



Student Steps

1. Take Are You Ready? Survey <https://ca.careeronlinehs.org/>

Once the Are You Ready? Survey is completed, the COHS Coordinator will contact you via email within 5 business days regarding next steps.

2. Complete Prerequisite Course

Enroll in the Prerequisite course with a career path that you are interested in. You will have 14 days to complete this course and you will be given a pass or fail score. You must get a passing score to continue in the selection process.

There are 10 career path options to choose from.

- Commercial Driving
- Child Care and Education
- Food and Hospitality
- Introduction to Manufacturing
- General Career Preparation
- Hospitality and Leisure
- Security Professional
- Office Management
- Retail Customer Service
- Home Care Professional

Completing the prerequisite course qualifies you for scholarship consideration but does not guarantee award or enrollment.

3. In-person Interview

Katie Cordova, **COHS Coordinator** (707) 784-1526, will contact you to schedule an interview with you.

Date: _____ Time _____

Library Branch: _____

Participating in an interview qualifies you for scholarship consideration but does not guarantee award or enrollment.

Congratulations on being selected for a scholarship!

4. Enroll in Part 2 of your chosen course

****Please email Katie Cordova, COHS Coordinator to confirm which career path you are choosing, so we can enroll you in Part 2 of the course.** Ensure that you select a career path that you will stick with for the remainder of the program.

To maintain your scholarship, you must show progression at a pace of 2 semesters per month and sign the commitment pledge within 30 days of starting.

*If you are having difficulties in meeting these requirements, please contact
Katie Cordova at the Literacy Office - 707-784-1526.*