REFERENCE JUV                | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPAN REFERENCE               | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| <b>Total</b>                 | <b>215</b>       | <b>236</b> | <b>630</b>           | <b>630</b> | <b>22</b>            | <b>22</b> | <b>40</b>            | <b>40</b> |
| <b>AUDIO/VIDEO</b>           |                  |            |                      |            |                      |           |                      |           |
| RECORDED BKS TAPE            | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| JUV REC BOOKS                | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| JUV VIDEOS                   | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| JUV NF VIDEO CAS.            | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| JUV CD BOOK                  | 0                | 0          | 2                    | 2          | 0                    | 0         | 0                    | 0         |
| JUV DVD'S                    | 5                | 5          | 17                   | 17         | 0                    | 0         | 0                    | 0         |
| JUV CD'S                     | 16               | 16         | 2                    | 2          | 0                    | 0         | 0                    | 0         |
| YA DVD'S                     | 0                | 0          | 4                    | 4          | 0                    | 0         | 0                    | 0         |
| YA BK CD                     | 4                | 4          | 2                    | 2          | 0                    | 0         | 0                    | 0         |
| YA VIDEO CASSETTE            | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| ADULT VIDEOS                 | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| ADULT NF VIDEO CAS.          | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| ADULT DVD'S                  | 2                | 2          | 2                    | 2          | 0                    | 0         | 0                    | 0         |
| ADULT NF DVD'S               | 1                | 1          | 2                    | 2          | 0                    | 0         | 0                    | 0         |
| ADULT BOOKS ON CD            | 8                | 8          | 3                    | 3          | 0                    | 0         | 0                    | 0         |
| ADULT CASSETTES              | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| ADULT CD'S                   | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH JUV DVD'S            | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH ADULT DVD'S          | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH ADULT BK CK NF       | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH JUV CASSETTES        | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPAN ADULT CASSETTES         | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH JUV CD'S             | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| SPANISH CD'S                 | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| MICROFILM                    | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| CHILDREN'S KITS              | 1                | 1          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| ADULT MEDIA KITS             | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| PAMPHLETS                    | 0                | 0          | 0                    | 0          | 0                    | 0         | 0                    | 0         |
| <b>Total</b>                 | <b>37</b>        | <b>37</b>  | <b>34</b>            | <b>34</b>  | <b>0</b>             | <b>0</b>  | <b>0</b>             | <b>0</b>  |

### FYTD

|                                      | Titles | Books |
|--------------------------------------|--------|-------|
| ADULT & YA VOLUMES CATALOGED=        | 801    | 801   |
| CHILDREN'S VOLUMES CATALOGED=        | 497    | 507   |
| SPANISH ADULT VOLUMES CATALOGED=     | 1      | 1     |
| SPANISH YA VOLUMES CATALOGED=        | 0      | 0     |
| SPANISH CHILDREN'S VOLUMES CATALOGED | 17     | 17    |
| BILINGUAL                            | 0      | 0     |
| REFERENCE ADULT                      | 6      | 27    |
| REFERENCE YA                         | 0      | 0     |
| REFERENCE JUV                        | 2      | 2     |
| SPAN REFERENCE                       | 0      | 0     |
| ADULT RECORDED BOOKS                 | 22     | 22    |
| ADULT VIDEOS=                        | 0      | 0     |
| ADULT DVD'S                          | 33     | 33    |
| ADULT CD'S                           | 0      | 0     |
| CHILDREN'S VIDEO=                    | 0      | 0     |
| CHILDREN'S RECORDED BOOKS=           | 5      | 5     |
| CHILDREN'S DVD'S                     | 41     | 41    |
| CHILDREN'S CD'S                      | 18     | 18    |
| SPANISH CHILDREN'S DVD'S             | 0      | 0     |
| SPANISH JUV CASSETTES=               | 0      | 0     |
| SPANISH ADULT DVD'S                  | 0      | 0     |
| SPANISH ADULT CASSETTES              | 0      | 0     |
| SPANISH ADULT CD'S                   | 0      | 0     |
| YA DVD'S                             | 8      | 8     |
| YA BK CD                             | 5      | 5     |
| YA VIDEO CASSETTE                    | 0      | 0     |
| ADULT MEDIA KITS                     | 0      | 0     |
| CHILDREN'S KITS                      | 1      | 1     |
| DISCARDS=                            | 270    | 270   |

