

**DIXON LIBRARY
GOVERNING BOARD OF LIBRARY TRUSTEES**

AGENDA: REGULAR MEETING

Council Chambers, City of Dixon 600 East A St., Dixon, CA 95620
5:00 P.M., Thursday, June 9, 2022

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of the Agenda

- a. Approval of the June 9, 2022 Agenda

5. Approval of the Minutes

- a. Approval of the minutes of March 10, 2022 Regular Board Meeting and April 14, 2022 Special Board Meeting (Attachment)

6. Public Comment

Persons wishing to speak to an agenda item may raise their hand during Public Comment. The Library Board President will recognize you for the discussion at the appropriate time. Speakers will provide their name to the Library Board after which the speaker will have five (5) minutes to speak.

Notice to the Public

Any member of the public wishing to address the Governing Board on a topic within the subject matter jurisdiction of the District but not on the agenda may do so during the Public Comment period identified in this agenda. By law, subjects not on the agenda cannot be acted upon by the Board except to briefly respond, clarify, or refer to staff for review and presentation at a future meeting.

7. Information Items

- a. Information Report – Suzanne Olawski, Director of Library Services

8. New Business

- a. Proposed Budget for FY 2022-2023 – The Governing Board will discuss the proposed budget for FY22/23 and may take action. (attachment)

9. Announcements / Member Reports

10. Next Regular Meeting of the Dixon Library Governing Board of Library Trustees

Thursday, September 8, 2022, 5:00 p.m.

11. Adjournment

<p>Pursuant to Government Code Sections: 54953.2, 54954.1, 54954.2, individuals with disabilities who require alternative formats of the agenda and related meeting materials and/or auxiliary aides/services to participate in the meeting should please contact the Library at 707-784-1831. Notification of at least 48 hours prior to the meeting will enable the Dixon Library to make reasonable arrangements to ensure accessibility to the Library Board meeting. Meetings are held in locations which are wheelchair accessible.</p>

**DIXON LIBRARY
GOVERNING BOARD OF LIBRARY TRUSTEES**

Minutes: **REGULAR MEETING**

Council Chambers, City of Dixon 600 East A St., Dixon, CA 95620

6:30 P.M., Thursday, March 10, 2022

1. Call To Order

The meeting was called to order by Melissa Maseda at 6:31 p.m.

2. Establish Quorum / Roll Call

3. Pledge of Allegiance

4. Roll Call of Trustees

Melissa Maseda, President	P
David Bowen, Vice President	P
Lloyd McCabe, Clerk	P
Caitlin O'Halloran, Member	P
Jewel Fink, Member	P

Staff: Suzanne Olawski, Director of Library Services, Solano County Library

Others Present: Cathy Sheldon, Office Assistant III, Solano County Library

5. Closed Session

- a. Conference with legal counsel - existing litigation [Govt. Code 54956.9 (d) (2)]
[Arozena vs. Dixon library District] [One Case]

6. Announcements from Closed Session

None

7. Approval of the Agenda

- a. Approval of the March 10, 2022 Agenda

Motion made by:	Member O'Halloran
Second:	Vice President Bowen
Ayes 5	Noes 0

8. Approval of the Minutes

- a. Approval of the December 9, 2021 Meeting Minutes

Motion made by:	Clerk McCabe
Second:	Member Fink
Ayes 5	Noes 0

9. Public Comment

None

10. INFORMATION ITEMS

- a. Information Report - Suzanne Olawski, Director of Library Services (attached)

11. OLD BUSINESS

None

12. NEW BUSINESS

**DIXON LIBRARY
GOVERNING BOARD OF LIBRARY TRUSTEES**

Minutes: **REGULAR MEETING**

Council Chambers, City of Dixon 600 East A St., Dixon, CA 95620
6:30 P.M., Thursday, March 10, 2022

- a. Governing Board will discuss and may take action on the agreement for special services between Atkinson, Andelson, Loya, Ruud & Romo and the Dixon Library District

Motion made by: Member O'Halloran
Second: Member Fink
Ayes 5 Noes 0

13. ANNOUNCEMENTS/MEMBER REPORTS

Ms. Fink reported the collaboration between the Library, City of Dixon, and the School District is going well. The resource guide will provide information on services that are available to all residents in Dixon. Their next meeting is on Tuesday, March 22, 2022, 10:00 a.m. at the Dixon Historical Society.

14. ADJOURNMENT

Motion made by: Clerk McCabe
Second: Vice President Bowen
Ayes 5 Noes 0

Time: 7:05 p.m.

Suzanne Olawski, Director of Library Services

Date

OPERATIONS

- The Library modified services during the recent COVID-19 surge (Jan 7th – Feb 16th) by suspending all indoor programs, resuming on February 16th when the mask mandate was lifted. Children’s program participants still need to wear a mask (unless exempt) through end of day, March 11th; otherwise masks are no longer required. We still have safety measures in place for staff, such as PPE and Plexiglas barriers.
- The Dixon Library budget will be presented in June and about the same time the Dixon Library audit for FY 19/20 and 20/21 will commence. An outside firm will be used while the County recruits for a new deputy auditor.

PERSONNEL

- Catherine Wesenfeld (Supervising Librarian) has resigned, effective February 18th
- Kevin Skaug (DA) resigned effective, March 2022
- Rhea Gardner (Supervising Librarian) will transfer to Dixon, effective March 24th

COLLECTIONS

- *New Books Shelves* – Library users have really been enjoying the number of new books Dixon Library has received and that they have a new home at the end of the Adult Fiction collection. The wedding cake display is now used for the newest of the new books.
- The Juvenile Fiction Audit is in process at the branch. This is a continuation of the EDI project that was started with the Picture book collection last year. Staff are approaching completion of the section, likely by Mid-March.
 - The audit is a review of collections to identify where the collection is lacking in representation of Black, Latino/a, Asian, Indigenous, and bi/multi race protagonists, authors, and “own voices” stories and to inform intentional purchases.

PROJECTS

- Staff continues to attend the monthly project meetings with the Dixon Women’s Improvement Club to discuss social services in Dixon and how to distribute this information to those in need. They have developed a database of services in Dixon which will be provided in paper and eventually online.
- Staff worked with members of the Dixon Historical Society to create a video.
- Strategic planning is underway with community group meetings. A phone survey will take place shortly, capturing 600 interviews, and an online survey will be posted soon. Key stakeholder interviews will occur this spring. We are hoping to complete the planning process and have a plan in place this calendar year.
- The Library has selected Polaris (III) ILS software and will be migrating from its current CARL software once a contract is signed. This will be about a six-month process and there should be no disruption to the catalog.

PROGRAMS

- The adult book club did not meet in February, as the scheduled meeting occurred before indoor programming returned. The club however did pick up the March read and will meet on March 10th to discuss both the February choice (*Harlem Shuffle*, by C. Whitehead) and March’s read *The Thursday Murder Club* by R. Osman.

- The Valentine’s Day Card Creation Station Family program saw nice success as children and parents alike crafted together in the library – 105 cards created – 33 cards sent to the residents at Senior Life House Assisted Living (they have 32 residents).
- 2022 Annual Reading Program: **Solano Reads:** All-ages, community-wide celebration of all kinds of reading for just twenty minutes per day; commemorative pins for reaching certain milestones (1K, 3K, 5K, 7K minutes). Dixon has 59 registrants so far who have read for 76,755 minutes.
- 2022 Summer Reading Program June 1-31: **Go Anywhere from Here**
 - Every participant will receive a passport filled with challenges. They choose their goal (however many challenges they want to complete). Each time they complete a challenge, they’ll get their passport stamped. The majority of challenges are reading related but we threw in a few fun things like go for a hike or write a poem. When they complete their goal, they will receive a book prize. Kids will have preselected book prizes to choose from. YA will get to order book prizes under \$10 from Amazon. Adults will receive an enamel pin. There will be weekly drawings for Jelly Belly prizes, ferry passes, and gift certificates donated by the Solano Town Center. Every participant will receive a reading bag when they sign
- Amy Tan author event is scheduled for March 20, 2022 at the Vacaville Performing Arts Center. For admittance, 2022 tickets are required. Masks will be required at the author’s request. Book selling/signing will occur.
- The Library Foundation will be holding a fundraiser event in June in celebration of Juneteenth: *Migrating and Moving Forward* inspired by the book *The Warmth of Other Suns: The Epic Story of America’s Great Migration* by Pulitzer Prize winning author Isabel Wilkerson. The event will be held June 25th at the Hilton Garden Inn in FF and feature (former SF mayor) Willie Brown as keynote speaker and an art exhibit inspired by the Great Migration by artist Bruce Graves. The Library will be hosting a youth art contest based on the theme: “What Does Freedom Mean to You” and the judges will include Library staff, the Fairfield Suisun Visual Arts Association, and a Foundation member.

