

Minutes of the
Vacaville Library Commission
November 8, 2021

CALL TO ORDER

Ms. Valdez called the meeting to order at 6:35 p.m.

ROLL CALL AND ESTABLISHMENT OF QUORUM

Members present:

Cathy Valdez, President

Peggy Rollins

Dave McCallum

Others present:

Suzanne Olawski, Director of Library Services

Malissa Knapp, Branch Manager, Solano County Library

Cathy Sheldon, Office Assistant III, Solano County Library

INTRODUCTIONS

None

APPROVAL OF MINUTES

The minutes of the meeting of September 13, 2021, were unanimously approved on motion of Mr. McCallum and seconded by Ms. Valdez. So, ordered by 3-0 vote.

APPROVAL OF AGENDA

The agenda was unanimously approved on motion of Ms. Rollins and seconded by Mr. McCallum. So, ordered by 3-0 vote.

COMMENTS FROM THE FLOOR

Items on the agenda

None.

Items not on the agenda

None.

CORRESPONDENCE

Ms. Olawski received a letter from Kaye Juhl, Secretary of the Friends of the Vacaville Libraries, about the Friends interest in a dedicated space for a bookstore with the Vacaville Cultural Center Library expansion project. The Commission expressed support for a dedicated Friends bookstore and Ms. Olawski stated there will be opportunity for additional input during the project's community engagement process. Additionally, the Friends are welcome to attend the Vacaville Library Commission meetings and speak during public comment about the Cultural Center Library expansion.

LIBRARIANS' REPORTS

Ms. Knapp reported the Vacaville libraries have started offering indoor storytimes due to the weather changes. The Cultural Center Library staff have been using the community center to host programs so kids can spread out for social distancing. There are 50-70 kids attending the storytimes at Vacaville Cultural Center Library and 20-30 kids attending the two storytimes at the Vacaville Town Square Library.

Ms. Knapp highlighted a Veterans Connect success story. Linda Benoit, Veterans Connect volunteer (retired from Veterans Administration), assisted a veteran with obtaining benefits for his military disabilities. The veteran visited the library again and reported he was awarded back pay for his disability.

Vacaville Town Square Library provides selfie stations that are popular with customers.

The libraries continue to offer Afternoon Adventures.

In addition to the librarians' reports, Ms. Olawski reported the library is looking at other integrated library systems (library catalog and customer database software).

The Library is recruiting for two Deputy Directors due to recent promotions -one for public services and the other for support services.

The Amy Tan author event will be in March 2022; Ms. Olawski reported in late January/early February, customers can exchange their tickets for new ones (if they still have 2020 tickets).

The Library now offers ArtistWorks through the Libby app. This database allows you to take free music lessons from a master musician.

Ms. Olawski stated the Vacaville Cultural Center expansion project continues to move forward. The Library is working with the County and Cannon Design. Contracts are pending, a facility assessment with cost estimate will be established and a building program will be developed. Ms. Olawski hopes the process will start in January 2022 with staff and public engagement meetings.

OLD BUSINESS

None

NEW BUSINESS

None

ITEMS OF INTEREST TO THE COMMISSION.

Mr. McCallum stated the Tony Wade author talk and book signing was very well attended. He inquired if other local author events are well attended. Ms. Knapp stated it all depends on the author and subject matter.

Ms. Rollins commented on the teen magician that will be performing at Town Square Library.

Mr. McCallum inquired about library card sign up month; Ms. Olawski will follow up with final number of library card sign ups. Ms. Olawski stated the limited-edition library cards are almost gone.

Ms. Knapp reported the library has signed a memorandum of understanding with the Vacaville Unified School District on the student access library card program; the project will be finalized soon.


The next VUSDLD meeting is December 16, 2021. Ms. Valdez and Ms. Rollins will attend.

DATE OF NEXT MEETING

The next Vacaville Library Commission meeting will be held on Monday, January 10, 2022, at 6:30 p.m.

ADJOURNMENT

Meeting adjourned at 7:28 p.m.



Malissa Knapp, Library Branch Manager