

MINUTES-Approved June 26, 2008  
DIXON PUBLIC LIBRARY DISTRICT  
GOVERNING BOARD OF LIBRARY TRUSTEES  
6:00 PM, THURSDAY, MARCH 13, 2008

BOARD MEETING ROOM, DIXON UNIFIED SCHOOL DISTRICT  
180 SOUTH 1<sup>ST</sup> STREET, DIXON, CA

**1. Call to order**

*The meeting was called to order by Amy Swanson, Vice-President at 6:00 p.m.*

**2. Roll call**

Trustees

Shana Levine - excused

Amy Swanson

Alan Hodge

John Gabby

Jim Ernst

Staff

Gregg Atkins, District Librarian

Sandy Myers, Recorder

**3. Communications**

*None*

**4. Approval of agenda**

*Alan Hodge moved, Jim Ernst seconded and the motion carried.*

**5. Public presentations to, or discussion with the Trustees**

*None*

**6. CLOSED SESSION – Real property transactions pursuant to Government Code section 54956.8 (“Brown Act”)**

*Conference with real property negotiator (Gregg Atkins) and property consultant (Gary Archer) re: Parcel # 0113-066-13 / Land Bank Development; instruction concerning terms of payment and price*

*Adjourned to closed session at 6:02 p.m.*

**7. Announcements from Closed Session-**

*Reconvened at 6:13 p.m. Ms. Swanson reported that no actions were taken.*

**8. Approval of minutes**

**A. Regular Meeting of December 13, 2007**

*Alan Hodge moved, Jim Ernst seconded and the motion carried to approve the minutes as written.*

**B. Special Meeting of January 17, 2008**

*Alan Hodge moved, Jim Ernst seconded and the motion carried to approve the minutes as written.*

**9. Library Commission President's Report**

*a. Marjorie Rothrock, President announced that there she would not present a report for this meeting.*

**10. District Librarian's Report**

*Mr. Atkins added the following items to his Librarian's Report*

- a. Mr. Atkins met with John Gabby for an orientation to the Library District and the roles and responsibilities of the Governing Board of Library Trustees.*
- b. The public restrooms are having their toilets replaced.*
- c. A gate is being installed in the stairwell of the Carnegie library to help secure the building. The Librarian's report was unanimously accepted.*

**11. Financial Report**

*The financial reports were unanimously accepted.*

**12. Usage Statistics**

*Circulation statistics are 5% higher than last year.  
The statistics reports were unanimously accepted.*

**13. Discussion Items:**

**A. New library facility**

**1. Southwest Community Park**

*Mr. Atkins spoke with Jeff Matheson who reports that the final report from Northfork is under review. It is anticipated that it will go before City Council for approval at the end of April.*

**2. Jackson Square**

*A letter of intent is being sent to Mr. Gustafson indicating the County and Library's offer. He will then have two weeks to reply to the letter. If the conditions of the letter are not met then there will be no more effort to work with Mr. Gustafson. If an agreement is met the Library will use Addison Covert of Kronick, Moskovitz, Tiedemann & Girard as its lawyer. The Veterans have indicated that the Jackson Square site is their number one choice. Hometown Market site is the number two choice.*

**14. Board Comments**


*Jim Ernst thanked Mr. Atkins for the thoroughness in reporting information to the Board. Alan Hodge asked if there was anything the library could do to help in training volunteers for the school library. Mr. Atkins informed him that the Dixon Library was already talking with Abbra Peach and others about how to best assist with the training of volunteers.*

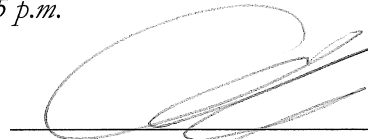
**15. Announcements**

*None*

**15. Adjournment**

*Amy Swanson, Vice- President adjourned the meeting at 6:55 p.m.*

  
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*Shana Levine, President*

  
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*Alan Hodge, Secretary*