FACILITY

- A roofing company assessed the roofs and leaks and the recommendation is to have the roofs professionally sealed and they should last a few years longer before needing to be replaced. Previous patch jobs were temporary fixes and proper sealing should withstand heavy rains.
- Completed gutter project.
- The thermostat was repaired so the temperature can be set and controlled reliably.
- The Pereira House demo is progressing. The demo company is waiting on permit approval by the City before the 10-day public notice period. Should take a month after that.

DIXON LIBRARY
GOVERNING BOARD OF LIBRARY TRUSTEES

Minutes: **SPECIAL MEETING**

Council Chambers, City of Dixon 600 East A St., Dixon, CA 95620
5:00 P.M., Thursday, April 14, 2022

1. CALL TO ORDER

The meeting was called to order by Melissa Maseda at 5:00 p.m.

2. ESTABLISH QUORUM / ROLL CALL

a. Roll Call of Trustees

Melissa Maseda, President	P
David Bowen, Vice President	P
Lloyd McCabe, Clerk	P
Caitlin O'Halloran, Member	P
Jewel Fink, Member	P

Staff: Suzanne Olawski, Director of Library Services, Solano County Library

3. PUBLIC COMMENT

None

4. CLOSED SESSION

- a. Conference with Legal Counsel Regarding One Case of Existing Litigation (Settlement), Govt. Code 54956.9 (d) (1) Arozena vs. Dixon Public Library District

5. RECONVENE TO OPEN SESSION

6. REPORT OF ACTION IN CLOSED SESSION

The Board unanimously voted 5-0 to approve the settlement of existing litigation.

7. ADJOURNMENT

President Maseda adjourned the meeting at 5:15 p.m.

Suzanne Olawski, Director of Library Services

Date

OPERATIONS / FACILITY

Strategic Planning

The data gathering phase for the new strategic plan continues. The telephone survey, reaching both library card holders and those without a library card, has concluded. There is a survey available on our website and community engagement boards are at each of the branches. Town hall meetings were held during May and community stakeholder interviews are continuing through the summer.

“Pereira House” Site

The house has been demolished and the site has been cleared. PGE has removed the gas line. There is a downed old communications line in the empty lot; staff is working on having the line removed. Lot landscape maintenance has been increased to several times a year, from twice a year, to ensure compliance with the City of Dixon’s weed abatement requirements.

Polaris (III) Integrated Library System (ILS)

Technical work has started on the new ILS and occur through summer\fall. Training and testing should occur this fall and data migration towards the end of the year. A go-live date is expected for early January. There should be no disruption to the catalog or operations during this project.

Alarm Panels

The security alarm panel has been replaced with an updated cellular communication model, and the fire alarm panel also was replaced with an updated model. There had been three older panels, which tied the two systems together and periodically would emit false signals. Separating and updating the panels provides for better safety communication.

PERSONNEL

- Heather Florent (Library Assistant) has tendered her resignation, effective July 2nd.
- David Choy (Library Aide) has resigned, effective May 1st.

COLLECTIONS

Staff promoted Asian American and Pacific Islander materials throughout May and are showcasing LGBTQ resources throughout June. All free copies of *Downstairs Girl* by Stacey Lee are gone and the book was the featured title of Dixon Library’s teen and adult May book clubs. Stacey Lee will be at the Fairfield Civic Center Library on June 18th at 2:00PM. The event is free and no reservations are needed.

The Dixon Library Book Club meets on the second Thursday of each month at 11AM

PROGRAMS

2022 Lunch at the Library

Dixon Library will be participating in the CA State Library 2022 Lunch at the Library program. The Library will be participating as a Meal Site, Pop-Up Library at community events and by offering Farm to Summer programs, which staff is coordinating with the Dixon Unified School District’s food program coordinator. Staff are finalizing the summer program schedule of events.

2022 Summer Reading Program: Go Anywhere from Here (June 1 - July 31)

The program has begun! Participants of all ages are welcome to pick up an activity passport and set their goals for the number of passport activities they plan to complete over the summer. For each activity completed, participants come into the library to get their passport stamped. Everyone receives a tote bag at registration and there will be weekly prize drawings. Goal prizes: Adults/commemorative pin, Children/YA/Book Prize. Book prizes sponsored by the Solano County Library Foundation and branch programs sponsored by the Friends of the Library.

Dixon currently has 84 registrations and a slate of events scheduled at the library:

6/9 10AM *Conservation Ambassadors Wild Animal Show*
6/16 10AM *Rock Steady Juggling*
6/23 10AM *Bri Crabtree's Silly Circus Show*
7/14 10AM *Steve Chaney & the Corny Crow Ventriloquist Show*
7/28 10AM *Splish Splash Story Bash*
7/30 1PM *Harry Potter Birthday Celebration ft. Magic Dan*

Literacy

An English language conversation group has begun meeting at the library every Tuesday at 6:30 PM. This group is comprised of individuals participating in the adult literacy program.

PARTNERSHIPS

Solano County Health and Social Services

The Library will be partnering with Solano County Health and Social Services Department's Public Health - Nutrition Services Bureau: Women, Infant, and Children Supplemental Nutrition Program (WIC). The Library will assist with the WIC Program's early learning initiative by providing book bundles provided by WIC to eligible clients, offering enrollment in an early literacy program and offering library cards. Dixon Library will be a program site due to its proximity to a WIC office.

Dixon Women's Improvement Club

Staff continues to attend monthly project meetings with the Dixon Women's Improvement Club to discuss social services in Dixon and the dissemination of resource information to those in need. They have developed a database of services in Dixon which will be provided in paper and eventually online.

Dixon Historical Society

Staff has collaborated with the Dixon Historical Society to produce a segment of Solano County Library – Solano Stories, featuring King the Dog. The video is available through the Library's Facebook page and YouTube channel: <https://www.youtube.com/user/solanolibrary/videos>.

OUTREACH / EVENTS

Staff attended Open House events at Tremont Elementary School, Gretchen Higgins Elementary School and Anderson Elementary School and visited the John Knight Middle School to promote the Teen Advisory Board and encourage teen volunteerism at the Dixon Library. Staff also attended Dixon's annual Senior Resource Fair to promote the library and its resources.

Staff hosted class visits from Anderson Elementary and Dixon Montessori Charter School. Students from Anderson were able to check out books with their SAC (Student Access Card). The Montessori students were early registrants for the Summer Reading Challenge.

Staff continue to schedule visits to the migrant center to conduct storytimes and promote library resources.

Staff participated in the Dixon May Fair parade. The parade theme was “Super Fun” so staff dressed up as Super Mario characters and participated either in the parade or working at the branch. Family and friends of staff also participated in the parade. It was a wonderful group effort and team bonding activity. It was also successful in providing positive visibility and representation of the Dixon Library as now part of Solano County Library. There were 180 floats participating and thousands of people that attended the parade. Many people recognized staff, who gave out pencils and fans to fairgoers. Dixon Library won Second Place in their category.



Summer Youth Events

Tuesdays	@ 10AM	Storytimes
Wednesdays	@ 2PM	Afternoon Adventures
Thursday	@ 10AM	Summer Reading events

SOLANO COUNTY LIBRARY

TO: Dixon Unified School Board/Library Board of Trustees

FROM: Suzanne Olawski, Director of Library Services

SUBJECT: FY 2022/23 Budget for the Dixon Library

DATE: June 9, 2022

Attached is the proposed budget of \$4.8 million for the Dixon Library District for FY2022/23. This amount is approximately \$694 thousand more than the FY2021/22 revised budget which your Board passed in September 2021.

The budget is balanced with the District continuing to maintain a good-sized contingency.

Some line items on the budget document are:

Line 1210 Retirement (Unfunded Liability) has increased by \$27,719.

Line 2055 Insurance shows an increase of \$3,010 this year as the insurance agent is anticipating an increase in rates.

