Volunteer Opportunity: Technology Docent

Responsibilities:	Assist customers with use of Library computers, software, digital resources, electronic devices, and equipment, including but not limited to: Internet search strategies, setting up an email account, basic questions about Microsoft Office, use of printer/copier and scanner, and makerspace equipment.
Qualifications:	• Age 18 and older • Ability and desire to work with people of all ages and backgrounds • Familiarity with the Internet, digital resources, search strategies, electronic devices, and makerspace equipment is desirable
Value to the Library:	Assisting Library users with their needs related to technology increases community involvement in local services, improves access to a range of Library services, and inspires both collaboration and personal success.
Value to the Volunteer:	• You will connect with others from your community • You will assist in providing quality and helpful Library service to the community • You will have fun and achieve a sense of accomplishment and fulfillment through helping others
Selection and Training:	• Interview with Volunteer Coordinator and On-Site Supervisor • Attend an orientation (approximately 1 hour) • Receive specialized training (approximately 2 hours) • Complete County mandated training (approximately 2 hours)
Time Commitment:	Schedule is set with Volunteer Coordinator and On-Site Supervisor
Length of Commitment:	Minimum of 6 months requested
Reports to:	On-Site Supervisor
Contact:	Library Volunteer Coordinator 707-784-1855
Apply:	The volunteer application is available on our website: solanolibrary.com/services/volunteer

Solano County LIBRARY

Web: solanolibrary.com
Phone: 1-866-572-7587
: solanolibrary