

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Zoom Virtual Meeting
Monday, May 17, 2021

1. **CALL TO ORDER:** The meeting was called to order by Chair Hall at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Kathryn Clark Silveira, Stephanie Cobb, Dotty Schenk, Diane Barney, Ronald Heinrich, Neil Hall, Kurt Overholt, Maria Hernandez, Lloyd McCabe, and Dave McCallum

Others Present: Suzanne Olawski, Solano County Library Interim Director of Library Services; Noah Dove, member of the public; Cathy Sheldon, Solano County Library Office Assistant III

3. **INTRODUCTIONS:**

Mr. Dove introduce himself. He stated he will be appointed by Supervisor Hannigan, District I, on May 25, 2021. His first meeting will be in July 2021.

Ms. Katz's last day in the office was May 14, 2021. Ms. Olawski, Assistant Director of Library Services, will be the Interim Director of Library Services. The Board of Supervisors appointed Ms. Olawski, Director of Library Services, upon Ms. Katz's retirement June 12, 2021.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF March 15, 2021:**

Mr. Heinrich moved to approve the minutes of the March 15, 2021 meeting; seconded by Ms. Cobb. Motion carried. So ordered by 9-0 vote.

Yes Kathryn Clark Silveira
Yes Stephanie Cobb
Yes Dotty Schenk
Yes Diane Barney
Yes Ronald Heinrich
Yes Neil Hall
Yes Kurt Overholt
Yes Maria Hernandez
Yes Lloyd McCabe

5. **APPROVAL OF AGENDA.** Mr. McCabe moved to approve the agenda for the May 17, 2021 meeting; Mr. Overholt seconded. Motion carried. So ordered by 9-0 vote.

Yes Kathryn Clark Silveira

Yes Stephanie Cobb
Yes Dotty Schenk
Yes Diane Barney
Yes Ronald Heinrich
Yes Neil Hall
Yes Kurt Overholt
Yes Maria Hernandez
Yes Lloyd McCabe

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None

8. **DIRECTOR’S REPORT:**

Ms. Katz submitted a written report; and from the report, Ms. Olawski highlighted library recruitments, pilot book locker project to pick up materials after hours, and the Board of Supervisors acceptance of the library’s facility master plan and new branding design.

9. **OLD BUSINESS:**

- a. Suzanne Olawski, Assistant Director of Library Services, will present to discuss the Library’s continuing reopening plans.

Ms. Olawski reported on May 17, 2021, the library stopped taking appointments for customers to come to the library; however, customers still need to make an appointment to visit the Springstowne Library in Vallejo. Due to the size and with social distancing still in place, Springstowne Library cannot accommodate an increase of library users at this time.

Curbside service is still available. The library will continue to offer curbside service if there is a demand for it.

The Library has welcomed the Friends back into the library.

In June, the Library will repopulate the branches with stored furniture to prepare to serve as cooling centers for the community during the summer. Last year, the branches were not able serve as cooling centers during the hot summer days due to the COVID-19 restrictions.

Ms. Olawski stated the County is still in red tier; customers and staff are continuing to wear masks and maintain social distancing. The Library takes direction from the Solano County Public Health Officer.

The Library will offer outdoor programming starting this week with storytimes. The library will provide outreach and pop-up programming in the community this summer.

Summer Reading Program for all ages starts June 1, 2021. The program is online. Please see the Library's website for details. There will be no online events this year due to Zoom fatigue. The library will continue to offer Take & Make kits throughout the summer.

The Library will offer Lunch @ the Library at Fairfield Civic Center Library and Rio Vista Library this summer. Both libraries will conduct outdoor programming prior to the lunch hour.

Ms. Schenk inquired when the library will open the meeting rooms, and will masks be required when using the meeting rooms? Ms. Olawski stated the library takes direction from the Solano County Public Health officer. Currently, masks are required, and social distancing is still in place. Some of the libraries are using the meeting rooms for storage and workspace due to social distancing. Ms. Olawski does not have a timeline at this time.

Mr. Overholt inquired if the library will increase hours of operation. Ms. Olawski reported hopefully by the end of August, beginning of September, full restoration of branch hours will occur.

Ms. Clark Silveira recommended still offering virtual programming during outdoor programming. Some families are still interested in virtual programming; some might have transportation issues with getting to the library and/or are still hesitant to be near others even with masks and social distancing in place.

Mr. Hall inquired if the staff have got caught up with shelving all the materials after the quarantining of materials was lifted. Ms. Olawski stated the libraries are all on track with shelving materials.

10. ANNOUNCEMENTS/MEMBER REPORTS:

- a. Ms. Schenk reported the Writer's Group continues to meet via Zoom.
- b. Ms. Barney stated she enjoyed seeing everyone via Zoom.
- c. Mr. Hall stated he is looking forward to when the Council can meet in person again.
- d. Mr. Overholt stated there is a new children's librarian at the Rio Vista Library.
- e. Ms. Hernandez recently visited the JFK library, and it was nice to see familiar faces again however even with the masks; Ms. Hernandez stated her grandchildren enjoy the Take & Make kits.
- f. Mr. McCabe congratulated Ms. Olawski on her new position as Director of Library Services once Ms. Katz retires.

Ms. Olawski stated once Solano County is out of the red tier, hopefully meetings will be in person.

11. DATE OF NEXT MEETING: The next Solano County Advisory Council meeting will be Monday, July 19, 2021 at 6:30 p.m.

12. ADJOURNMENT: The meeting adjourned at 7:05 p.m.

Suzanne Olawski
Interim Director of Library Services