

Minutes of the  
**SOLANO COUNTY LIBRARY ADVISORY COUNCIL**  
**Zoom Virtual Meeting**  
**Monday, July 19, 2021**

1. **CALL TO ORDER:** The meeting was called to order by Chair Hall at 6:30 p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:** Noah Dove, Dotty Schenk, Diane Barney, Ronald Heinrich, Neil Hall, Kurt Overholt, Ariel Ortila, Lloyd McCabe, and Dave McCallum

**Others Present:** Suzanne Olawski, Solano County Library Director of Library Services; Julie Stratton, member of the public; Cathy Sheldon, Solano County Library Office Assistant III

3. **INTRODUCTIONS:**

Chair Hall had all members introduce themselves; Mr. Dove and Mr. Ortila are new members on the Council.

4. **APPROVAL OF MINUTES AS MAILED FOR MEETING OF May 17, 2021:**

Mr. McCabe moved to approve the minutes of the May 17, 2021 meeting; seconded by Ms. Schenk. Motion carried. So ordered by 8-0 vote.

Yes Noah Dove  
Yes Dotty Schenk  
Yes Diane Barney  
Yes Ronald Heinrich  
Yes Neil Hall  
Yes Kurt Overholt  
Yes Ariel Ortila  
Yes Lloyd McCabe

5. **APPROVAL OF AGENDA.** Mr. Heinrich moved to approve the agenda for the July 19, 2021 meeting; Mr. Overholt seconded. Motion carried. So ordered by 8-0 vote.

Yes Noah Dove  
Yes Dotty Schenk  
Yes Diane Barney  
Yes Ronald Heinrich  
Yes Neil Hall  
Yes Kurt Overholt  
Yes Ariel Ortila  
Yes Lloyd McCabe

6. **PUBLIC COMMENT:** None.

7. **CORRESPONDENCE:** None

8. **DIRECTOR’S REPORT:**

Ms. Olawski highlighted the following events from her written report: library recruitments, new databases, library programming, library card design contest, summer reading program, and book locker project.

Ms. Olawski announced the Solano County Library Foundation Author Luncheon will be held on Sunday, November 7, 2021 at The Clubhouse, Rancho Solano.

The Library will be upgrading the Wi-Fi at all library locations. This project is scheduled to begin in September/October.

The Library will feature special events throughout the month of September, celebrating “homecoming” month as the library restores hours and expands services. More details will follow with promotional materials and information on the Library’s website.

Mr. Hall inquired as to how many entries have been submitted for the library design contest; Ms. Olawski will obtain the information from the Library’s marketing officer and will have Cathy email the Council with an update. Mr. Hall commented on the video made by librarian Mr. Chris Diaz about using your library card for online services. Solano County Library received a (California Library Association) CLA PRExcellence Award for the video. Ms. Olawski informed the Council that Mr. Diaz has created other videos about Solano County history, which also may be viewed on YouTube.

9. **OLD BUSINESS:** None

10. **NEW BUSINESS:**

a. The Council will receive an update on the library’s reopening plans.

Ms. Olawski reported effective today, July 19, 2021, curbside pickup has stopped. Beginning September 7, 2021, the library will restore additional service hours. The three large library locations (Fairfield Civic Center, Vallejo JFK, and Vacaville Cultural Center) will open 9:00 a.m. - 8:00 p.m. Monday-Thursday and Sundays from 12 p.m. to 5 p.m. All other locations will be open Mondays and Wednesdays 9 a.m. - 6 p.m. and Tuesdays and Thursdays 9 a.m. - 8 p.m. All libraries will be open on Fridays and Saturdays from 9 a.m. - 5 p.m.

Small study rooms are open for public use. The Library is working on a plan for indoor programming for youth. Everyone over the age of two years old will be required to wear a mask at the children’s indoor programs. Outdoor programming continues as weather permits.

Ms. Schenk inquired as to when the meeting rooms open and will there be a limit to how many people can be in the room for a meeting, event, etc.? Ms. Olawski stated meeting rooms will open for public use in September and there is no limit; it will be up to the person hosting the event to determine any attendance limitations.

Mr. Dove inquired about wearing masks again in the libraries. Ms. Olawski stated the Library takes direction from Solano County Public Health and currently vaccinated individuals do not have to wear masks in library facilities, inclusive of staff. Ms. Olawski stated when the library is used as a cooling center masks are required by all. Ms. Olawski stated the library will revert to modified operations as necessary in response to any COVID-19 restrictions.

Mr. Hall inquired if the additional hours of operation will that impact the library's budget and Ms. Olawski stated restoring hours does not impact the budget.

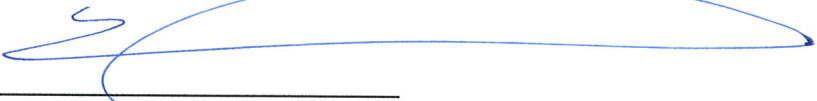
Ms. Stratton inquired if the Friends stores are open? Ms. Olawski stated the Friends bookstores resumed operations in June with no restrictions.

**11. ANNOUCEMENTS/MEMBERS REPORTS:**

- a. Ms. Schenk reported the Writer's Groups continues to meet via Zoom. Ms. Schenk stated she has a few new books coming out.
- b. Ms. Barney has enjoyed looking at the updated website and videos on YouTube.
- c. Mr. Hall is looking forward to meeting in person in September.
- d. Mr. Overholt reported the Rio Vista Friends of the Library met last Thursday in the library.
- e. Mr. Ortila enjoyed meeting everyone via Zoom.
- f. Mr. McCabe reported the Dixon Unified School District Board is meeting in person and the Dixon May Fair Board is meeting in person so hopefully SCLAC can meet in person.
- g. Other-Mr. Hall inquired about hybrid meeting-meeting Zoom and in-person. Ms. Olawski will follow up with the Council regarding the September 2021 meeting.

**12. DATE OF NEXT MEETING:** September 20, 2021; Ms. Olawski stated the Measure L Oversight Committee meeting will be on September 20, 2021, at 6:00 p.m.

**13. ADJOURNMENT:** The meeting adjourned at 7:00 p.m.



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**Suzanne Olawski**  
Director of Library Services