

**Vacaville Public Library-Cultural Center**  
1020 Ulatis Drive  
Vacaville, CA 95687

**Library Commission Meeting**  
January 13, 2020  
Meeting Room

CALL TO ORDER

President Carol Sue Robison called the meeting to order at 6:30 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

**Members present:**

Beatryce Clark  
Dave McCallum  
Carol Sue Robison  
Cathy Valdez

**Members absent:**

Cassandra Patton

**Others present:**

Bonnie Katz, Director of Library Services  
Malissa Knapp, Branch Manager  
Nancy Redfield, Supervising Librarian  
Cathy Sheldon, Office Assistant

INTRODUCTIONS

Ms. Katz announced the retirement of Tamie Tvrdik. She announced Cathy Sheldon will record the meeting minutes for the Vacaville Library Commission.

Ms. Robison introduced Annie Stewart as a member of the community. Ms. Stewart also works as a Departmental Aide at VCC.

APPROVAL OF MINUTES

The minutes of the meeting of September 9, 2019 were unanimously approved on motion of Ms. Clark and seconded by Ms. Valdez. So ordered by 4-0 vote.

APPROVAL OF AGENDA

Ms. Valdez motioned to add an emergency item to the agenda; Ms. Clark seconded. Motion carried. So ordered by 4-0 vote.

Ms. Valdez moved that the emergency item would be an ACTION item under New Business:

10a – Accept the Resignation of Cassandra Patton from the Vacaville Library Commission. ACTION

Ms. Clark seconded. Motion carried. So ordered by 4-0 vote.

Ms. Valdez moved to approve the agenda for January 13, 2020, with the amendment to add ACTION item under New Business: 10a - Accept the Resignation of Cassandra Patton from the Vacaville Library Commission; Ms. Clark seconded. Motion carried. So ordered by 4-0 vote.

#### COMMENTS FROM THE FLOOR

##### **Items on the agenda**

None.

##### **Items not on the agenda**

#### CORRESPONDENCE

Ms. Katz announced she received an email today from Cassandra Patton announcing her resignation from the Vacaville Library Commission. Ms. Katz asked Cassandra to email her resignation to Ms. Robison as well. Ms. Katz stated Solano County Library staff will advertise in the newspaper for a new member to the Vacaville Library Commission and Mr. McCallum offered to make a public service announcement on the radio.

Ms. Robison appointed Mr. McCallum to serve on the Solano County Library Advisory Council.

#### LIBRARIANS' REPORTS

Mr. McCallum inquired if there are more or fewer kids using the library during the winter and spring breaks from school. Ms. Redfield stated there are less people coming in during the holiday break however during spring break the usage is inconsistent since schools have different calendars. Ms. Valdez inquired about library tutors. Ms. Redfield reported the homeschoolers usually come in the morning, independent tutors come morning and afternoon and the afternoons are very busy in general with kids using the library.

Ms. Valdez inquired about the Hoopla Workshop at VCC, she reported the Vacaville Friends of the Library budget was approved for library programs, she announced the upcoming Friends of the Library Book Sale and she commented on how beautiful the Sacramento River Bells program was that was held at VTS in December.

Mr. McCallum stated the UC Davis Raptors is a fun program to attend. The program is on Wednesday, January 21<sup>st</sup> at VCC.

Ms. Robison stated she enjoys the classic movie nights offered at VTS.

In addition to the Supervising Librarians' reports, Ms. Katz distributed the 2019 Solano County Annual Report. She pointed out the section which highlights the JFK Library's Makery Space. She reported the library is looking to repurpose the computer centers at FCC and VCC like JFK's computer center which is now the Makery. She distributed the Promises Made/Promises Kept (sales tax measure) brochure, which provides facts and figures about library programs, projects, etc. for 2019. The last brochure Ms. Katz distributed was the Women's History Month events calendar. Under the auspices of the Solano County Library Foundation, the Women's History Events Committee is able to offer a special event with author Amy Tan. This event is free however tickets are

required. Tickets will be available beginning Saturday, February 1<sup>st</sup> at all Solano County Library branches. This event is March 15<sup>th</sup>, 2 p.m., at the Vacaville Performing Arts Theatre. Other events include paint nights at JFK, FCC and VCC.

Ms. Katz reported on personnel changes at SCL. Stephanie Hope-Cochran resigned and Ms. Knapp is now overseeing the Vacaville libraries. The library is recruiting for a new branch manager. Effective 1-1-2020, Dixon Library is now part of Solano County Library. Ms. Knapp has been getting acquainted with staff and working with them on training and policy and procedures. Ms. Katz stated it will probably be about a year to get Dixon Library fully onboard as part of Solano County Library.

### OLD BUSINESS

Expansion of the Cultural Center Library – the Commission will discuss the expansion to the Cultural Center Library.

Ms. Katz stated the expansion is moving along slowly. Expanding VCC will be part of the library's new facility master plan. The new facility master plan will include all libraries and Dixon. The facility master plan should be completed in July 2020. Ms. Valdez inquired if there will be focus groups that will participate in providing input for the new facility master plan. Ms. Katz said the library will conduct focus groups around February/March; there will be focus groups to include the community and the Commission will be part of the focus groups as well. Ms. Katz will keep the Commission informed as the project moves forward.

### NEW BUSINESS

Accept the resignation of Cassandra Patton from the Vacaville Library Commission – **ACTION**

On motion of Ms. Valdez and seconded by Ms. Clark, the Commission accepts the resignation of Cassandra Patton from the Vacaville Library Commission. So ordered by 4-0 vote.

### ITEMS OF INTEREST TO THE COMMISSION.

Ms. Robison announced the upcoming Friends of the Library Book Sale. The sale will be January 23-27, 2020. There are bookmarks at the library detailing information on the book sale. She announced the Roving Readers Book Club at VCC on January 8<sup>th</sup>.

Mr. McCullum said Mark Fink posted an interesting article on LinkedIn. The article was about eliminating the Dewey Decimal System in libraries. Discussion ensued on how this seems to be a new trend at some libraries.

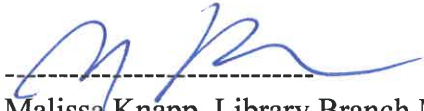
Mr. McCullum announced the old Carnegie library building in Vacaville will be the new home of Sonoma Spring's Brewery.

DATE OF NEXT MEETING

The next VLC meeting will be held on Monday, March 9, 2020 at 6:30 p.m. at the Vacaville Cultural Center Library Conference Room.

ADJOURNMENT

Meeting adjourned at 7:23 p.m.



Malissa Knapp, Library Branch Manager