**MONTHLY REFERENCE (ADULT, YA, JUVENILE, CIRCULATION) STATS  
AND  
INTERNET/WORD PROCESSING STATS**

**2009-2010**

| <b>MONTH / WEEK</b>            | <b>REF<br/>QUESTIONS</b> | <b>YEAR<br/>(RUNNING<br/>TOTAL)</b> | <b>NOTES</b>                 | <b>INTERNET/ WP</b> | <b>YEAR<br/>(RUNNING<br/>TOTAL)</b> |
|--------------------------------|--------------------------|-------------------------------------|------------------------------|---------------------|-------------------------------------|
| <b>JANUARY</b>                 |                          |                                     |                              |                     |                                     |
| WEEK 1                         | 329                      | 9147                                | Bk club 5                    | 352                 | 9738                                |
| WEEK 2                         | 242                      | 9389                                | Bk club 6                    | 370                 | 10108                               |
| WEEK 3                         | 216                      | 9605                                | 5-day week; Computer Class 3 | 301                 | 10409                               |
| WEEK 4                         | 201                      | 9806                                | One-Stop 7                   | 427                 | 10836                               |
|                                |                          |                                     |                              |                     |                                     |
|                                |                          |                                     |                              |                     |                                     |
| JANUARY<br>2010 totals         | 988                      |                                     |                              | 1450                |                                     |
| <i>JANUARY<br/>2009 totals</i> | 1391                     |                                     |                              | 1429                |                                     |

TO: GOVERNING BOARD OF LIBRARY TRUSTEES

FROM: GREGG ATKINS, DISTRICT LIBRARIAN

DATE: MARCH 25, 2010

RE: RECOMMENDATION TO APPROVE MID-YEAR  
BUDGET ADJUSTMENT FOR CONSTRUCTION IN  
PROGRESS

The 2009-2010 Library District general operating budget (unlike the two previous years' budgets) did not include any capital expenditure items. Instead, the District planned to use available money in the development impact fee fund balance to cover expenses related to the building project.

It is now clear that the progress on the new building project has been faster than anticipated, and that expenditures will exceed the amount available in the development impact fee fund.

The District will need to use money from the reserve building fund to cover expenses anticipated for the remainder of this fiscal year. The reserve building fund has \$469,987.12 available for use; this fund is expressly designated for expenditures in connection with the new library building project.

The anticipated expenses which will likely need to be covered are:

- \$35,700 – asbestos removal work on property at 193 E. B St
- \$32,700 – demolition and site preparation work after DFD training burn at 193 E. B St
- \$7,500 – payment for architectural services
- \$5,000 – payment for EIR/CEQA consultant
- \$10,000 – various consultants (L. Demmers, KMTG, GFI)
- \$11,000 – Contingency

The total amount to be made available from the reserve building fund is \$100,000. However, only the amount actually expended will be taken from the reserve building fund, and this will happen at the close of the fiscal year period.

I recommend that the Governing Board of Library Trustees act to adjust the 2009-10 budget by

- 1) changing the amount of the 4202 expenditure line from \$0 to \$100,000, and
- 2) stipulating that any expenditure in the 4202 account during the 2009-10 budget year will be covered by transfer of funds from the reserve building fund.

TO: GOVERNING BOARD OF LIBRARY TRUSTEES  
FROM: GREGG ATKINS, DISTRICT LIBRARIAN  
DATE: MARCH 25, 2010  
RE: RECOMMENDATION TO APPROVE MID-YEAR  
BUDGET ADJUSTMENT FOR REPLACEMENT OF  
WHEELCHAIR LIFT

The Library's 20-year old wheelchair lift has suffered a mechanical breakdown which renders it non-repairable. It must be replaced immediately under the requirements of the Americans With Disabilities Act.

A suitable replacement lift has been selected, and the Library Commission has approved a contract with Benchmark Home Elevator for a cost of \$12,667.00.

The Governing Board of Library Trustees must act to change the 2009-10 budget so that this capital expenditure can be completed. It appears that slightly increased revenue and lowered expenses will permit the District to cover this expense without needing to take any money from reserve funds.

I recommend that the Governing Board of Library Trustees act to adjust the 2009-10 budget by

- 1) changing the amount of the 4201 expenditure line from \$0 to \$13,000.00.



# AMENDED

TO: GOVERNING BOARD OF LIBRARY TRUSTEES

FROM: GREGG ATKINS, DISTRICT LIBRARIAN

DATE: MARCH 25, 2010

RE: RECOMMENDATION TO APPROVE MID-YEAR  
BUDGET ADJUSTMENT FOR REPLACEMENT OF  
WHEELCHAIR LIFT

The Library's 20-year old wheelchair lift has suffered a mechanical breakdown which renders it non-repairable. It must be replaced immediately under the requirements of the Americans With Disabilities Act.