Line 2235 Accounting/Financial Services shows a decrease this year as this is a non-audit year.

Line 2250 Charge for Service for Operating the Dixon Library shows an increase over FY 2021/22 due to the County Library charging the District, as per the contract, for a full year of overhead expenses.

Line 8101 Contingencies shows an increase of \$316,836.

Line 9001 shows a slight increase in property tax revenue of \$5,141.

Line 9015 shows an increase in sales tax revenue of \$254,895 based on projections obtained from the City of Dixon.

Line 9401 Interest earnings show a decrease.

Line 9806 Fund Balance Available, shows an increase due to anticipated increases in property and sales tax revenues and a credit on unexpended funds.

SOLANO COUNTY LIBRARY

**DIXON PUBLIC LIBRARY
BUDGET**

<u>Account/Description</u>	<u>FY2020/21</u> ACTUALS	<u>FY2021/22</u> REVISED	<u>FY2022/23</u> PROPOSED
1110 Salary/Regular	373,679	446,515	481,988
1121 Salary/Extra Help	0	40,125	41,281
1131 Salary/OT/Call back	0	120	6,332
1210 Retirement	101,683	129,310	139,375
1212 Deferred Comp County Match	437	405	497
1213 OPEB costs	7,474	8,931	9,642
1220 FICA	29,293	37,237	40,515
1230 Health	91,706	118,132	111,256
1231 Vision	1,012	1,212	1,032
1240 Comp Insurance	0	4,066	7,339
1250 Unemployment	3,010	1,476	0
1260 Dental	4,670	7,319	6,539
1270 Accrued Leave CTO	1,794	1,000	1,000
1290 Life Insurance	313	434	452
Subtotal 1000's	615,070	796,282	847,248
2021 Telephone/County	0	1,200	0
2022 Telephone/AMC's	0	160	160
2023 Voice Mail	0	0	0
2028 Telephone/Non County	8,545	10,000	0
2035 Household Expenses	19,953	26,748	27,673
2050 Liability/Risk Management	0	0	0
2051 Liability Insurance	0	53	8,664
2120 Equipment Maintenance	0	750	500
2140 Maintenance/Buildings	7,144	73,600	45,000
2170 Memberships	0	0	0
2175 Miscellaneous Expense	12	0	0
2178 Cash/Inventory Shortage	0	20	20
2200 Office Expense	1,809	4,000	3,000
2201 Office Equipment	1,083	10,000	5,750
2202 Controlled Asset (>1500<5000)	0	0	0
2203 Computer Componets <1500	0	0	0
2207 Ergonomic Under \$1500	684	1,000	0
2215 Managed Print Services	1,350	0	1,658
2250 Other Professional Svs.	12,105	7,000	15,500
2261 Software Licenses	5,651	7,230	4,000
2266 Central Data Processing	0	0	0
2281 Advertising/Marketing	0	0	0
2285 Rent/Lease - Equipment	11,390	12,800	1,704
2310 Education/Training	0	0	0
2311 Tuition Reimbursement	0	0	0
2312 Special Depart. Expense	0	100	100
2327 Library Materials Process.	0	0	0
2328 Library Materials	85,000	85,000	85,000
2335 Travel Expense	18	0	0

<u>Account/Description</u>	<u>FY2020/21</u> ACTUALS	<u>FY2021/22</u> REVISED	<u>FY2022/23</u> PROPOSED
2336 Travel Out-of-State	0	0	0
2337 Refreshments	0	0	0
2355 Personal Mileage	97	1,000	500
2360 Utilities	23,726	34,320	30,591
2361 Water	4,047	4,400	4,291
Subtotal 2000's	182,614	279,381	234,111
3301 Penalties	289	0	0
3710 County Admin. Overhead	0	0	0
Subtotal 3000's	289	0	0
4201 Buildings & Improvements	0	0	0
4202 Construction in Progress	0	0	0
4303 Equipment	0	0	0
4304 Computer Equipment	0	0	0
Subtotal 4000's	0	0	0
5040 Transfer Out - POB's	5,852	7,034	7,370
8101 Contingency	0	0	0
8301 Reserves	0	0	0
9304-8101 Contingency	0	0	0
Total - Expenses	803,825	1,082,697	1,088,729
9405 Building Rental	0	0	0
9502 Federal CARES Act Revenue	8,742	0	0
9511 Other Governmental Agen.	0	0	0
9569 State Aide	0	0	0
9601 Building Use Fees- Now 9405	0	0	0
9603 Photo/Microform copies	239	200	770
9604 Contract Services	0	0	0
9605 Library Services	346	352	508
9637 Other Prof. Services	0	0	0
9702 Cash Overage	0	0	0
9703 Other Revenue	3	0	0
9705 Insurance Proceeds	0	0	0
9803 Op. Transfers In	0	0	0
9805 Reserve Transfer	0	0	0
9806 Fund Balance Available	0	0	0
Total Revenue	9,331	552	1,278

SOLANO COUNTY LIBRARY

**FY2022/23 BUDGET
DIXON PUBLIC LIBRARY DISTRICT - FUND 426**

ACCOUNT/DESCRIPTION	FY2020/21 ACTUALS	FY2021/22 REVISED	FY2022/23 PROPOSED
<u>EXPENSES</u>			
1110 Salary/Regular	\$0	\$0	\$0
1121 Salary/Extra Help	\$0	\$0	\$0
1131 Salary/OT/Call back	\$0	\$0	\$0
1210 Retirement (Unfunded Liability)	\$41,787	\$51,679	\$79,398
1220 FICA	\$0	\$0	\$0
1230 Health	\$0	\$0	\$0
1231 Vision	\$0	\$0	\$0
1240 Comp Insurance	\$0	\$0	\$0
1250 Unemployment	\$0	\$0	\$0
1260 Dental	\$0	\$0	\$0
1270 Accrued Leave CTO	\$0	\$0	\$0
1000 Total Salaries and Employee Benefits	\$41,787	\$51,679	\$79,398
2028 Telephone Services	\$0	\$0	\$0
2035 Household Expense	\$0	\$0	\$0
2050 Insurance-Risk Management	\$0	\$0	\$0
2051 Liability Insurance	\$0	\$0	\$0
2055 Insurance (Property & Special Liability)	\$21,238	\$27,609	\$30,619
2120 Maintenance Equipment	\$0	\$0	\$0
2140 Building Maintenance	\$0	\$0	\$5,000
2141 Materials and Supplies	\$0	\$0	\$0
2170 Memberships	\$0	\$0	\$0
2175 Miscellaneous Expense	\$5,521	\$0	\$0
2176 Fees and Permits	\$0	\$0	\$0
2178 Cash Shortage	\$0	\$0	\$0
2180 Books& Subscriptions	\$0	\$0	\$0
2200 Office Expense	\$0	\$0	\$0
2201 Equipment Under \$1,500	\$0	\$0	\$0
2203 Computer Components <\$1,500	\$0	\$0	\$0
2204 Computer Related Items <\$500	\$0	\$0	\$0
2205 Postage	\$0	\$0	\$0
2220 Microfilm/Fiche/Photo	\$0	\$0	\$0
2235 Accounting/Financial Services	\$23,580	\$30,000	\$2,000
2239 Legal Service	\$51,407	\$65,000	\$65,000
2245 Contracted Services	\$0	\$0	\$0
2250 Charge for Service (Operating Dixon Library)	\$968,654	\$1,083,125	\$1,512,840
2250 Property Tax Administration Fee	\$6,032	\$7,000	\$8,500
2250 Other Professional Services	\$0	\$95,000	\$33,082
2261 Software Maintenance & Support	\$0	\$0	\$0
2281 Advertising/Marketing	\$0	\$0	\$0
2285 Rents & Leases - Equipment	\$0	\$0	\$0
2310 Education & Training	\$0	\$0	\$0
2311 Tuition Reimbursement	\$0	\$0	\$0

