

MINUTES-Approved 9/11/2008  
DIXON PUBLIC LIBRARY DISTRICT  
GOVERNING BOARD OF LIBRARY TRUSTEES  
7:00 PM, THURSDAY, JUNE 26, 2008

REGULAR MEETING

BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT  
180 SOUTH 1<sup>ST</sup> STREET, DIXON, CA

**1. Call to order**

*The meeting was called to order by Shana Levine, President at 7:08 p.m.*

**2. Roll call**

Trustees  
Shana Levine, President  
Amy Proctor, Vice-President  
Alan Hodge-Secretary  
John Gabby  
Jim Ernst

Staff  
Gregg Atkins, District Librarian  
Susan Werrin, Recorder

**3. Communications**

*None*

**4. Approval of agenda**

*Amy Proctor moved, Jim Ernst seconded and the motion carried.*

**5. Public presentations to, or discussion with the Trustees**

*None*

**6. Approval of minutes**

**A. Regular meeting of March 13, 2008**

*Alan Hodge moved, Amy Proctor seconded and the motion carried to approve agenda with the correction of Jim Ernst being added to roll call.*

**B. Special Meeting of April 17, 2008**

*Alan Hodge moved, Amy Swanson seconded and the motion carried.*

**7. Library Commission President's Report**

*No formal report*

**8. District Librarian's Report**

**Mr. Atkins added the following to his report**

- a. Summer reading has 490 children signed up. There are more for the Adult program*
- b. Still recruiting for Library Commissioners*
- c. Working on obtaining quotes for the front doors to make them ADA compliant*
- d. The library will be the donation center for the fundraising for school library techs*

**9. Financial Report**

*Mr. Atkins reviewed the income numbers and expenditure estimates for the remainder of the year  
The financial reports were unanimously accepted.*

**10. Usage Statistics**

*The statistics reports were unanimously accepted.*

**11. Discussion Items:**

**A. New library facility**

**1. Southwest Community Park**

*Mr. Atkins restated that the Southwest Community Park is still an option. It has not gone before City Council yet.*

**12. New Business**

**A. Recommendation to approve end-of-year adjustment to FY 2007-08 Budget**

*Alan Hodge moved, Amy Proctor seconded and the motion carried*

**B. Recommendation to adopt 2008-09 Budget**

*Mr. Atkins stated that the book budget was cut due to spatial constraints. Alan and Jim thought the General Fund Reserves should be used for budget excess and / or building fund.*

*Amy Proctor moved, Jim Ernst seconded and the motion carried*

**C. Recommendation to adopt 2008-09 Development Impact Fees Budget**

*Amy Proctor moved, John Gabby seconded and the motion carried.*

**D. Recommendation to adopt Calendar of Scheduled Meetings for 2008-09**

*Amy Proctor moved, John Gabby seconded and the motion carried.*

**13. Board Comments**

*None*

**14. Announcements**

*Mr. Atkins announced that as of June 6<sup>th</sup> he has been employed with the Library District and working with the Library Commission and the Governing Board of Library Trustees for 5 years.*

**15. Adjournment**

*Shana Levine, President adjourned the meeting at 7:40 p.m.*

  
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*Shana Levine, President*

  
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*Alan Hodge, Secretary*