A suitable replacement lift has been selected, and the Library Commission has approved a contract with Benchmark Home Elevator for a cost of \$12,667.00.

The Governing Board of Library Trustees must act to change the 2009-10 budget so that this capital expenditure can be completed. It appears that slightly increased revenue and lowered expenses will permit the District to cover this expense without needing to take any money from reserve funds.

I recommend that the Governing Board of Library Trustees act to adjust the 2009-10 budget by

- 1) changing the amount of the 4201 expenditure line from \$0 to \$13,000.00, and
- 2) stipulating that any expenditure in the 4201 account during the 2009-10 budget year will be covered by transfer of funds from the reserve major asset fund.

# AMENDED

TO: GOVERNING BOARD OF LIBRARY TRUSTEES  
FROM: GREGG ATKINS, DISTRICT LIBRARIAN  
DATE: MARCH 25, 2010  
RE: RECOMMENDATION TO APPROVE FIFTH FISCAL YEAR  
IMPACT FEE REPORT

As authorized in section 66001 of the California Government Code, the Library District adopted and implemented a library facilities impact fee in 2004.

As required by law, the District must prepare a report every five years (after the first deposit) with findings concerning the fee and how the District has used the fee.

The District contracted with Willdan Financial Services (formerly MuniFinancial) to prepare the Fifth Fiscal Year report. Willdan is also used by the District to prepare the annual inflation report, which is then forwarded to the Solano County Board of Supervisors for adoption (with higher fees, if so justified).

This Fifth Fiscal Year Impact Fee Report meets all requirements of the Government Code, and clearly demonstrates that the Library has used and plans to use funds collected in this manner for exactly the purposes stipulated by law..

I recommend that the Governing Board of Library Trustees approve the Fifth Fiscal Year Impact Fee Report.

# DIXON PUBLIC LIBRARY DISTRICT

## FIFTH FISCAL YEAR IMPACT FEE REPORT

DECEMBER 28, 2009



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## Introduction

The Dixon Public Library District (formerly the Dixon Unified School District Library District) first adopted and implemented a Library Facilities Impact Fee in 2004. The *Mitigation Fee Act* (*California Government Code* Section 66000 et. seq.) governs impact fee adoption and collection. Per Section 66001 (d), any local agency imposing impact fees must make a series of findings every five fiscal years following the first deposit into an impact fee account or fund. These findings are to be made in conjunction with required annual accounting reports.

The purpose of this report is to satisfy the requirements of *California Government Code* Section 66001 by making the findings required every five years by the *Mitigation Fee Act*. The report is organized into two sections. The first section lists the requirements for the five-year report. The second section makes findings specific to the Dixon Public Library District.

## Statutory Requirements

Subsection (d) of section 66001 of the California Government Code states the following:

- (1) *For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the local agency shall make all of the following findings with respect to that portion of the account or fund remaining unexpended, whether committed or uncommitted:*
  - (A) *Identify the purpose to which the fee is to be put.*
  - (B) *Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.*
  - (C) *Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).*
  - (D) *Designate the approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund.*

Paragraph (2) of subdivision (a) of Section 66001 additionally states:

*When findings are required by this subdivision, they shall be made in connection with the public information required by subdivision (b) of Section 66006. The findings required by this subdivision need only be made for moneys in possession of the local agency, and need not be made with respect to letters of credit, bonds, or other instruments taken to secure payment of the fee at a future date. If the findings are not made as required by this subdivision, the local agency shall refund the moneys in the account or fund as provided in subdivision (e).*

Subdivision (b) of Section 66006 is not quoted here. It pertains to the impact fee fund accounting that is required annually.

## 2009 Findings

The findings required by Section 66001 (d) for the Dixon Library District Library Facilities Impact Fees are presented below. The findings are made based on the original library facilities impact fee documentation, *Dixon Unified School District Library District 2004 Library Facilities Impact Fee Report* (2004 Fee Report), as well as accounting data for the impact fee fund provided by the Dixon Public Library District.

***A. Identify the purpose to which the fee is to be put.***

The 2004 Fee Report broadly identifies the purpose of the library facilities impact fee as a way to "provide a new funding source from new development for capital improvements of library facilities to serve that development." (2004 Fee Report, page 13.) The report states that the following facilities may be planned or provided using library facilities impact fees(2004 Fee Report, pages 13-14):

- Land for library facilities;
- Library buildings also including administrative space and storage or other associated structures;
- Capital equipment, furnishings, and library materials; and
- Financing costs associated with the above (if applicable).