ACCOUNT/DESCRIPTION	FY2020/21 ACTUALS	FY2021/22 REVISED	FY2022/23 PROPOSED
<u>EXPENSES</u>			
2312 Special Departmental Expense	\$0	\$0	\$0
2335 Travel Expense	\$0	\$0	\$0
2337 Meals/Refreshments	\$0	\$0	\$0
2355 Personal Mileage	\$0	\$0	\$0
2360 Utilities	\$0	\$0	\$0
2361 Water	\$0	\$0	\$0
3020 Refund of Prior Year Charges	\$1,719	\$3,000	\$3,000
3242 Interest Exp On County Pool	\$27	\$0	\$0
4303 Equipment	\$0	\$0	\$0
8101 Contingency	\$0	\$2,747,557	\$3,064,393
8301 Reserves	\$0	\$0	\$0
TOTAL EXPENSES	\$1,119,965	\$4,109,970	\$4,803,832
<u>REVENUES</u>			
9001 Property Taxes-Secured	\$422,660	\$441,191	\$446,332
9002 Property Taxes-Unsecured	\$19,970	\$19,381	\$19,634
9003 Property Taxes-Prior	\$713	\$381	\$480
9004 Property Taxes-Supplemental	\$5,490	\$5,566	\$5,640
9005 Property Taxes-Prior Supplemental	\$165	\$31	\$130
9015 Library Sales Tax	\$1,108,770	\$886,760	\$1,141,655
9018 Unitary	\$20,435	\$20,436	\$20,883
9019 ABX1 26 Residual Taxes	\$22,752	\$23,207	\$24,102
9020 ABX2 26 Pass Through	\$43,717	\$44,591	\$45,860
9021 LM1HF & Other Assets	\$0	\$0	\$0
9401 Interest	\$22,143	\$19,190	\$5,800
9405 Building Rental	\$0	\$0	\$0
9504 Fish and Game	\$29	\$0	\$0
9505 State Highway Rentals	\$1	\$0	\$0
9507 Homeowner's Relief	\$3,356	\$3,261	\$3,300
9511 Other Governmental Agencies	\$40,000	\$40,000	\$40,000
9599 Fed Other	\$14	\$0	\$0
9603 Photo/Microfiche Copies	\$0	\$0	\$0
9605 Library Services	\$0	\$0	\$0
9702 Cash Overage	\$0	\$0	\$0
9703 Other Revenue	\$1,945	\$0	\$0
9704 Donations and Contributions	\$0	\$0	\$0
9708 Miscellaneous Sales-Other	\$0	\$0	\$0
9806 Fund Balance Available	\$0	\$2,605,975	\$3,050,016
TOTAL REVENUES	\$1,712,159	\$4,109,970	\$4,803,832

<u>CHARGE FOR SERVICE</u> <u>DIXON LIBRARY OPERATING COSTS</u>	<u>FY2020/21</u> <u>ACTUALS</u>	<u>FY2021/22</u> <u>REVISED</u>	<u>FY2022/23</u> <u>PROPOSED</u>
**EXPENSES			
Expenses in the Dixon Library Overhead for Fiscal Year	\$968,654	\$1,082,697	\$1,110,682
Administration	\$0	\$149,729	\$319,573
Technical Svs. Fees	\$0	\$20,379	\$118,691
Automation	\$0	\$8,319	\$45,257
Telephone Assistance Center	\$0	\$2,173	\$9,818
TOTAL EXPENSES	\$968,654	\$1,263,297	\$1,604,021
**CREDITS			
Revenue collected in the Dixon Library for Fiscal Year			
Library Fines/Fees	\$0	\$0	\$346
Building Use Fees	\$0	\$0	\$0
Photo/Microfiche Copies	\$0	\$0	\$239
Cash Overage	\$0	\$0	\$3
Other Revenue - Federal CARES Act revenue	\$0	\$6,012	\$8,742
Unexpended Direct Funds	\$0	\$174,160	\$81,850
TOTAL CREDITS	\$0	\$180,172	\$91,181
TOTAL CHARGE	\$968,654	\$1,083,125	\$1,512,840

**Per Auditor's recommendation using last full fiscal year actual costs.

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	CODE	ACCOUNT/DESCRIPTION	6311/Hdqtrs	JFK	FCC	VAC	SPR	RIO	LAW	SUI	COR	DIX	IT	LITERACY	TAC	Subtotal
2	A	1100 Salary/Regular	1,132,255	149,005	180,029	273,100	68,275	62,048	15,512	80,617	105,526	92,052	19,248	68,275	18,569	1,132,255
3	A	1121 Salary/Extra Help	3,545	466	564	855	214	194	49	252	330	288	60	214	58	3,545
4	A	1131 Salary/OT/Call back	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	A	1141 Salary/Premium Pay	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	A	1142 Salary/Wages Standby Pay	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	A	1210 Retirement	318,537	41,919	50,647	76,831	19,208	17,456	4,364	22,680	29,688	25,897	5,415	19,208	5,224	318,537
8	A	1211 PARS Retirement	8,009	1,054	1,273	1,932	483	439	110	570	746	651	136	483	131	8,009
9	A	1212 Deferred Comp-County Match	1,195	157	190	288	72	65	16	85	111	97	20	72	20	1,195
10	A	1213 OPEB Costs	25,665	3,378	4,081	6,190	1,548	1,406	352	1,827	2,392	2,087	436	1,548	421	25,665
11	A	1220 FICA	94,794	12,475	15,072	22,864	5,716	5,195	1,299	6,749	8,835	7,707	1,611	5,716	1,555	94,794
12	A	1230 Health	211,165	27,789	33,575	50,933	12,733	11,572	2,893	15,035	19,681	17,168	3,590	12,733	3,463	211,165
13	A	1231 Vision	2,098	276	334	506	126	115	29	149	196	171	36	126	34	2,098
14	A	1240 Comp Insurance	19,274	2,536	3,065	4,649	1,162	1,056	264	1,372	1,796	1,567	328	1,162	316	19,274
15	A	1241 Long Term Disability Ins.	2,509	330	399	605	151	137	34	179	234	204	43	151	41	2,509
16	A	1250 Unemployment	1,996	263	317	481	120	109	27	142	186	162	34	120	33	1,996
17	A	1260 Dental	9,508	1,251	1,512	2,293	573	521	130	677	886	773	162	573	156	9,508
18	A	1270 Accrued Leave CTO	112,381	14,789	17,869	27,106	6,777	6,158	1,540	8,002	10,474	9,137	1,910	6,777	1,843	112,381
19	A	1290 Life Insurance	2,221	292	353	536	134	122	30	158	207	181	38	134	36	2,221
20		Subtotal 1000's	1,945,150	255,982	309,279	469,170	117,293	106,594	26,649	138,495	181,288	158,141	33,068	117,293	31,900	1,945,150
21																
22	A	2011 Clothing &Personal Supplies	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	A	2021 Telephone/County	3,275	431	521	790	197	179	45	233	305	266	56	197	54	3,275
24	A	2022 Telephone/AMC's	79	10	13	19	5	4	1	6	7	6	1	5	1	79
25	A	2023 Voice Mail	853	112	136	206	51	47	12	61	80	69	15	51	14	853
26	A	2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	A	2028 Telephone/Non County	0	0	0	0	0	0	0	0	0	0	0	0	0	0
28	A	2035 Household Expenses	690	91	110	167	42	38	9	49	64	56	12	42	11	690
29	A	2050 Liability/Risk Management	367,104	48,311	58,370	88,545	22,136	20,117	5,029	26,138	34,214	29,846	6,241	22,136	6,021	367,104
30	A	2051 Liability Insurance	32,295	4,250	5,135	7,790	1,947	1,770	442	2,299	3,010	2,626	549	1,947	530	32,295
31	A	2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0	0	0	0	0	0
32	A	2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0	0	0	0	0	0
33	A	2140 Maintenance/Buildings	7,878	1,037	1,253	1,900	475	432	108	561	734	640	134	475	129	7,878
34	A	2170 Memberships	8,937	1,176	1,421	2,156	539	490	122	636	833	727	152	539	147	8,937
35	A	2175 Miscellaneous Expense	2,181	287	347	526	132	120	30	155	203	177	37	132	36	2,181
36	A	2176 Fees and Permits	341	45	54	82	21	19	5	24	32	28	6	21	6	341
37	A	2200 Office Expense	25,271	3,326	4,018	6,095	1,524	1,385	346	1,799	2,355	2,055	430	1,524	414	25,271
38	A	2201 Office Equip (un \$1500)	3,131	412	498	755	189	172	43	223	292	255	53	189	51	3,131
39	A	2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
40	A	2203 Comput. Com. (un 1500)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
41	A	2204 Computer Related Items < \$5	0	0	0	0	0	0	0	0	0	0	0	0	0	0
42	A	2205 Postage	101	13	16	24	6	6	1	7	9	8	2	6	2	101
43	A	2206 Cont Asset-Non Comp Relate	3,572	470	568	862	215	196	49	254	333	290	61	215	59	3,572
44	A	2207 Ergonomic Under \$1500	541	71	86	130	33	30	7	39	50	44	9	33	9	541
45	A	2210 Central Duplicating	3,467	456	551	836	209	190	47	247	323	282	59	209	57	3,467
46	A	2215 Managed Print Cost Per Copy	1,463	193	233	353	88	80	20	104	136	119	25	88	24	1,463
47	A	2216 Maintenance/Service Contract	0	0	0	0	0	0	0	0	0	0	0	0	0	0
48	A	2236 Consulting Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
49	A	2250 Other Professional Svs.	401,040	52,777	63,765	96,731	24,183	21,977	5,494	28,554	37,377	32,605	6,818	24,183	6,577	401,040
50	A	2261 Software Lic/Maint Agrmts	0	0	0	0	0	0	0	0	0	0	0	0	0	0
51	A	2266 Central Data Processing Svce	125,618	16,531	19,973	30,299	7,575	6,884	1,721	8,944	11,708	10,213	2,136	7,575	2,060	125,618

