

Minutes of the
SOLANO COUNTY LIBRARY ADVISORY COUNCIL
Monday, July 18, 2022

1. **CALL TO ORDER:**

The meeting was called to order by Chair McCallum at 6:31p.m.

2. **ROLL CALL AND ESTABLISHMENT OF QUORUM:**

Members Present: Noah Dove, Stephanie Cobb, Dotty Schenk, Diane Barney, Sergio Maciel, Neil Hall, Kelli Mahoney, Dave McCallum, Lloyd McCabe

Members Absent: Ariel Ortila

Others Present: Suzanne Olawski, Solano County Library Director of Library Services; Mike Eitner, Solano County Library Assistant Director of Library Services; Cathy Sheldon, Solano County Library Office Assistant III

3. **INTRODUCTIONS:**

None.

4. **APPROVAL OF MINUTES FOR MEETING May 16, 2022**

Mr. McCabe moved to approve the May 16, 2022 meeting minutes; Ms. Schenk seconded. Motion carried. So ordered by 7-0 vote.

5. **APPROVAL OF AGENDA.**

Mr. Hall moved to approve the July 18, 2022, agenda; Mr. Maciel seconded. Motion carried. So ordered by 8-0 vote.

6. **PUBLIC COMMENT:**

None.

7. **CORRESPONDENCE:**

None.

8. **DIRECTOR'S REPORT:**

In addition to Ms. Olawski's written report, she reported the Vacaville Unified School District Library District Board did not act on the Vacaville Library Commission's expansion recommendation for the Vacaville Cultural Center Library. The Board may hold a special workshop in August to discuss the project.

The Library currently has 37 state park passes for check out (156 holds for the passes) and more will be forthcoming from the California State Library.

The Civil Grand Jury has posted their report about library operations to their website. Ms. Olawski needs to respond by August 29.

Ms. Cobb stated the meeting room reservations process needs to be consistent; make sure all library branches are doing the same. Ms. Cobb also stated when the Library discontinued LibraryElf, she noticed she is not getting text message notifications. Mr. Eitner stated he will research this issue.

Mr. McCallum inquired if the Grand Jury report included financial review; Ms. Olawski stated it was an operational review.

9. **OLD BUSINESS:**

None.

10. **NEW BUSINESS:**

Strategic Plan Update and Discussion - Receive a presentation on Solano County Library's Strategic Plan from Mike Eitner, Assistant Director of Library Services.

Mr. Eitner reported the Library began stakeholder input in late 2021, which has included community conversation groups, a phone survey, website survey, stakeholder forums, meetings with elected officials, staff and town hall meetings, and engagement boards in the libraries. Mr. Eitner asked the Council for their feedback by asking three questions of the Council: What are the greatest assets in the City/District you represent? What are the greatest needs in your City/District? How can the Library help better serve your City/District? Mr. Eitner will compile the responses from the Council which will inform the plan.

11. **ANNOUNCEMENTS/MEMBERS REPORTS:**

Mr. Dove reported the City of Vallejo installed a new air conditioning unit at Springstowne Library.

Ms. Cobb attended the Solano County Library Foundation's Juneteenth event; she enjoyed the event and would like to see more events like this.

Ms. Barney attended the Solano County Library Foundation's Juneteenth event; she stated it was a wonderful event.

Mr. McCallum stated St. Mark's School in Fairfield will be holding their annual back to school resource fair on Saturday, August 13, 2022 from 10am to 1 pm; backpacks will be distributed to about 1500 students (PreK-12th Grade - students need to be present). He also stated he sees the library staff out in the community at different local events.

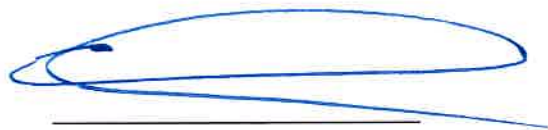
Mr. McCabe thanked the library for involving Dixon Unified School District.

12. **DATE OF NEXT MEETING:**

September 19, 2022.

13. **ADJOURNMENT:**

The meeting adjourned at 7:45 p.m.



Suzanne Olawski
Director of Library Services