The purpose(s) for which the fee is imposed remain(s) the same in 2009 as the purpose(s) identified in 2004.

***B. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged.***

The 2004 Fee Report discusses the relationship between the provision of a network of District-wide library services and the service population, comprised of residents and workers in the District. New residential and nonresidential development within the District will require library facilities necessary to serve the additional residents and workers associated with that development. (2004 Fee Report, page 14.) Although residents and workers will be served by District Library facilities, it is assumed that residents will use library facilities more than workers. Consequently, a weighting factor of 0.10 has been used to assign a lesser demand for District library facilities to workers. (2004 Fee Report, page 4.)

The relationship between new development and the need for additional library facilities remains the same in 2009 as it was in the 2004 Fee Report. Similarly the calculations of service population are unchanged from the 2004 Fee Report.

The fee is based on the estimated per capita value of library facilities at the 2020 planning horizon. The amount of library facilities needed to accommodate the District's projected service population in 2020 was identified in the *Dixon District Library Proposed Renovation and Expansion* report, prepared in October 2002 (also referred to as the Facilities Master Plan). The District's current plans for the amount of library square footage and the number of volumes to provide by 2020 are largely the same as those identified in the Facilities Master Plan and the 2004 Fee Report. Thus, there is a reasonable relationship between the fee and the purpose for which it is charged.

***C. Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements identified in paragraph (2) of subdivision (a).***

The 2004 Fee Study identified plans for the Library to operate a total of 32,000 square feet of library space and to have a collection of 73,230 volumes, an increase of 36,108 compared to the collection size in 2004. The District's existing 6,000 square foot library building is in need of a seismic retrofit, and the District will either abandon and replace the building, or retrofit the existing building and construct an addition. Because the District has existing facility deficiencies, impact fees are planned to only partially fund the identified facilities. In the 2004 Fee Study, new development's share of facility costs, which will be funded by impact fees, is estimated to be 32 percent of the total anticipated facility costs through 2020.

In 2009, the District used virtually all of the funds that had been accumulated in the impact fee account to purchase parcels adjacent to the current library upon which to build a library expansion/replacement. Based on the estimated unit costs in the 2004 Fee Study and subsequent inflation updates, the cost to design and construct new library space is estimated at approximately \$527 per square foot. Therefore, construction of a 32,000 square foot library is estimated to cost approximately \$16.9 million.

Based on the estimated unit costs in the 2004 Fee Study and subsequent inflation updates, the cost per new library volume is estimated to be approximately \$54. Therefore, the cost of additional library volumes to be acquired through the 2020 planning horizon of the fee study is approximately \$1.9 million. The total amount of funding needed to complete incomplete improvements is approximately \$18.8 million.

The District intends to hold an election on the November 2010 or June 2011 ballot to approve the issuance of bonds to fund construction of the library expansion project. The amount of the bond issuance will be determined after design of the building is completed and a more specific estimate of the cost of the project is available. Additional funding for library facilities and volumes will be received from future impact fee collections, the District's general funding, and any grants and donations received by the District.

***D. Designate the approximate dates on which the funding referred to in subparagraph (C) is expected to be deposited into the appropriate account or fund.***

The District intends to hold an election on the November 2010 or June 2011 ballot to approve the issuance of bonds to fund construction of the library expansion project. If the bond issue is approved, the funding will be deposited in 2011.

Funding for purchase of additional library volumes will to be deposited into the appropriate account or fund between the present time and 2020, the end period of the planning horizon in the 2004 Fee Report.

1/29/10  
Dixon Tribune

# PROGRESS 2010

## Report from the District Librarian

In a small, woefully-undersized building and with a great (but small) staff, we do great library!

How do we know? You told us -- in a September 2009 survey conducted by Godbe Research, 8 out of 10 residents reported being highly satisfied with the overall quality of the Dixon Public Library. And almost 9 out of 10 residents noted the exceptional quality of service by the library staff.