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

1	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	CODE	ACCOUNT/DESCRIPTION	6311/Hdqtrs	JFK	FCC	VAC	SPR	RIO	LAW	SUI	COR	DIX	IT	LITERACY	TAC	Subtotal
52	A	2270 Software	0	0	0	0	0	0	0	0	0	0	0	0	0	0
53	A	2271 Software Rental/Subscription	1,027	135	163	248	62	56	14	73	96	83	17	62	17	1,027
54	A	2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
55	A	2281 Advertising Marketing	144,478	19,013	22,972	34,848	8,712	7,917	1,979	10,287	13,465	11,746	2,456	8,712	2,369	144,478
56	A	2285 Rent/Lease - Equipment	6,615	871	1,052	1,596	399	362	91	471	617	538	112	399	108	6,615
57	A	2310 Education/Training	10,346	1,362	1,645	2,495	624	567	142	737	964	841	176	624	170	10,346
58	A	2312 Special Depart. Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
59	A	2327 Library Materials Process.	0	0	0	0	0	0	0	0	0	0	0	0	0	0
60	A	2328 Library Materials	0	0	0	0	0	0	0	0	0	0	0	0	0	0
61	A	2335 Travel Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0
62	A	2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0	0	0	0	0	0
63	A	2337 Refreshments	0	0	0	0	0	0	0	0	0	0	0	0	0	0
64	A	2339 Management Business Exper	1,305	172	207	315	79	72	18	93	122	106	22	79	21	1,305
65	A	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0	0	0	0	0
66	A	2350 County Garage Services	0	0	0	0	0	0	0	0	0	0	0	0	0	0
67	A	2354 Car Allowance	7,025	924	1,117	1,694	424	385	96	500	655	571	119	424	115	7,025
68	A	2355 Personal Mileage	794	104	126	191	48	44	11	57	74	65	13	48	13	794
69	A	2360 Utilities	19,035	2,505	3,027	4,591	1,148	1,043	261	1,355	1,774	1,548	324	1,148	312	19,035
70	A	2361 Water	1,288	170	205	311	78	71	18	92	120	105	22	78	21	1,288
71		Subtotal 2000's	1,179,751	155,255	187,580	284,556	71,139	64,650	16,163	83,998	109,953	95,914	20,056	71,139	19,348	1,179,751
72																
73	A	3020 Refund of Prior Year Charges	48,936	6,440	7,781	11,803	2,951	2,682	670	3,484	4,561	3,979	832	2,951	803	48,936
74	A	3694 Interfund Svcs. Professional	90,985	11,974	14,467	21,946	5,486	4,986	1,246	6,478	8,480	7,397	1,547	5,486	1,492	90,985
75	A	3695 Interfund Svces - MNT Materi	0	0	0	0	0	0	0	0	0	0	0	0	0	0
76	A	3696 Interfund Svces - Small Projec	0	0	0	0	0	0	0	0	0	0	0	0	0	0
77	A	3697 Interfund Svces - Postage	0	0	0	0	0	0	0	0	0	0	0	0	0	0
78	A	3698 Interfund Svces - MNT labor	156	21	25	38	9	9	2	11	15	13	3	9	3	156
79	C	3710 County Admin. Overhead	853,586	114,722	140,073	206,568	46,435	38,838	0	51,557	70,421	52,496	60,605	58,727	13,145	853,586
80	A	3712 CAC Building Charges	5	1	1	1	0	0	0	0	0	0	0	0	0	5
81		Subtotal 3000's	993,668	133,157	162,347	240,356	54,882	46,515	1,919	61,530	83,477	63,884	62,986	67,174	15,443	993,668
82																
83	A	4201 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0
84	A	4202 Construction in Progress	0	0	0	0	0	0	0	0	0	0	0	0	0	0
85	A	4303 Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
86	A	4304 Computer Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0	0
87		Subtotal 4000's	0	0	0	0	0	0	0	0	0	0	0	0	0	0
88																
89	A	5010 Operating Transfers out	0	0	0	0	0	0	0	0	0	0	0	0	0	0
90	A	5040 Trans OUT - POB's	20,097	2,645	3,195	4,847	1,212	1,101	275	1,431	1,873	1,634	342	1,212	330	20,097
91		Subtotal 5000's	20,097	2,645	3,195	4,847	1,212	1,101	275	1,431	1,873	1,634	342	1,212	330	20,097
92																
93	C	7010 Intra-Fund Transfer	0	0	0	0	0	0	0	0	0	0	0	0	0	0
94		8101 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	0
95		8301 Reserves	0	0	0	0	0	0	0	0	0	0	0	0	0	0
96		9304-8101 Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0	0
97		Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0	0	0	0	0	0
98		Total - Expenses	4,138,667	547,039	662,401	998,929	244,525	218,861	45,006	285,454	376,590	319,573	116,451	256,817	67,021	4,138,667

