

DIXON PUBLIC LIBRARY

GOVERNING BOARD OF LIBRARY TRUSTEES

MINUTES: SPECIAL MEETING

4:00 P.M., Thursday, March 18, 2021

Zoom Virtual Meeting

1. CALL TO ORDER: The meeting was called to order by President Fink at 4:08 p.m.

2. CLOSED SESSION

- A. Public Employee Discipline/Dismissal/Release/Resignation/Reassign [Govt. Code 54957]
- B. Conference with legal counsel-pending litigation: Significant exposure to litigation [Govt. Code 54956.9 (d) (2)] [Once case]

RECONVENE TO OPEN SESSION

3. ANNOUNCEMENTS FROM CLOSED SESSION-None

4. ESTABLISH QUORUM/ROLL CALL

4.a. Roll Call of Trustees:

Jewel Fink, President	P
Melissa Maseda, Vice President	P
Lloyd McCabe, Member	P
David Bowen, Member	A
Caitlin O'Halloran, Member	P

Staff: Bonnie Katz, Director Library Services, Solano County Library P

5. APPROVAL OF AGENDA

5a. Approval of March 18, 2021 Agenda

Motion made by Member McCabe

Second Member O'Halloran

Ayes 4 Noes 0

Yes Caitlin O'Halloran

Yes Jewel Fink

Yes Melissa Maseda

Yes Lloyd McCabe

6. APPROVAL OF MINUTES

6. a. Approval of the January 14, 2021 Meeting Minutes

Motion made by Member O'Halloran

Second Member McCabe

Ayes 4 Noes 0

Yes Caitlin O'Halloran
Yes Jewel Fink
Yes Melissa Maseda
Yes Lloyd McCabe

7. PUBLIC COMMENT-None

8. INFORMATION ITEMS

8.a. Information Report-Director of Library Services

Ms. Katz reported the County is in the red tier. This allows the library to increase appointments and customers in the library with social distancing in place. In January, Dixon had 19 appointments, 417 curbside pickups and in February, 372 appointments and 330 curbside pickups.

The library continues to offer virtual programs. In February, craft kits for kids were available to make Valentine cards for seniors. One hundred twenty-five cards were distributed to seniors.

The library continues to recruit for open positions. Full-time library associate position was filled in February. Ms. Katz reported, Daniela Palma, Library Assistant, resigned.

The library secured a grant for musical instruments; 4 ukuleles will be added to the Dixon collection.

The Dixon Library passed their annual fire inspection.

Pedro from Moreno Construction, installed new lights, back up battery for exit signs (part of fire inspection), hung the appointment banner outside the library, and cleaned debris around the outside of library. The library is working on getting a quote for roof repairs.

Ms. Katz reported the library and Dixon Unified School district completed the student access card for all students. The library printed bilingual bookmarks to inform students and parents about the program. The library is working with the various school districts and will add charter and private schools within Solano County too.

Link+ has resumed.

The library is quarantining library materials for twenty-four hours instead of ninety-six hours. Research has shown the virus is not transmitted from the surfaces of library material.

Ms. Katz reported Dixon's sales tax revenue has decreased; the library is working with the City of Dixon to investigate the decrease; City of Dixon predicts sales tax revenue for FY 21-22 will be 3.1% lower from 2020 actuals. City of Dixon brings in more money in sales tax than property tax. Ms. Katz stated the library is on top of it and working with the City of Dixon.

Ms. Maseda inquired if the library gets any money from new developments. Ms. Katz stated the library gets public facility fees. Public facility funds can only be used for expansion needs, not to operate the library.

Ms. Fink would like Ms. Katz to make a presentation to a group; she will contact Ms. Katz directly.

Ms. Katz reported the library's facility master plan and new branding design will go to the Board of Supervisors on March 23, 2021; the presentation can be viewed at solanocounty.com under Board of Supervisor's meetings.

Ms. Katz announced she is retiring in June.

9. ACTION ITEMS

9a. Recommend the Governing Board approve re-naming the Dixon Public Library to Dixon Library.

Motion made by Member McCabe

Second Member O'Halloran

Ayes 4 Noes 0

Yes Caitlin O'Halloran

Yes Jewel Fink

Yes Melissa Maseda

Yes Lloyd McCabe

8. ADJOURNMENT

Motion made by Member McCabe

Second Vice President Maseda

Time: 5:05 p.m.

Bonnie A. Katz

Date