

Minutes of the  
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE FOR MEASURE L  
**Monday, September 21, 2020**  
**Zoom Virtual Meeting**

**1. CALL TO ORDER:**

The meeting was called to order by Chair Carole Nail at 6:00 p.m.

**2. ROLL CALL AND ESTABLISHMENT OF QUORUM:**

**Members Present:**

Carole Nail, City of Benicia; Dotty Schenk, City of Fairfield; Kurt Overholt, City of Rio Vista; Gloria Felder, City of Suisun; Kathryn Clark Silveira, City of Vallejo

**Members Absent:**

Ginger Emerson, City of Dixon  
Bruce DuClair, City of Vacaville

**Others Present:**

David Dodd, Director of Benicia Public Library; Bonnie Katz, Solano County Director of Library Services; Cathy Sheldon, Clerical

**3. INTRODUCTIONS:**

Cathy Sheldon, Office Assistant, Solano County Library introduced herself.  
Annie Stewart, resident of Vacaville

ACTION **4. APPROVAL OF MINUTES:**

Ms. Schenk moved to approve the minutes of the September 16, 2019 meeting; seconded by Mr. Overholt. Motion carried. So ordered by 5-0 vote.

Yes Carol Nail  
Yes Dotty Schenk  
Yes Kurt Overholt  
Yes Gloria Felder  
Yes Kathryn Clark Silveira

ACTION **5. APPROVAL OF AGENDA:**

Ms. Clark Silveira moved to approve the September 21, 2020 agenda; Ms. Schenk seconded. Motion carried. So ordered by 5-0 vote.

Yes Carol Nail  
Yes Dotty Schenk  
Yes Kurt Overholt  
Yes Gloria Felder  
Yes Kathryn Clark Silveira

**6. PUBLIC COMMENT:**

Ms. Stewart inquired when Vacaville Cultural Center Library will go back to its original hours. Ms. Katz stated the library will continue the current hours until the end of the year. The library continues to try to maintain the safety of staff and the public. The Vacaville Cultural Center Library added Saturday hours on September 12, 2020.

**7. CORRESPONDENCE:**

None.

**8. DIRECTOR'S REPORT:**

Measure L Expenditure Plan reports from the Library Directors of Benicia, Dixon and Solano County were attached. Ms. Katz stated Dixon Public Library-Library District contracted with Solano County Library (SCL) effective January 1, 2020 for SCL to operate the library. Ms. Katz prepared the expenditure report for Dixon. After a brief discussion, the Oversight Committee stated a separate report for Dixon is not needed, Ms. Katz can include Dixon with the report for Solano County Library.

**9. OLD BUSINESS:**

None.

**10. NEW BUSINESS:**

**ACTION**

The Committee will review and prepare an annual report on the expenditures for the Board of Supervisors and the community.

Chair Nail stated that it is the Oversight Committee's intent to make the reports as transparent as possible so the public can see that the funds received from Measure L monies are being spent on:

- Materials
- Programs for children and youth
- Maintaining library hours
- Library building maintenance
- Literacy

The Committee reviewed and discussed the Measure L expenditure plans for Benicia, Dixon and Solano County libraries.

Chair Nail noted that Measure L monies account for approximately 75% of the Dixon Public Library's overall spending, approximately 30% of the Benicia Library's total materials budget and 20% of the Solano County Library's overall budget.

Mr. Overholt moved to accept the reports as presented and use them to prepare the annual report to the Board of Supervisors. Ms. Felder seconded. Motion carried. So ordered by a 5-0 vote.

Yes Carol Nail  
Yes Dotty Schenk  
Yes Kurt Overholt  
Yes Gloria Felder  
Yes Kathryn Clark Silveira

This report will be on the agenda for the Board of Supervisors meeting in October. Chair Nail will represent the committee at the Board of Supervisors meeting, along with Ms. Katz.

**11. ANNOUNCEMENTS/MEMBER REPORTS:**

- a. Ms. Schenk shared the Writer’s Group meets on Mondays & Thursdays and What If Group meets on Fridays.
- b. Mr. Overholt stated a lot of people don’t know the library is open. He’s working on getting the word out to people about the library being open by appointment. People can make appointments online.
- c. Ms. Felder shared Suisun City Library partners with Suisun Elementary however the school is still closed.
- d. Mr. Dodd shared Benicia Public Library is not open to public; curbside only service and they are very busy with curbside service. Benicia received a grant from their Foundation to help with increasing their digital and virtual services.

**12. DATE OF NEXT MEETING:**

September 20, 2021 at 6:00 pm.

**13. ADJOURNMENT:**

The meeting adjourned at 6:35 p.m.