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
1	CODE	ACCOUNT/DESCRIPTION	6316/CSS	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
2	B	1100 Salary/Regular	767,765	104,416	129,215	293,056	46,143	29,866	42,688	80,539	41,843	767,765
3	B	1121 Salary/Extra Help	0	0	0	0	0	0	0	0	0	0
4	B	1131 Salary/OT/Call back	186	25	31	71	11	7	10	20	10	186
5	B	1141 Salary/Premium Pay	0	0	0	0	0	0	0	0	0	0
6	B	1142 Salary/Wages Standby Pay	216	29	36	82	13	8	12	23	12	216
7	B	1210 Retirement	192,932	26,239	32,470	73,642	11,595	7,505	10,727	20,239	10,515	192,932
8	B	1211 PARS Retirement	0	0	0	0	0	0	0	0	0	0
9	B	1212 Deferred Comp-County Match	748	102	126	285	45	29	42	78	41	748
10	B	1213 OPEB Costs	15,355	2,088	2,584	5,861	923	597	854	1,611	837	15,355
11	B	1220 FICA	58,152	7,909	9,787	22,197	3,495	2,262	3,233	6,100	3,169	58,152
12	B	1230 Health	197,680	26,885	33,270	75,455	11,881	7,690	10,991	20,737	10,774	197,680
13	B	1231 Vision	2,014	274	339	769	121	78	112	211	110	2,014
14	B	1240 Comp Insurance	8,947	1,217	1,506	3,415	538	348	497	939	488	8,947
15	B	1241 Long Term Disability Ins.	0	0	0	0	0	0	0	0	0	0
16	B	1250 Unemployment	1,119	152	188	427	67	44	62	117	61	1,119
17	B	1260 Dental	8,816	1,199	1,484	3,365	530	343	490	925	480	8,816
18	B	1270 Accrued Leave CTO	6,234	848	1,049	2,380	375	243	347	654	340	6,234
19	B	1290 Life Insurance	777	106	131	297	47	30	43	81	42	777
20		Subtotal 1000's	1,260,941	171,488	212,216	481,301	75,783	49,051	70,108	132,273	68,721	1,260,941
21												
22	B	2011 Clothing &Personal Supplies	152	21	26	58	9	6	8	16	8	152
23	B	2021 Telephone/County	3,660	498	616	1,397	220	142	204	384	199	3,660
24	B	2022 Telephone/AMC's	988	134	166	377	59	38	55	104	54	988
25	B	2023 Voice Mail	228	31	38	87	14	9	13	24	12	228
26	B	2025 Cellular Telephone Ser.	83,492	11,355	14,052	31,869	5,018	3,248	4,642	8,758	4,550	83,492
27	B	2028 Telephone/Non County	73,780	10,034	12,417	28,162	4,434	2,870	4,102	7,740	4,021	73,780
28	B	2035 Household Expenses	3,818	519	643	1,457	229	149	212	401	208	3,818
29	B	2050 Liability/Risk Management	0	0	0	0	0	0	0	0	0	0
30	B	2051 Liability Insurance	80,167	10,903	13,492	30,600	4,818	3,118	4,457	8,410	4,369	80,167
31	B	2120 Equipment Maintenance	28,379	3,859	4,776	10,832	1,706	1,104	1,578	2,977	1,547	28,379
32	B	2122 Fuels & Lubricants	8,361	1,137	1,407	3,191	502	325	465	877	456	8,361
33	B	2140 Maintenance/Buildings	12,767	1,736	2,149	4,873	767	497	710	1,339	696	12,767
34	B	2170 Memberships	0	0	0	0	0	0	0	0	0	0
35	B	2175 Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0
36	B	2176 Fees and Permits	0	0	0	0	0	0	0	0	0	0
37	B	2200 Office Expense	13,561	1,844	2,282	5,176	815	528	754	1,423	739	13,561
38	B	2201 Office Equip (un \$1500)	824	112	139	314	49	32	46	86	45	824
39	B	2202 Office Equip (1500-4999)	2,616	356	440	999	157	102	145	274	143	2,616
40	B	2203 Comput. Com. (un 1500)	57,166	7,775	9,621	21,820	3,436	2,224	3,178	5,997	3,116	57,166
41	B	2204 Computer Related Items < \$5	14,237	1,936	2,396	5,434	856	554	792	1,493	776	14,237
42	B	2205 Postage	(40)	(5)	(7)	(15)	(2)	(2)	(2)	(4)	(2)	(40)
43	B	2206 Cont Asset-Non Comp Relate	0	0	0	0	0	0	0	0	0	0
44	B	2207 Ergonomic Under \$1500	0	0	0	0	0	0	0	0	0	0
45	B	2210 Central Duplicating	0	0	0	0	0	0	0	0	0	0
46	B	2215 Managed Print Cost Per Copy	24	3	4	9	1	1	1	2	1	24
47	B	2216 Maintenance/Service Contract	18,638	2,535	3,137	7,114	1,120	725	1,036	1,955	1,016	18,638
48	B	2236 Consulting Services	0	0	0	0	0	0	0	0	0	0
49	B	2250 Other Professional Svs.	112,004	15,233	18,850	42,752	6,731	4,357	6,227	11,749	6,104	112,004
50	B	2261 Software Lic/Maint Agrmts	139,900	19,026	23,545	53,400	8,408	5,442	7,778	14,675	7,625	139,900
51	B	2266 Central Data Processing Svce	0	0	0	0	0	0	0	0	0	0

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

1	Q	R	S	T	U	V	W	X	Y	Z	AA	AB
	CODE	ACCOUNT/DESCRIPTION	6316/CSS	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
52	B	2270 Software	8,490	1,155	1,429	3,241	510	330	472	891	463	8,490
53	B	2271 Software Rental/Subscription	4,052	551	682	1,547	244	158	225	425	221	4,052
54	B	2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0	0
55	B	2281 Advertising Marketing	0	0	0	0	0	0	0	0	0	0
56	B	2285 Rent/Lease - Equipment	2,205	300	371	842	133	86	123	231	120	2,205
57	B	2310 Education/Training	150	20	25	57	9	6	8	16	8	150
58	B	2312 Special Depart. Expense	9,026	1,228	1,519	3,445	542	351	502	947	492	9,026
59	B	2327 Library Materials Process.	116,630	15,862	19,629	44,518	7,009	4,537	6,485	12,234	6,356	116,630
60	B	2328 Library Materials	0	0	0	0	0	0	0	0	0	0
61	B	2335 Travel Expense	0	0	0	0	0	0	0	0	0	0
62	B	2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0	0
63	B	2337 Refreshments	0	0	0	0	0	0	0	0	0	0
64	B	2339 Management Business Exper	0	0	0	0	0	0	0	0	0	0
65	B	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0
66	B	2350 County Garage Services	22,191	3,018	3,735	8,470	1,334	863	1,234	2,328	1,209	22,191
67	B	2354 Car Allowance	0	0	0	0	0	0	0	0	0	0
68	B	2355 Personal Mileage	82	11	14	31	5	3	5	9	4	82
69	B	2360 Utilities	1,918	261	323	732	115	75	107	201	105	1,918
70	B	2361 Water	3,608	491	607	1,377	217	140	201	378	197	3,608
71		Subtotal 2000's	823,071	111,938	138,523	314,166	49,467	32,017	45,763	86,340	44,857	823,071
72												
73	B	3020 Refund of Prior Year Charges	0	0	0	0	0	0	0	0	0	0
74	B	3694 Interfund Svs. Professional	51,499	7,004	8,667	19,657	3,095	2,003	2,863	5,402	2,807	51,499
75	B	3695 Interfund Svces - MNT Materi	0	0	0	0	0	0	0	0	0	0
76	B	3696 Interfund Svces - Small Projec	0	0	0	0	0	0	0	0	0	0
77	B	3697 Interfund Svces - Postage	720	98	121	275	43	28	40	76	39	720
78	B	3698 Interfund Svces - MNT labor	0	0	0	0	0	0	0	0	0	0
79	C	3710 County Admin. Overhead	0	0	0	0	0	0	0	0	0	0
80	B	3712 CAC Building Charges	0	0	0	0	0	0	0	0	0	0
81		Subtotal 3000's	52,220	7,102	8,789	19,932	3,138	2,031	2,903	5,478	2,846	52,220
82												
83	B	4201 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0
84	B	4202 Construction in Progress	0	0	0	0	0	0	0	0	0	0
85	B	4303 Equipment	18,437	2,507	3,103	7,037	1,108	717	1,025	1,934	1,005	18,437
86	B	4304 Computer Equipment	11,126	1,513	1,873	4,247	669	433	619	1,167	606	11,126
87		Subtotal 4000's	29,563	4,021	4,975	11,284	1,777	1,150	1,644	3,101	1,611	29,563
88												
89	B	5010 Operating Transfers out	0	0	0	0	0	0	0	0	0	0
90	B	5040 Trans OUT - POB's	12,024	1,635	2,024	4,590	723	468	669	1,261	655	12,024
91		Subtotal 5000's	12,024	1,635	2,024	4,590	723	468	669	1,261	655	12,024
92												
93	C	7010 Intra-Fund Transfer	0	0	0	0	0	0	0	0	0	0
94		8101 Contingency	0	0	0	0	0	0	0	0	0	0
95		8301 Reserves	0	0	0	0	0	0	0	0	0	0
96		9304-8101 Contingency	0	0	0	0	0	0	0	0	0	0
97		Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0	0
98		Total - Expenses	2,177,818	296,183	366,527	831,273	130,887	84,717	121,087	228,453	118,691	2,177,818

