

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Zoom Virtual Meeting
Monday, September 20, 2021

1. CALL TO ORDER:

The meeting was called to order by Chair Hall at 6:35 p.m.

2. ROLL CALL AND ESTABLISHMENT OF QUORUM:

Members Present: Noah Dove, Stephanie Cobb, Dotty Schenk, Diane Barney, Neil Hall, Ariel Ortilla, Lloyd McCabe, and Dave McCallum

Members Absent: Ronald Heinrich and Maria Hernandez

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Cherelyn Hunt, Solano County Library Literacy Manager; Cathy Sheldon, Solano County Library Office Assistant III

3. INTRODUCTIONS:

None.

4. APPROVAL OF MINUTES AS MAILED FOR MEETING OF July 19, 2021:

Mr. McCabe moved to approve the July 19, 2021 meeting minutes; seconded by Ms. Barney. Motion carried. So ordered by 6-0 vote. Ms. Cobb abstaining.

Yes Noah Dove
Yes Dotty Schenk
Yes Diane Barney
Yes Neil Hall
Yes Ariel Ortilla
Yes Lloyd McCabe

5. APPROVAL OF AGENDA.

Ms. Barney moved to approve the agenda for the September 20, 2021 meeting; Ms. Schenk seconded. Motion carried. So ordered by 7-0 vote.

Yes Noah Dove
Yes Stephanie Cobb
Yes Dotty Schenk
Yes Diane Barney
Yes Neil Hall
Yes Ariel Ortilla
Yes Lloyd McCabe

6. PUBLIC COMMENT:

None.

7. CORRESPONDENCE:

Ms. Olawski shared Mr. Overholt's resignation letter from the Solano County Advisory Council and a congratulatory letter to Ms. Olawski on her appointment as Director of Library Services.

8. DIRECTOR'S REPORT:

In addition to Ms. Olawski's written report, she reported the Solano County Library Foundation's Authors Luncheon will be held on Sunday, November 7, 2021 at The Clubhouse, Rancho Solano. Tickets are available for purchase. Ms. Schenk inquired who the authors will be at the event. Ms. Olawski stated the Foundation is in the process of updating their website with event information.

The FY21/22 budget is status-quo: no changes.

The Library has posted a Request for Proposals (RFP) for an integrated library system, which is the Library's catalog and customer database. The Library would like to explore what other systems are available and what they have to offer.

The Library is beginning the process of updating its strategic plan and will be drafting a final report of its current plan.

Ms. Cobb inquired about curbside service and why it was discontinued. Ms. Olawski stated when the library opened without reservations, there was a decrease in curbside service usage. Ms. Olawski stated the library can offer this service on an individual basis with the customer calling in or emailing a request to the library. Mr. Hall recommended to have Ms. Olawski bring data back to the group to show the decrease in curbside service usage; this is helpful to show the public why the service was discontinued.

Mr. Hall complimented Ms. Olawski on the clarity of her written report.

Ms. Barney commented on the Literacy program since it was noted in the literacy report that tutoring hours were down about 40% from pre-pandemic hours per month. Ms. Hunt stated she will talk about this in her presentation; she did state the literacy program has a strong foundation.

9. NEW BUSINESS:

- a. Literacy Services Update-Cherelyn Hunt, Literacy Program Manager, will present an update on the adult literacy program.

Ms. Hunt, Literacy Program Manager, gave a presentation on Solano County Library adult literacy services. Ms. Hunt highlighted literacy updates in her report.

10. ANNOUCEMENTS/MEMBERS REPORTS:

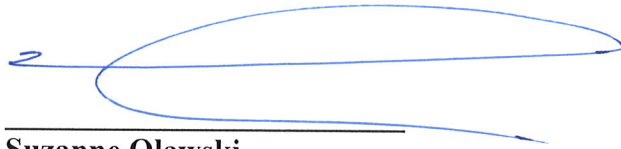
- a. Ms. Cobb commented she likes the new look of the library’s website and the meeting room information on the website.
- b. Ms. Schenk stated the Vacaville Writers’ Group will be out at the Vacaville farmer’s market on Saturday with their books. Ms. Schenk has a new book out, *Mischa’s Dream: A Christmas Story*.
- c. Ms. Barney is looking forward to the Authors Luncheon being in-person.
- d. Mr. Hall would like Ms. Sheldon to include members who are not present at the meeting to be included in the minutes. Ms. Sheldon will email an updated roster to the Council.
- e. Mr. McCallum stated he is looking forward to the Authors Luncheon and commented on the library’s new branding and website; it’s very user friendly and welcoming.

11. DATE OF NEXT MEETING:

November 15, 2021.

12. ADJOURNMENT:

The meeting adjourned at 7:15 p.m.



Suzanne Olawski
Director of Library Services