We worked hard in this last year to keep library services and programs equal to (or better!) than those enjoyed by residents in larger neighboring communities like Davis, Vacaville or West Sacramento:

- 24/7 access to nearly 2 million books, magazines, DVDs and other materials through our SNAP library consortium (and we've got rapid delivery right to the front counter!)
- Internet workstations and free WiFi
- reference assistance and expertise that always goes the extra mile
- 23 online databases and tools (for information, for homework help, for research)
- historical collections (the place to find out more about earlier days in Dixon), now becoming available 24/7 online
- children's programs (puppeteers, the Bubble Lady, wild animals, and more!) that draw huge crowds
- book clubs
- programs and activities for teens
- two storytimes, Summer Reading and Winter Reading programs
- programs for adults, and computer classes, too

Early and repeated exposure to books and to libraries encourages and strengthens reading, intellectual curiosity and social/cultural awareness in children. Collaboration with Dixon schools and preschool providers is a special emphasis of our work; classroom visits and in-library visits by classes and groups continue in spite of lean times in the schools. And in order to keep from losing our teens, we established a volunteer effort to open the high school library on a limited basis; now

that collection remains a viable resource as well as a statement of what is important to our community. When times permit, we will work with future school library staff to develop or re-establish more collaborative programming and services.

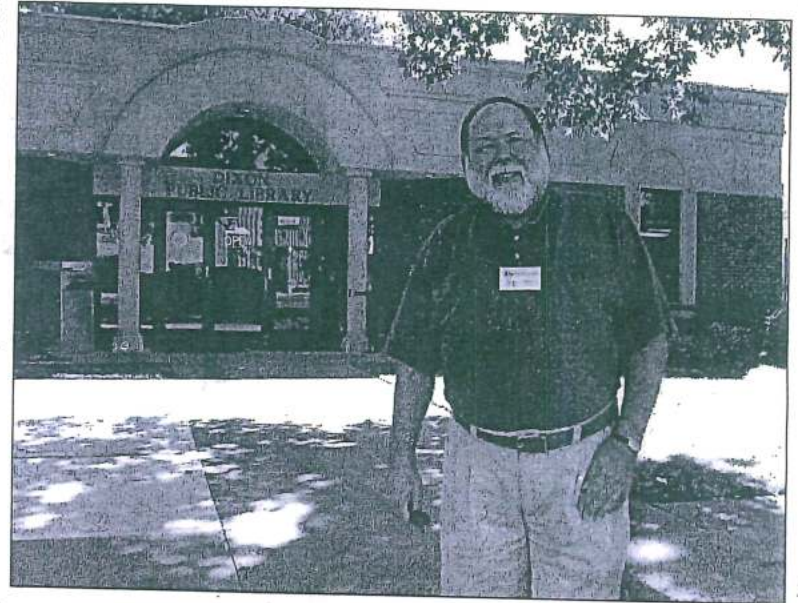
What challenges do we face right now?

The first is financial. The battered economy is affecting the Library's two main sources of revenue: property tax and sales tax receipts are both down, and the Library budget has been reduced about 11%. Book and materials budgets have been cut, office and operating expenses choked back, and a librarian position left empty due to retirement has not been filled. These choices have allowed us to maintain open hours as before, to avoid furloughs or salary cuts, and not damage any program or service in a major way. We have not had to deal with the kinds of cuts (20%, 30%, 40%) faced in neighboring libraries. It is still too early to know if the financial picture is improving or not for 2010.

The second is space-related. We provide great services and programs in spite of a space that is just too small, too inefficient, and too inflexible. We've run out of space on the shelves, can't add more Internet computers, and have to hold most of our most popular events off-site. We'd like to add a group of computers just for children ... but there's no room. Our teens need a bigger space ... but we can't give them one. There are no study rooms for homework and projects. We don't have enough seats for all of our patrons. A 30-station computer lab -- where computer classes and computer work can be done right -- can't be accommodated. Our workroom is sized for three, but five people work in it. And in a time when people turn to libraries as a community gathering place, we are unable to meet that need.

What are we going to do?

Despite those predictions to the contrary, books and reading and libraries will thrive in



District Librarian for the Dixon Public Library District Greg Adkins

PHOTO BY BRIANNA BOYD

the 21st Century. We see the Dixon Public Library as a key element in the fabric of community life in Dixon in 2010 and beyond. We will continue to provide free access to information resources in a variety of formats, to offer a wide variety of programs to all age groups and interests, to be a place to learn about computers, software programs and other new technologies, and to be a strategic partner with the schools. And we will become a key community gathering place which supports and enhances the vitality of Dixon.

And so we are in the middle of a once-in-a-hundred-years project to plan and design a

new library building -- one fully able to support, enable, encourage and expand your use of the library to the fullest. We have visited and studied more than 30 recently-built libraries to understand and see the best, most current thinking about 21st Century libraries. We've hired experts to guide us well through this process. We will bring you a great new library -- just right for Dixon.

Watch for coming announcements of community design and information meetings -- everyone in Dixon will have opportunities to help give shape to the new library.