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN
1	CODE	ACCOUNT/DESCRIPTION	6306/AUTO	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
2	B	1100 Salary/Regular	371,201	50,483	62,473	141,688	22,309	14,440	20,639	38,939	20,230	371,201
3	B	1121 Salary/Extra Help	0	0	0	0	0	0	0	0	0	0
4	B	1131 Salary/OT/Call back	277	38	47	106	17	11	15	29	15	277
5	B	1141 Salary/Premium Pay	0	0	0	0	0	0	0	0	0	0
6	B	1142 Salary/Wages Standby Pay	988	134	166	377	59	38	55	104	54	988
7	B	1210 Retirement	95,239	12,953	16,029	36,353	5,724	3,705	5,295	9,991	5,191	95,239
8	B	1211 PARS Retirement	0	0	0	0	0	0	0	0	0	0
9	B	1212 Deferred Comp-County Match	395	54	66	151	24	15	22	41	22	395
10	B	1213 OPEB Costs	7,424	1,010	1,249	2,834	446	289	413	779	405	7,424
11	B	1220 FICA	30,314	4,123	5,102	11,571	1,822	1,179	1,685	3,180	1,652	30,314
12	B	1230 Health	37,766	5,136	6,356	14,415	2,270	1,469	2,100	3,962	2,058	37,766
13	B	1231 Vision	604	82	102	231	36	24	34	63	33	604
14	B	1240 Comp Insurance	4,856	660	817	1,854	292	189	270	509	265	4,856
15	B	1241 Long Term Disability Ins.	343	47	58	131	21	13	19	36	19	343
16	B	1250 Unemployment	557	76	94	212	33	22	31	58	30	557
17	B	1260 Dental	3,114	423	524	1,188	187	121	173	327	170	3,114
18	B	1270 Accrued Leave CTO	20,960	2,851	3,528	8,000	1,260	815	1,165	2,199	1,142	20,960
19	B	1290 Life Insurance	418	57	70	160	25	16	23	44	23	418
20		Subtotal 1000's	574,456	78,126	96,681	219,270	34,525	22,346	31,940	60,260	31,308	574,456
21												
22	B	2011 Clothing &Personal Supplies	0	0	0	0	0	0	0	0	0	0
23	B	2021 Telephone/County	4,592	625	773	1,753	276	179	255	482	250	4,592
24	B	2022 Telephone/AMC's	932	127	157	356	56	36	52	98	51	932
25	B	2023 Voice Mail	130	18	22	50	8	5	7	14	7	130
26	B	2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0	0
27	B	2028 Telephone/Non County	4,995	679	841	1,907	300	194	278	524	272	4,995
28	B	2035 Household Expenses	132	18	22	50	8	5	7	14	7	132
29	B	2050 Liability/Risk Management	0	0	0	0	0	0	0	0	0	0
30	B	2051 Liability Insurance	18,125	2,465	3,051	6,918	1,089	705	1,008	1,901	988	18,125
31	B	2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0	0
32	B	2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0	0
33	B	2140 Maintenance/Buildings	349	48	59	133	21	14	19	37	19	349
34	B	2170 Memberships	0	0	0	0	0	0	0	0	0	0
35	B	2175 Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0
36	B	2176 Fees and Permits	0	0	0	0	0	0	0	0	0	0
37	B	2200 Office Expense	294	40	50	112	18	11	16	31	16	294
38	B	2201 Office Equip (un \$1500)	307	42	52	117	18	12	17	32	17	307
39	B	2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0	0
40	B	2203 Comput. Com. (un 1500)	174	24	29	66	10	7	10	18	9	174
41	B	2204 Computer Related Items < \$5	526	72	89	201	32	20	29	55	29	526
42	B	2205 Postage	0	0	0	0	0	0	0	0	0	0
43	B	2206 Cont Asset-Non Comp Relate	0	0	0	0	0	0	0	0	0	0
44	B	2207 Ergonomic Under \$1500	0	0	0	0	0	0	0	0	0	0
45	B	2210 Central Duplicating	0	0	0	0	0	0	0	0	0	0
46	B	2215 Managed Print Cost Per Copy	9	1	2	3	1	0	0	1	0	9
47	B	2216 Maintenance/Service Contract	0	0	0	0	0	0	0	0	0	0
48	B	2236 Consulting Services	0	0	0	0	0	0	0	0	0	0
49	B	2250 Other Professional Svs.	42,911	5,836	7,222	16,379	2,579	1,669	2,386	4,501	2,339	42,911
50	B	2261 Software Lic/Maint Agrmts	164,140	22,323	27,625	62,652	9,865	6,385	9,126	17,218	8,946	164,140
51	B	2266 Central Data Processing Svce	0	0	0	0	0	0	0	0	0	0

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

1	AC	AD	AE	AF	AG	AH	AI	AJ	AK	AL	AM	AN
	CODE	ACCOUNT/DESCRIPTION	6306/AUTO	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
52	B	2270 Software	0	0	0	0	0	0	0	0	0	0
53	B	2271 Software Rental/Subscription	0	0	0	0	0	0	0	0	0	0
54	B	2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0	0
55	B	2281 Advertising Marketing	0	0	0	0	0	0	0	0	0	0
56	B	2285 Rent/Lease - Equipment	1,683	229	283	642	101	65	94	177	92	1,683
57	B	2310 Education/Training	0	0	0	0	0	0	0	0	0	0
58	B	2312 Special Depart. Expense	0	0	0	0	0	0	0	0	0	0
59	B	2327 Library Materials Process.	0	0	0	0	0	0	0	0	0	0
60	B	2328 Library Materials	0	0	0	0	0	0	0	0	0	0
61	B	2335 Travel Expense	0	0	0	0	0	0	0	0	0	0
62	B	2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0	0
63	B	2337 Refreshments	0	0	0	0	0	0	0	0	0	0
64	B	2339 Management Business Expen	0	0	0	0	0	0	0	0	0	0
65	B	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0
66	B	2350 County Garage Services	0	0	0	0	0	0	0	0	0	0
67	B	2354 Car Allowance	0	0	0	0	0	0	0	0	0	0
68	B	2355 Personal Mileage	1,402	191	236	535	84	55	78	147	76	1,402
69	B	2360 Utilities	3,633	494	611	1,387	218	141	202	381	198	3,633
70	B	2361 Water	246	33	41	94	15	10	14	26	13	246
71		Subtotal 2000's	244,580	33,263	41,163	93,356	14,699	9,514	13,599	25,656	13,330	244,580
72												
73	B	3020 Refund of Prior Year Charges	0	0	0	0	0	0	0	0	0	0
74	B	3694 Interfund Svs. Professional	5,548	754	934	2,118	333	216	308	582	302	5,548
75	B	3695 Interfund Svces - MNT Materi	0	0	0	0	0	0	0	0	0	0
76	B	3696 Interfund Svces - Small Projec	0	0	0	0	0	0	0	0	0	0
77	B	3697 Interfund Svces - Postage	0	0	0	0	0	0	0	0	0	0
78	B	3698 Interfund Svces - MNT labor	0	0	0	0	0	0	0	0	0	0
79	C	3710 County Admin. Overhead	0	0	0	0	0	0	0	0	0	0
80	B	3712 CAC Building Charges	0	0	0	0	0	0	0	0	0	0
81		Subtotal 3000's	5,548	754	934	2,118	333	216	308	582	302	5,548
82												
83	B	4201 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0
84	B	4202 Construction in Progress	0	0	0	0	0	0	0	0	0	0
85	B	4303 Equipment	0	0	0	0	0	0	0	0	0	0
86	B	4304 Computer Equipment	0	0	0	0	0	0	0	0	0	0
87		Subtotal 4000's	0	0	0	0	0	0	0	0	0	0
88												
89	B	5010 Operating Transfers out	0	0	0	0	0	0	0	0	0	0
90	B	5040 Trans OUT - POB's	5,814	791	978	2,219	349	226	323	610	317	5,814
91		Subtotal 5000's	5,814	791	978	2,219	349	226	323	610	317	5,814
92												
93	C	7010 Intra-Fund Transfer	0	0	0	0	0	0	0	0	0	0
94		8101 Contingency	0	0	0	0	0	0	0	0	0	0
95		8301 Reserves	0	0	0	0	0	0	0	0	0	0
96		9304-8101 Contingency	0	0	0	0	0	0	0	0	0	0
97		Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0	0
98		Total - Expenses	830,397	112,934	139,756	316,963	49,907	32,302	46,170	87,109	45,257	830,397

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ
1	CODE	ACCOUNT/DESCRIPTION	6342/TAC	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
2	B	1100 Salary/Regular	96,724	13,154	16,279	36,920	5,813	3,763	5,378	10,146	5,271	96,724
3	B	1121 Salary/Extra Help	0	0	0	0	0	0	0	0	0	0
4	B	1131 Salary/OT/Call back	0	0	0	0	0	0	0	0	0	0
5	B	1141 Salary/Premium Pay	0	0	0	0	0	0	0	0	0	0
6	B	1142 Salary/Wages Standby Pay	0	0	0	0	0	0	0	0	0	0
7	B	1210 Retirement	26,319	3,579	4,429	10,046	1,582	1,024	1,463	2,761	1,434	26,319
8	B	1211 PARS Retirement	0	0	0	0	0	0	0	0	0	0
9	B	1212 Deferred Comp-County Match	242	33	41	92	15	9	13	25	13	242
10	B	1213 OPEB Costs	1,934	263	326	738	116	75	108	203	105	1,934
11	B	1220 FICA	7,233	984	1,217	2,761	435	281	402	759	394	7,233
12	B	1230 Health	30,788	4,187	5,182	11,752	1,850	1,198	1,712	3,230	1,678	30,788
13	B	1231 Vision	302	41	51	115	18	12	17	32	16	302
14	B	1240 Comp Insurance	2,215	301	373	845	133	86	123	232	121	2,215
15	B	1241 Long Term Disability Ins.	0	0	0	0	0	0	0	0	0	0
16	B	1250 Unemployment	247	34	42	94	15	10	14	26	13	247
17	B	1260 Dental	1,249	170	210	477	75	49	69	131	68	1,249
18	B	1270 Accrued Leave CTO	0	0	0	0	0	0	0	0	0	0
19	B	1290 Life Insurance	104	14	17	40	6	4	6	11	6	104
20		Subtotal 1000's	167,357	22,761	28,166	63,880	10,058	6,510	9,305	17,556	9,121	167,357
21												
22	B	2011 Clothing &Personal Supplies		0	0	0	0	0	0	0	0	0
23	B	2021 Telephone/County	3,937	535	663	1,503	237	153	219	413	215	3,937
24	B	2022 Telephone/AMC's	0	0	0	0	0	0	0	0	0	0
25	B	2023 Voice Mail	0	0	0	0	0	0	0	0	0	0
26	B	2025 Cellular Telephone Ser.	0	0	0	0	0	0	0	0	0	0
27	B	2028 Telephone/Non County	0	0	0	0	0	0	0	0	0	0
28	B	2035 Household Expenses	86	12	15	33	5	3	5	9	5	86
29	B	2050 Liability/Risk Management	0	0	0	0	0	0	0	0	0	0
30	B	2051 Liability Insurance	268	36	45	102	16	10	15	28	15	268
31	B	2120 Equipment Maintenance	0	0	0	0	0	0	0	0	0	0
32	B	2122 Fuels & Lubricants	0	0	0	0	0	0	0	0	0	0
33	B	2140 Maintenance/Buildings	229	31	39	87	14	9	13	24	12	229
34	B	2170 Memberships	0	0	0	0	0	0	0	0	0	0
35	B	2175 Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0
36	B	2176 Fees and Permits	0	0	0	0	0	0	0	0	0	0
37	B	2200 Office Expense	0	0	0	0	0	0	0	0	0	0
38	B	2201 Office Equip (un \$1500)	510	69	86	195	31	20	28	54	28	510
39	B	2202 Office Equip (1500-4999)	0	0	0	0	0	0	0	0	0	0
40	B	2203 Comput. Com. (un 1500)	0	0	0	0	0	0	0	0	0	0
41	B	2204 Computer Related Items < \$5	0	0	0	0	0	0	0	0	0	0
42	B	2205 Postage	0	0	0	0	0	0	0	0	0	0
43	B	2206 Cont Asset-Non Comp Relate	0	0	0	0	0	0	0	0	0	0
44	B	2207 Ergonomic Under \$1500	0	0	0	0	0	0	0	0	0	0
45	B	2210 Central Duplicating	0	0	0	0	0	0	0	0	0	0
46	B	2215 Managed Print Cost Per Copy	0	0	0	0	0	0	0	0	0	0
47	B	2216 Maintenance/Srvice Contract	0	0	0	0	0	0	0	0	0	0
48	B	2236 Consulting Services	0	0	0	0	0	0	0	0	0	0
49	B	2250 Other Professional Svs.	9	1	1	3	1	0	0	1	0	9
50	B	2261 Software Lic/Maint Agrmts	0	0	0	0	0	0	0	0	0	0
51	B	2266 Central Data Processing Svce	0	0	0	0	0	0	0	0	0	0

**OVERHEAD FY2020/21 NUMBERS FOR FY2022/23
PROPOSED BUDGET**

	AO	AP	AQ	AR	AS	AT	AU	AV	AW	AX	AY	AZ
1	CODE	ACCOUNT/DESCRIPTION	6342/TAC	JFK	FCC	VAC	SPR	RIO	SUI	COR	DIX	Subtotal
52	B	2270 Software	0	0	0	0	0	0	0	0	0	0
53	B	2271 Software Rental/Subscription	0	0	0	0	0	0	0	0	0	0
54	B	2280 Publications/Legal Notes	0	0	0	0	0	0	0	0	0	0
55	B	2281 Advertising Marketing	0	0	0	0	0	0	0	0	0	0
56	B	2285 Rent/Lease - Equipment	0	0	0	0	0	0	0	0	0	0
57	B	2310 Education/Training	0	0	0	0	0	0	0	0	0	0
58	B	2312 Special Depart. Expense	0	0	0	0	0	0	0	0	0	0
59	B	2327 Library Materials Process.	0	0	0	0	0	0	0	0	0	0
60	B	2328 Library Materials	0	0	0	0	0	0	0	0	0	0
61	B	2335 Travel Expense	0	0	0	0	0	0	0	0	0	0
62	B	2336 Travel Out-Of-State	0	0	0	0	0	0	0	0	0	0
63	B	2337 Refreshments	0	0	0	0	0	0	0	0	0	0
64	B	2339 Management Business Exper	0	0	0	0	0	0	0	0	0	0
65	B	2345 Moving/Freight	0	0	0	0	0	0	0	0	0	0
66	B	2350 County Garage Services	0	0	0	0	0	0	0	0	0	0
67	B	2354 Car Allowance	0	0	0	0	0	0	0	0	0	0
68	B	2355 Personal Mileage	0	0	0	0	0	0	0	0	0	0
69	B	2360 Utilities	2,379	324	400	908	143	93	132	250	130	2,379
70	B	2361 Water	161	22	27	61	10	6	9	17	9	161
71		Subtotal 2000's	7,580	1,031	1,276	2,893	456	295	421	795	413	7,580
72												
73	B	3020 Refund of Prior Year Charges	0	0	0	0	0	0	0	0	0	0
74	B	3694 Interfund Svs. Professional	3,634	494	612	1,387	218	141	202	381	198	3,634
75	B	3695 Interfund Svces - MNT Materi	0	0	0	0	0	0	0	0	0	0
76	B	3696 Interfund Svces - Small Projec	71	10	12	27	4	3	4	7	4	71
77	B	3697 Interfund Svces - Postage	0	0	0	0	0	0	0	0	0	0
78	B	3698 Interfund Svces - MNT labor	0	0	0	0	0	0	0	0	0	0
79	C	3710 County Admin. Overhead	0	0	0	0	0	0	0	0	0	0
80	B	3712 CAC Building Charges	0	0	0	0	0	0	0	0	0	0
81		Subtotal 3000's	3,705	504	623	1,414	223	144	206	389	202	3,705
82												
83	B	4201 Buildings and Improvements	0	0	0	0	0	0	0	0	0	0
84	B	4202 Construction in Progress	0	0	0	0	0	0	0	0	0	0
85	B	4303 Equipment	0	0	0	0	0	0	0	0	0	0
86	B	4304 Computer Equipment	0	0	0	0	0	0	0	0	0	0
87		Subtotal 4000's	0	0	0	0	0	0	0	0	0	0
88												
89	B	5010 Operating Transfers out	0	0	0	0	0	0	0	0	0	0
90	B	5040 Trans OUT - POB's	1,515	206	255	578	91	59	84	159	83	1,515
91		Subtotal 5000's	1,515	206	255	578	91	59	84	159	83	1,515
92												
93	C	7010 Intra-Fund Transfer	0	0	0	0	0	0	0	0	0	0
94		8101 Contingency	0	0	0	0	0	0	0	0	0	0
95		8301 Reserves	0	0	0	0	0	0	0	0	0	0
96		9304-8101 Contingency	0	0	0	0	0	0	0	0	0	0
97		Subtotal 7000-8000's	0	0	0	0	0	0	0	0	0	0
98		Total - Expenses	180,156	24,501	30,320	68,765	10,827	7,008	10,017	18,898	9,818	180,156